

AGENDA
REDWAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

REGULAR BUSINESS MEETING

Location: RCSD Business Office, 3168 Redwood Drive

Date: September 24, 2025

Time: 6:00 P.M.

Posted: September 19, 2025

I. CALL TO ORDER:

II. ROLL CALL:

___ Arthur M^cClure Chairman
___ Dian Griffith Vice-Chairwoman

___ Marie Etherton
___ Michael McKaskle

___ Tammy Willison

III. LAND ACKNOWLEDGEMENT:

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

IV. APPROVAL OF THE AGENDA:

V. REPORT FROM CHAIRMAN OF THE BOARD:

VI. PUBLIC COMMENT:

An opportunity for any member of the public to address the Board of Directors on any matter not on the agenda but which is within the jurisdiction of the Board. The Board may limit time allowed for each speaker. An item may be discussed by the Board but no action will take place during this portion of the agenda as this would constitute an illegal act of the Board.

VII. PREVIOUS MINUTES:

1. Consider Approval of the Minutes of the following Board of Director meetings.
 - a) August 20, 2025, Regular Business Meeting Minutes:

VIII. CONSENT CALENDAR:

All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion.

1. Operation Manager's Report: Review of the August 2025 Operation Manager's Report. **PAGE 11**
2. Production Report: Review of August 2025 Production Report. **PAGE 13**
3. Safety Report: Review of the August 2025 Safety Report. **PAGE 15**

IX. FINANCIAL, OFFICE MANAGER AND GENERAL MANAGER'S REPORT:

1. Financial Report: Review of the August 2025 Financial Reports. **PAGE 17**
2. Office Manager's Report: Review of the August 2025 Office Manager's Reports. **PAGE 57**
3. General Manager's Report: Review of the August 2025 General Manager's Reports. **PAGE 59**

X. OPEN SESSION DISCLOSURE OF CLOSED SESSION:

XI. CLOSED SESSION:

- 1. Security*
- 2. Personnel*

XII. RETURN TO OPEN SESSION; DISCLOSURE OF CLOSED SESSION:

XIII. ACTION / DISCUSSION ITEMS; CONTINUED AND NEW ITEMS:

1. *Updating Place of Use Boundary; Expansion of Place of Use and Extension of Time Applications, Unnamed Spring Petition.* PAGE 61

ACTION REQUIRED: Discussion / Report / Action /

2. *Revision of Water / Sewer Connection Agreement* NOTHING TO REPORT

ACTION REQUIRED: Discussion / Report / Action

3. *Ad-Hoc Committee Report:*

a) Executive

b) Financial

c) Personnel

d) Infrastructure

ACTION REQUIRED: Discussion / Report / Action

4. *New Connections:* NOTHING TO REPORT

a) New Connections Waiting List

b) Houses Not Connect to Collection System

ACTION REQUIRED: Discussion / Report / Action

5. *Inspection.* NOTHING TO REPORT

ACTION REQUIRED: Discussion / Report / Action.

6. *Grants:*

a) Emergency Water Storage and Supply Project;

b) Wastewater Improvements Project

ACTION REQUIRED: Discussion / Report

7. *Capital Improvements* NOTHING TO REPORT

ACTION REQUIRED: Discussion / Report / Action

8. *Recommendations from Office Manager Regarding the Current Leak Relief Policy* NOTHING TO REPORT

ACTION REQUIRED: Discussion / Report / Action

9. *Wage Increase for District Operators.* PAGE 99

ACTION REQUIRED: Discussion / Report / Action

10. *Redway Community Services District Customer Assistance Program.* NOTHING TO REPORT

ACTION REQUIRED: Discussion / Report / Action

11. *Redway Community Services District Adoption of resolution 2025-2026-03.* PAGE 101

- a) *Authorizing Redway Community Services District to engage and procure a Bridge Loan for the Redway Emergency water supply improvement project.*

ACTION REQUIRED: Discussion / Report / Action / Resolution 2025-2026 03 Adoption.

XIV. CORRESPONDENCE:

HYDRANTS PAGE 103

LITTLE LEAGUE PAGE 105

TARIFF PAGE 107

XV. BOARD MEMBER / STAFF REPORTS:

1. DIRECTORS' REPORT

a. RREDC

XVI. COMMENTS FROM MEMBERS OF THE BOARD:

XVII. MEDIA COMMUNICATION:

XVIII. ADVANCED AGENDA:

Further items may be placed by the Board Members for the October 2025 Regular Business Meeting of the Board of Directors under this item of business: No Action

XIX. ADJOURNMENT:

Location of related writings is available for public review: Redway CSD Office, 3168 Redwood Dr. Redway, Ca.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the RCSD at (707)923-3101. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

REDWAY COMMUNITY SERVICES DISTRICT
MINUTES OF THE REGULAR BUSINESS MEETING

August 20, 2025

CALL TO ORDER:

Chairman M^cClure called the August 20, 2025 Regular Business Meeting of the Redway Community Services District Board of Directors, to order at 6:01 P.M. in the Redway Community Services District Business Office.

ROLL CALL:

Directors Present: Arthur M^cClure, Chm., Dian Griffith, Vice- Chairwoman, Michael McKaskle.
Tammy Willison, Marie Etherton

Staff Present:

Cody Cox, General Manager / Operations Manager.

Glenn Gradin, Office Manager.

Nancy Jurrens, Secretary to the Board.

Jennie Short from 4Js Consulting

LAND ACKNOWLEDGEMENT:

Michael McKaskle read the District's Statement of its Land Acknowledgement as follows:

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

APPROVAL OF THE AGENDA:

Marie Etherton moved to accept the August 20, 2025 Agenda as presented. Dian Griffith seconded the motion. During discussion, Michael McKaskle added a friendly amendment to the motion to move Action / Discussion Items, Item 1. Update Place of Use Boundary: Expansion of Place of Use and Extension of Time Application after Approval of the Agenda. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Marie Etherton, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

Jennie Short from 4Js Consulting addressed the Board regarding action on the Place of Use Boundary: Expansion of Place of Use and Extension of Time Application. See Action / Discussion Item 1. Place of Use Boundary: Expansion of Place of Use and Extension of Time Application.

REPORT FROM CHAIRMAN OF THE BOARD:

Chairman M^cClure expressed his appreciation to the operations staff for their work on the three leaks.

PUBLIC COMMENT:

1. No public comment was addressed to the Board.

PREVIOUS MINUTES:

Consider Approval of the Minutes of the following Board of Directors Meeting:

- a) June 19, 2025 Regular Business Meeting Minutes: Following review of the June 19, 2025 Regular Business Meeting minutes, the following corrections were made: Under Action / Discussion Items, Action / Discussion Item 10. Board Stipend number 5. the minutes read. Following amending of the Board Stipend Guidance policy Dian Griffith moved to approve the changes for the stipend for the person chairing the business board meeting and also all the other directors effective on June 19, 2025. Tammy Willison seconded the motion. Chairman M^cClure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M^cClure Yea. The motion was carried by a roll call vote of five Yeas and zero Nays. The minutes should have read: Following amending of the Board Stipend Guidance policy Dian Griffith moved to approve the changes for the stipend for the person chairing the business board meeting and also all the other directors effective on June 19, 2025. Tammy Willison seconded the motion. Chairman M^cClure called for a roll call vote. Marie Etherton, Nay, Michael McKaskle Nay, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M^cClure Yea. The motion was carried by a roll call vote of three Yeas and two Nays.
Marie Etherton moved to accept the June 19, 2025 minutes as corrected. Michael McKaskle seconded the motion. Chairman M^cClure called for a roll call vote. Dian Griffith, Yea, Marie Etherton, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays. The misspelling of Marie Etherton's name will be corrected.
- b) July 19, 2025 Regular Business Meeting Minutes: Following review of the June 19, 2025 Regular Business Meeting minutes Dian Griffith moved to approve the July 19, 2025 Regular Business Meeting minutes with the understanding that the misspelled words will be corrected. Tammy Willison seconded the motion. Chairman M^cClure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Marie Etherton, Abstain, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas zero Nays and one Abstention.
- c) August 06, 2025 Public Hearing Minutes: Following review of the August 06, 2025 Public Hearing Minutes, the following corrections were made: Under Roll Call, the minutes read that Marie Etherton was present and absent. In fact, Marie Etherton was not present. Michael McKaskle moved to approve the August 06, 2025 Public Hearing minutes as amended. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Marie Etherton, Abstain, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas, zero Nay and one Abstention.

CONSENT CALENDAR:

1. Operation Manager's Report: The Board reviewed the July 2025 Operations Manager's Report.
2. Production Report: The Board reviewed the July 2025 Production Report.
3. Safety Report: The Board reviewed the July 2025 Safety Report.

Marie Etherton moved to accept the July 2025 Consent Calendar as presented. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Marie Etherton, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

FINANCIAL, OFFICE MANAGER AND GENERAL MANAGER REPORTS

1. Financial Reports: The Board reviewed the July 2025 Financial Reports.
2. Office Manager's Report: The Board reviewed the July 2025 Office Manager's Report.
3. General Manager's Report: The Board reviewed the July 2025 General Manager's Report.

Following review of the July 2025 Financial, Office Manager and General Manager's reports, Marie Etherton moved to approve all three reports as presented. Tammy Willison seconded the motion. Chairman M^cClure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Marie Etherton, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

OPEN SESSION DISCLOSURE OF CLOSED SESSION

Chairman M^cClure recessed the Regular Business Meeting to Closed Session at 6:35 P.M. for the purpose of Security and Personnel.

CLOSED SESSION:

1. Security: The Board received information on Security within the District.
2. Personnel: The Board received information on Personnel issues.

RETURN TO OPEN SESSION; DISCLOSURE OF CLOSED SESSION:

Chairman M^cClure adjourned the Closed Session and returned to the Regular Business Meeting at 7:14 P.M. Chairman M^cClure announced that Closed Session was informational only and that no action was taken.

ACTION / DISCUSSION ITEMS:

1. Update Place of Use Boundary: Expansion of Place of Use and Extension of Time: Jennie Short from 4Js Consulting informed the Board that the notice from the California State Water Resources Control Board of petition for change for water right license 3791 and permit 15665 and petition for time extension for permit 15665 of Redway Community Services District has been circulated. The public has until August 22, 2025 to file a protest. California Department of Fish and Wildlife may file a protest in order to be included in the process. In order for the protest from the public to be accepted, adverse environmental impact must be shown with documentation to support the protest. The protest information must be emailed to the California Division of Water Rights and Ms. Short by August 22, 2025 at 4:30 P.M. Following review of the protest documentation and determining that the protest is valid, the Redway Community Services District has fifteen (15) days to respond. By consensus of the Board, General Manager Cody Cox and Jennie Short will manage the protest resolution process and report their progress at each regular business meeting. The Chairman or Vice-Chairwoman of the Board will review all correspondence and authorize the required signatures. Cody Cox, Jennie Short and LACO Engineering have coordinated with the Department of Water Resources on the necessary elements of the CEQA project description. The original CEQA timeline for public comment will be submitted in October 2025.
Ms. Short also informed the Board that the Division of Water Rights' California Water Accounting, Tracking and Reporting System (CalWATRS) is replacing eWRIMS and will not be available to accept the 1707 petition until October 01, 2025. Ms. Short will submit the permit application at that time. The California Fish and Wildlife representative informed Ms. Short that there is a program that will provide grant funding for the removal of the spring infrastructure and return the spring to its natural state. Replacement of the old culvert under Willow and Redwood Drive (old highway 101) may be replaced if possible. Cody Cox will camera the culvert which was installed in 1933 or before to determine its condition and placement.

The California Fish and Wildlife representative will compose a letter of support for the instream dedication which may include a waiver of the fish and wildlife fees. The representative is committed to getting the District a response to the Lake and Streambed Alteration Agreement by the end of September 2025. The Board discussed doing the excavation work inhouse. By consensus of the Board, Jennie Short is authorized to go forward with the instream dedication process which will include applying for grant funds.

2. Ad -Hoc Committee Reports:

- a. Executive: No Executive Ad-Hoc Committee meeting was held; therefore, no report was presented.
- b. Financial: The Finance Ad-Hoc Committee convened and staff presented the committee with starting wage figures from CSDA. The Ad-Hoc Committee produced a table that shows the appropriate wages for appropriate positions. The information in the table will be revised to show the current operations staff positions, job descriptions and wages. The current table will be submitted to the Board at the September 17, 2025 Regular Business Meeting. Wage increase for Operations Staff will be placed on the September 17, 2025 Regular Business Meeting agenda.
- c. Personnel: The Personnel Ad-Hoc Committee discussed Selection of Employee, OIT , Exempt Employees, Certification / Licensing, Evaluation period.
- d. Infrastructure: The Infrastructure Ad-Hoc Committee discussed LACO Project Description, tank project schedule, Wastewater Improvement Project Quarterly Report, Release of Liability form, the cost of the hourly wage for use of the Vac Truck in cleaning of sewer lines in service districts and the Amnesty Letter. A magnetic flow meter and a submersible pump are being installed at the West Coast Lift Station.

3. New Connections:

- a. New Connections Waiting List: No new information was available for review by the Board.
- c. Houses not Connected to Collection System: Cody Cox informed the Board that a service order has been requested but has not been acted upon.

4. Inspection: Cody Cox reported that the unnamed spring was inspected and was addressed in Action / Discussion Item 1.

5. Grants:

- a. Emergency Water Storage and Supply Project: Cody Cox informed the Board that the Division of Drinking Water has informed him that the project is on task and that AWWA standard work will follow. Information on moving into construction will be forthcoming at the September 17, 2025 Regular Business Meeting.
- b. Wastewater Improvements Project: Cody Cox informed the Board that the District is in the Construction grant application process and is looking for funding.

6. Capital Improvements: Cody Cox reported that the installation of the 6" line on West Coast Road has been completed and that the 4" line will subsequently be installed on Mill Road. The project is scheduled to be completed by the middle of September 2025.

7. Update on Recommendations from Office Manager Regarding Current Leak Relief Policy: Glenn Gradin informed the Board that he has no new information on the current leak relief policy.

8. Potential Authorization of Additional Payment to Vac Truck Loan from Funds Received from Delinquent Accounts Placed on Humboldt County Tax Rolls: Michael McKaskle requested information on whether the District could use the funds from delinquent accounts that the District will receive in the near future to pay on the Vac Truck loan. Glenn Gradin informed the Board that the funds the District will receive is accounted for in the operations budget.

CORRESPONDENCE:

1. SDRMA, Sandy Seifert-Raffelson, August 11, 2025 Re, No Paid Property / Liability Claims in 2024-2025.

BOARD MEMBER / STAFF REPORTS:

1. Director's Reports:
 - A. Michael McKaskle.

1. RREDC: No RREDC report was submitted by Michael McKaskle for review by the Board.

COMMENTS FROM MEMBERS OF THE BOARD:

No comments were presented by members of the Board.

MEDIA COMMUNICATIONS:

The Local media will be contacted and asked to inform their listeners and readers regarding the time and date of the District's Business Meetings.

ADVANCED AGENDA

1. Wage Increase for District Operators.
2. Redway Community Services District Customer Assistance Program.

ADJOURNMENT:

Dian Griffith moved to adjourn the August 20, 2025 Regular Business Meeting of the Redway Community Services District Board of Directors at 7:43 P.M. Marie Etherton seconded the motion. Chairman M^cClure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Marie Etherton, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a voice vote of five Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurrens,
Secretary to the Board

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Water Treatment

We dropped down to 275 then back up to 300 GPM. The flow is at 27 CFS as mentioned in the GM report. Our operators used the silt pump and cleared the silt out of the gallery. Doug has received the new .5 to 1.5 GPM pumps that will be needed for the new turbidimeters that are going online. We have installed one but require four more within the next 3 years. When we took the Tank offline, we discovered that the transducer that was reporting to the SCADA was in that Tank. That means we lost communications to the SCADA. We had to have Kevin Tupes our SCADA tech, move it into the other Tank, and make it talk to the SCADA at the water plant.

I have submitted the Filter Tank drawings to ERS so that we can start budgeting accordingly. It is nice to have those drawings from GHD, which came out of the DWR Grant process. Again, in total we have replaced all of our meters, we will have a new 250k Storage Tank, and we have the drawings for replacing the media, which includes a rehab plan.

Water Distribution

We have had several other leaks besides the 3 in the last month that were completed. There were a couple up on Rusk Lane, and discovered more undersized pipe on our side, and this is a main line not a service lateral. We discovered more undersized mainline in the Sunset, and Park area of Redway, and I believe even more in another neighborhood that we are confirming. The crew will be putting West Coast drive 6" mainline online next week. The 4" for mill has not been laid yet. We will be installing the 4" for Mill, next summer. All of West coast will be online, its just mill that will have to wait.

Wastewater Treatment

Operations are under normal conditions out at the Wastewater Plant now. As stated in the GM report Doug and I are running the Grade 3 Plant, we have Roy Martinez as our CPO. Mir Holmes is out there now as an OIT. Her training has already begun, and she's got a good leg into this world already. I could go on and on about the bad shape that this plant was left in but I won't, Doug and I have the plant operating correctly now, it's taken quite a bit of work to get it back, but we have accomplished that.

Wastewater Collection

West Coast Lift Stations replacement HOMA Submersible is here and we will be installing by the end of this month. The other install that must happen here is the install of a 4" Mag Meter. This is a good-sized project in-house again. This meter will help us in tracking I&I, west coast lift station is a hub. Eventually this will tie into our SCADA so we can monitor flows from this Station 24/7 it will collect the data, so we would be able to see when the I&I is starting, it will be valuable data, every lift station should have meters but they don't, we have to start somewhere, and with this we can't wait on the Grant.

Cody Cox

GM/Op's Manager

RCSD

**PRODUCTION
REPORT
TO BE
HANDED OUT
AT BOARD MEETING**



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**SAFETY
REPORT
TO BE
HANDED OUT
AT BOARD MEETING**



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Redway Community Services District
Monthly Financial Statement to JUNE 30th, 2025

Primary Checking Account		Previous Balance =	\$5,423.10	As of July 31st, 2025
		VOCALITY Revenues		
1	Customer Revenues Collected per QuickBooks		\$0.00	
2			\$0.00	
3			\$0.00	
4			\$0.00	
5	DEPOSIT fr UMPQUA-Direct Deposit - Payroll		\$0.00	
6			\$0.00	
7			\$0.00	
8	WWTP REIMBURSEMENT		\$0.00	
9	DWR REIMBURSEMENT		\$0.00	
10			\$0.00	
11			\$0.00	
Total Income (reconciled bank deposits)			\$0.00	
Total Withdrawals (reconciled withdrawals)			\$4,487.15	
Quick Books Balance - Primary Checking Account			\$935.95	As of August 31st, 2025

EI Dorado Income: Payments Received	
Water payments - w/ late, reconnect fees, adjustments and deposits	
Sewer Payments	
SEF Water fees paid	
SEF Sewer fees paid	
Water Syst. Loan Fund	
Total Payments Received	\$0.00
Other Income	\$0.00
Net Total Income	\$0.00

Billing for Sales of Water & Sewer Services					
Date: This Year			Date: Prior Year		
	August-25			August-24	
	WATER	SEWER		WATER	SEWER
WSLF	\$6,245.69		WSLF	\$6,641.62	
Residential	\$56,022.17	\$46,558.37	Residential	\$48,376.51	\$46,108.81
Commercial	\$8,595.10	\$13,553.49	Commercial	\$9,539.07	\$17,287.19
Sub total W&S only	\$70,862.96	\$60,111.86	Sub total W&S only	\$64,557.20	\$63,396.00
SEF	\$0.00	\$3,907.29	SEF	\$0.00	\$4,160.02
Sub total	\$70,862.96	\$64,019.15	Sub total	\$64,557.20	\$67,556.02
Reconnect fees	\$0.00		Reconnect fees	\$110.00	
Late Fees	\$2,242.91		Late Fees	\$2,520.00	
Adjustments	-\$864.38		Adjustments	-\$2,646.40	
Total Sales/Use	Aug-25	\$136,260.64	Total Sales/Use	Aug-24	\$132,096.82

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Redway Community Services District
Monthly Financial Statement to JUNE 30th, 2025

Primary Checking Account		Previous Balance =	\$78,602.61	As of July 31st, 2025
		UMPQUA Revenues		
1	Customer Revenues Collected per QuickBooks		\$138,701.70	
2	Deposit from County SEF W for SDRMA P/L		\$32,343.77	
3			\$0.00	
4			\$0.00	
5	Application fee Tunnel Road		\$880.00	
6			\$0.00	
7			\$0.00	
8			\$0.00	
9			\$0.00	
10			\$0.00	
11			\$0.00	
Total Income (reconciled bank deposits)			\$171,925.47	
Total Withdrawals (reconciled withdrawals)			\$174,630.84	
Quick Books Balance - Primary Checking Account			\$75,897.24	As of August 31st, 2025

El Dorado Income: Payments Received			
Water payments - w/ late, reconnect fees, adjustments and deposits			\$64,617.27
Sewer Payments			\$60,111.86
SEF Water fees paid			\$0.00
SEF Sewer fees paid			\$3,907.29
Water Syst. Loan Fund			\$6,245.69
Total Payments Received			\$119,688.38
Other Income			\$33,223.77
Net Total Income			\$152,912.15

Billing for Sales of Water & Sewer Services					
Date: This Year			Date: Prior Year		
	August-25			August-24	
	WATER	SEWER		WATER	SEWER
WSLF	\$6,245.69		WSLF	\$6,641.62	
Residential	\$56,022.17	\$46,558.37	Residential	\$48,376.51	\$46,108.81
Commercial	\$8,595.10	\$13,553.49	Commercial	\$9,539.07	\$17,287.19
Sub total W&S only	\$70,862.96	\$60,111.86	Sub total W&S only	\$64,557.20	\$63,396.00
SEF	\$0.00	\$3,907.29	SEF	\$0.00	\$4,160.02
Sub total	\$70,862.96	\$64,019.15	Sub total	\$64,557.20	\$67,556.02
Reconnect fees	\$0.00		Reconnect fees	\$110.00	
Late Fees	\$2,242.91		Late Fees	\$2,520.00	
Adjustments	-\$864.38		Adjustments	-\$2,646.40	
Total Sales/Use	Aug-25	\$136,260.64	Total Sales/Use	Aug-24	\$132,096.82

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Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of August 31, 2025

	Aug 31, 25	Aug 31, 24
ASSETS		
Current Assets		
Checking/Savings		
1006 - UMPQUA	38,221.06	0.00
1004 - Cash in Bank CCUSH - 71	935.95	37,009.84
1010 - CCUSH - Business Savings -00	25.01	25.01
1015 - CCUSH - Connection Fees -52	2.26	313.33
1020 - CCUSH - Meadows Deposits - 51	0.49	16,083.19
1025 - JET/VAC	0.20	0.00
1030 - Umpqua - Meadows Deposits	16,095.20	0.00
1050 - Petty Cash	134.68	70.13
Cash in County - Water		
1100 - #2546 SRF Water Proj Loan Fund	312,164.88	310,824.25
1105 - #2547 SRF Payment Reserve Fu...	89,484.43	87,482.25
1110 - #2548 Davis Grunsky '68 Reserve	0.00	63.66
1115 - #2549 Davis Grunsky '74 Reserve	0.00	312.32
1120 - #2550 Tax Revenue Fund-Water	109,076.50	18,301.07
1125 - #2555 SEF - Water	39,773.21	134,058.82
1130 - #2557 T & D Rehab Proj. Fund	0.00	3,313.65
Total Cash in County - Water	550,499.02	554,356.02
Cash in County - Sewer		
1135 - #2551 Tax Revenue -Sewer	83,333.39	-29,783.97
1140 - #2554 RCSD RECD Grant Sewer	0.00	893.73
1145 - #2556 SEF - Sewer	103,638.12	135,077.84
1150 - #2558 I & I Project Fund-Sewer	0.00	6,476.72
1155 - #9855 95 COP Payment Fund-Se...	0.00	1,391.09
1160 - #9856 '95 Reserve Fund Sewer	53,795.91	51,201.17
Total Cash in County - Sewer	240,767.42	165,256.58
Total Checking/Savings	846,681.29	773,114.10
Other Current Assets		
Prepaid Expenses	0.00	3,000.00
Prepaid Insurance	12,193.33	10,278.77
Employee Advance	0.00	50.00
Prepaid Rent	900.00	1,600.00
1300 - Accounts Receivable		
1301 - Allowance for Doubtful Accounts	-4,500.00	-4,500.00
1300 - Accounts Receivable - Other	314,422.41	271,811.73
Total 1300 - Accounts Receivable	309,922.41	267,311.73
1400 - Other Receivables	-1,802.00	0.00
1600 - Inventory - Water	15,820.61	15,820.61
1650 - Inventory - Sewer	1,742.98	1,742.98
Total Other Current Assets	338,777.33	299,804.09
Total Current Assets	1,185,458.62	1,072,918.19

Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of August 31, 2025

	Aug 31, 25	Aug 31, 24
Fixed Assets		
Fixed Assets - Water		
1700 · Land	31,282.45	31,282.45
1705 · Source of Supply Plant	457,413.70	457,413.70
1710 · Autos & Trucks	36,157.32	36,157.32
1715 · Pumping Plant	197,376.49	83,511.68
1720 · Water Treatment Plant	312,246.11	288,733.63
1725 · Structures & Improvements	4,260,537.66	4,260,537.66
1730 · Water Plant - Small Equipment	289,754.58	289,754.58
1735 · Construction in Progress	216,230.89	139,299.24
Total Fixed Assets - Water	5,800,999.20	5,586,690.26
Fixed Assets - Sewer		
1740 · Land	93,493.07	93,493.07
1742 · Road Improvements	116,000.00	116,000.00
1745 · New WW Plant & Lift Stations	2,042,448.66	2,042,448.66
1750 · New Collection Facility	1,748,872.91	1,748,872.91
1755 · Lab Equipment - Plant	43,665.29	43,665.29
1760 · Permanent Seasonal Perc Pond	166,654.40	166,654.40
1765 · Easements	4,633.00	4,633.00
1770 · Collection Facilities - Lift St	640,507.64	630,254.62
1775 · Treatment Plant - Structures	466,708.60	466,708.60
1776 · Treatment Plant - Improvements	100,333.88	100,333.88
1780 · Sludge Bed Construction	64,884.76	64,884.76
1790 · Office Furniture & Equipment	22,544.53	22,544.53
1795 · Autos & Trucks	36,157.32	36,157.32
1796 · Tools & Equipment	215,717.02	215,717.02
1797 · Construction in Progress	1,297,585.71	600,446.40
Total Fixed Assets - Sewer	7,060,206.79	6,352,814.46
Accumulated Depreciation-Water	-3,040,861.76	-3,040,861.76
Accumulated Depreciation-Sewer	-3,982,615.72	-3,982,615.72
Total Fixed Assets	5,837,728.51	4,916,027.24
Other Assets		
1900 · COP Issuance Costs	12,766.68	12,766.68
Total Other Assets	12,766.68	12,766.68
TOTAL ASSETS	7,035,953.81	6,001,712.11
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	105,640.42	331,796.20
Total Accounts Payable	105,640.42	331,796.20
Credit Cards		
VISA - Umpqua Bank	0.00	-302.70
Total Credit Cards	0.00	-302.70

Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of August 31, 2025

	Aug 31, 25	Aug 31, 24
Other Current Liabilities		
2025 - Gym Memberships	0.00	30.00
2110 - Accrued SUI/ETT	0.00	-1.67
2125 - Accrued Vacation	13,177.44	21,671.20
2200 - Interest Payable	8,362.50	8,943.75
2300 - Customer Deposits	6,850.00	8,000.00
2400 - Temporary Inv - W&J Project	11,900.00	11,900.00
24000 - Payroll Liabilities	1,000.00	0.00
Current Portion of Long-Term De	70,250.00	107,500.00
Total Other Current Liabilities	111,539.94	158,043.28
Total Current Liabilities	217,180.36	489,536.78
Long Term Liabilities		
2500 - Loan Payable - SRF Loan	650,250.00	726,750.00
2600 - Loan Payable - 95 WW Project	446,000.00	446,000.00
Less Current Portion of LTD	-70,250.00	-107,500.00
Total Long Term Liabilities	1,026,000.00	1,065,250.00
Total Liabilities	1,243,180.36	1,554,786.78
Equity		
Water Equity		
3050 - Retained Earnings - Water	2,079,265.89	2,033,238.40
3100 - Debt Reserve - Water	382,031.83	428,059.32
3200 - Contributed Capital - Water		
3250 - Less Accumulated Amortization	-150,001.65	-150,001.65
3200 - Contributed Capital - Water - Oth...	409,340.77	409,340.77
Total 3200 - Contributed Capital - Water	259,339.12	259,339.12
Total Water Equity	2,720,636.84	2,720,636.84
Sewer Equity		
3000 - Retained Earnings - Sewer	-1,164,756.25	-1,163,187.59
3150 - Debt Reserve - Sewer	53,795.91	52,227.25
3300 - Contributed Capital - Sewer		
3350 - Less Accumulated Amortization	-939,028.76	-939,028.76
3300 - Contributed Capital - Sewer - Ot...	3,743,489.16	3,743,489.16
Total 3300 - Contributed Capital - Sewer	2,804,460.40	2,804,460.40
Total Sewer Equity	1,693,500.06	1,693,500.06
32000 - Retained Earnings	1,472,697.99	249,087.90
Net Income	-94,061.44	-216,299.47
Total Equity	5,792,773.45	4,446,925.33
TOTAL LIABILITIES & EQUITY	7,035,953.81	6,001,712.11

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Redway Community Services District
Profit & Loss
August 2025

	Sewer	Water	TOTAL
Ordinary Income/Expense			
Income			
Water Charges			
4100 · Residential	0.00	52,747.64	52,747.64
4150 · Commercial	0.00	10,014.53	10,014.53
Total Water Charges	0.00	62,762.17	62,762.17
Sewer Charges			
4200 · Residential	49,489.02	0.00	49,489.02
4250 · Commercial	14,341.16	0.00	14,341.16
Total Sewer Charges	63,830.18	0.00	63,830.18
4440 · Application Fees	0.00	880.00	880.00
4500 · Late Charges	0.00	918.00	918.00
Property Tax Revenue			
7000 · Secured	3,175.87	0.00	3,175.87
7005 · Unsecured	27.85	0.00	27.85
7010 · Prior Years	45.43	0.00	45.43
7015 · Supplemental - Current	357.42	0.00	357.42
7020 · Supplemental - Prior	50.14	0.00	50.14
7105 · St. Wildlife Refuge In Lieu Tax	16.67	0.00	16.67
Total Property Tax Revenue	3,673.38	0.00	3,673.38
Total Income	67,503.56	64,560.17	132,063.73
Gross Profit	67,503.56	64,560.17	132,063.73
Expense			
Administrative & General			
5015 · Bank Charges	0.00	289.31	289.31
Insurance			
5040 · Employee Health Insurance			
Employee Portion Health	-1,632.19	-1,632.20	-3,264.39
5040 · Employee Health Insurance - O...	12,442.76	12,442.76	24,885.52
Total 5040 · Employee Health Insurance	10,810.57	10,810.56	21,621.13
5041 · Employee Life Insurance			
Employee Portion Life	-252.85	-252.85	-505.70
5041 · Employee Life Insurance - Other	463.73	463.53	927.26
Total 5041 · Employee Life Insurance	210.88	210.68	421.56
Total Insurance	11,021.45	11,021.24	22,042.69
5070 · Licenses, Permits & Fees	491.00	15.00	506.00
5075 · Mileage/Travel	33.35	33.36	66.71
5120 · Repairs & Maintenance	500.00	500.00	1,000.00

Redway Community Services District
Profit & Loss
August 2025

	Sewer	Water	TOTAL
Office Expense			
5062 · Finance Charges	9.08	9.08	18.16
5081 · Office Expense	18.50	18.49	36.99
5105 · Postage	129.19	129.19	258.38
5106 · Rent	450.00	450.00	900.00
5130 · Office Supplies	149.77	149.77	299.54
5135 · Telephone-all phones	637.36	342.69	980.05
5145 · Utilities-pg&e & blue star only	4.76	4.77	9.53
Total Office Expense	1,398.66	1,103.99	2,502.65
5085 · Outside Services	1,807.50	3,222.40	5,029.90
5100 · Payroll Taxes	1,369.53	1,730.57	3,100.10
Professional Fees			
5111 · Accounting	2,500.00	2,500.00	5,000.00
5112 · Director Fees	387.50	387.50	775.00
Total Professional Fees	2,887.50	2,887.50	5,775.00
5125 · Retirement	1,247.80	1,247.81	2,495.61
5150 · Wages	10,134.56	10,134.54	20,269.10
Total Administrative & General	30,891.35	32,185.72	63,077.07
Water Treatment			
5200 · Lab Tests	0.00	689.00	689.00
5205 · Repairs & Maintenance	0.00	11.73	11.73
5210 · Supplies-water treatment	0.00	97.41	97.41
5215 · Utilities	0.00	7,656.05	7,656.05
5220 · Wages	0.00	10,186.39	10,186.39
5230 · Tools & Safety Equipment	0.00	836.86	836.86
5240 · Truck expenses	0.00	93.57	93.57
Total Water Treatment	0.00	19,571.01	19,571.01
Water Trans & Distribution			
5305 · Repairs & Maintenance	0.00	621.50	621.50
5310 · Supplies	0.00	209.45	209.45
5315 · Utilities	0.00	235.89	235.89
5320 · Wages	0.00	2,887.42	2,887.42
5330 · Tools and Safety Equipment	0.00	13.12	13.12
Total Water Trans & Distribution	0.00	3,967.38	3,967.38

Redway Community Services District
Profit & Loss
August 2025

	Sewer	Water	TOTAL
Sewer Treatment			
5400 · Lab Tests	3,180.00	0.00	3,180.00
5405 · Repairs & Maintenance	12,231.82	0.00	12,231.82
5410 · Supplies-sewer treatment	17.88	0.00	17.88
5415 · Utilities	5,637.38	0.00	5,637.38
5420 · Wages	4,753.87	0.00	4,753.87
5430 · Tools & Equipment	13.12	0.00	13.12
5440 · Truck Expenses	122.81	0.00	122.81
Total Sewer Treatment	25,956.88	0.00	25,956.88
Sewer Collection			
5505 · Repairs & Maintenance	104.38	0.00	104.38
5510 · Supplies	17.41	0.00	17.41
5515 · Utilities	989.06	0.00	989.06
5520 · Wages	3,196.01	0.00	3,196.01
5530 · Tools & Equipment	96.29	0.00	96.29
Total Sewer Collection	4,403.15	0.00	4,403.15
Total Expense	61,251.38	55,724.11	116,975.49
Net Ordinary Income	6,252.18	8,836.06	15,088.24
Other Income/Expense			
Other Income			
5900 · SEF Fees - Sewer	-4,141.79	0.00	-4,141.79
4400 · SRF Fees	0.00	6,526.08	6,526.08
Total Other Income	-4,141.79	6,526.08	2,384.29
Other Expense			
8300 · Capital Improvements			
8320 · Cap Improvements - Water Dist	0.00	8,186.84	8,186.84
8300 · Capital Improvements - Other	0.00	19,036.25	19,036.25
Total 8300 · Capital Improvements	0.00	27,223.09	27,223.09
Total Other Expense	0.00	27,223.09	27,223.09
Net Other Income	-4,141.79	-20,697.01	-24,838.80
Net Income	2,110.39	-11,860.95	-9,750.56

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Accrual Basis

Redway Community Services District

Checking Account Activity

As of August 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1006 - UMPQUA							56,705.97
Deposit	08/01/2025			ACH F	174.56		56,880.53
Deposit	08/01/2025			ACH M	150.66		57,031.19
Bill Pmt -Check	08/04/2025	17039	AWWA	Member # 412711		525.00	56,506.19
Bill Pmt -Check	08/04/2025	17038	CWEA	CWEA CSM Testing E. Moore		225.00	56,281.19
Bill Pmt -Check	08/04/2025	17037	Frontier	ALL- Field Land Lines july 19- Aug 18		664.04	55,617.15
Bill Pmt -Check	08/04/2025	17036	Jamie Corsetti, CPA	INV#14080		197.50	55,419.65
Bill Pmt -Check	08/04/2025	17035	Just Rent It	JULY various INV#		340.80	55,078.85
Bill Pmt -Check	08/04/2025	17034	Nancy Jurens	Agenda Business meetings and minutes - Jan 25 THRU June 25		1,115.00	53,963.85
Bill Pmt -Check	08/04/2025	17033	Napa Auto Parts	towing pieces/ windshield wipers		76.62	53,887.23
Bill Pmt -Check	08/04/2025	17032	Pacific Gas & Electric			15,681.19	38,206.04
Bill Pmt -Check	08/04/2025	17031	quill	ink calculator paper		281.26	37,924.78
Bill Pmt -Check	08/04/2025	17030	SDRMA	deductible / nissan frontier		1,000.00	36,924.78
Bill Pmt -Check	08/04/2025	17029	Verizon	CELL PHONE month billing - June 5-July 4		209.84	36,714.94
Bill Pmt -Check	08/04/2025	17028	Verizon One Talk	DESK PHONE month billing June 8-July7		106.16	36,608.78
Bill Pmt -Check	08/04/2025	17027	Wyckoff's-Fortuna	Customer #2-7001 7-31-2025 statement		181.34	36,427.44
Bill Pmt -Check	08/04/2025	17043	Ella Mcfarland	Office Cleaning 7-7,7-22 2025		54.00	36,373.44
Bill Pmt -Check	08/04/2025	17042	Mission Linen	Customer # 322538 door mat 7/9, 7/23 2025		18.06	36,355.38
Bill Pmt -Check	08/04/2025	17041	Recology Humboldt County	INV#34466714- Office		36.99	36,318.39
Bill Pmt -Check	08/04/2025	17040	six rivers portable toilets	INV#205140 July 2025		65.25	36,253.14
Deposit	08/04/2025			ACH M	359.39		36,612.53
Deposit	08/04/2025			ACH M	163.12		36,775.65
Check	08/05/2025	17044	Cox, Cody R.	Employee Advance 8-5-2025		100.00	36,675.65
Check	08/05/2025	17045	Rogelio Martinez	WWTP Cert #3 on loan for the month of AUG 2025		1,250.00	35,425.65
Check	08/05/2025	17046	Chaille, Calvin C	Insurance reimbursement 10 of 18 AUG 2025		600.00	34,825.65
Bill Pmt -Check	08/05/2025	17047	Calpers	100000017993245- Health Care Premiums - AUG 2025		11,362.52	23,463.13
Bill Pmt -Check	08/05/2025	17048	colonial Life	E5494117 Invoice for JULY 3, 17, 31 2025		1,320.63	22,142.50
Bill Pmt -Check	08/05/2025	17049	David Katz	AUG RENT 2025 3168 Redwood Drive		900.00	21,242.50
Bill Pmt -Check	08/05/2025	17050	Fire Risk Management Services	Extended Benefits Dental, Vision, Life AUG 2025		812.64	20,429.86
Check	08/05/2025	17051	Postmaster Redway	July 2025 Billing		258.38	20,171.48
Check	08/05/2025	17052	Moore, Eric S	Employee Advance 08-05-2025		400.00	19,771.48
Deposit	08/05/2025			Deposit	3,405.00		23,176.48
Deposit	08/06/2025			ACH M	554.80		23,731.28
Deposit	08/06/2025			ACH F	834.83		24,566.11
Check	08/06/2025	17053	Art McClure	Chair Special Board Meeting AUG 6 2025		125.00	24,441.11
Check	08/06/2025	17054	Dian Griffith	Special Board Meeting Aug 6 2025		75.00	24,366.11
Check	08/06/2025	17055	Michael McKaskle	Special Board Meeting Aug 6 2025		75.00	24,291.11
Check	08/06/2025	17056	Tammy Willison	Special Board Meeting Aug 6 2025		75.00	24,216.11
Deposit	08/07/2025			ACH M	997.61		25,213.72
Check	08/08/2025	17057	Lewis, Todd C	Employee Advance 08-08-2025		400.00	24,813.72
Deposit	08/08/2025			ACH F	857.99		25,671.71
Deposit	08/08/2025			ACH M	748.28		26,419.99
Deposit	08/08/2025			Deposit	11,322.46		37,742.45
General Journal	08/08/2025	GAG		0935 returned check		330.91	37,411.54
General Journal	08/11/2025	GAG		transfer to Operations for SDRMA pl statment	32,343.77		69,755.31
Bill Pmt -Check	08/11/2025	17058	SDRMA	25-26 PL renewal		32,343.77	37,411.54
Deposit	08/11/2025			ACH M	887.49		38,299.03
Deposit	08/11/2025			ACH F	798.72		39,097.75
Deposit	08/11/2025			ACH M	771.27		39,869.02
Deposit	08/11/2025			ACH M	195.94		40,064.96
Deposit	08/12/2025			ACH M	188.81		40,253.77
Deposit	08/12/2025			ACH F	2,813.72		43,067.49
Deposit	08/12/2025			Deposit	8,436.14		51,503.63
Bill Pmt -Check	08/12/2025	17060	Anderson Lucas Sommerville & Borges	INV# 65985 initial Billing 2024-2025 fiscal		5,000.00	46,503.63
Bill Pmt -Check	08/12/2025	17061	McMurchie Law Firm	INV#4880, ordinance , 457 examine		540.50	45,963.13
Bill Pmt -Check	08/12/2025	17062	Pace Supply	INV#Multiple - CIP West Coast Road		9,800.51	36,162.62

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Accrual Basis

Redway Community Services District

Checking Account Activity

As of August 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt -Check	08/12/2025	17063	Recology Eel River	Debris .08 TON #2283937		14.48	36,148.14
Bill Pmt -Check	08/12/2025	17064	Redway True Value	INV# Multiple		134.40	36,013.74
General Journal	08/12/2025	IRS 17072		Transfer for FED IRS Payment		4,469.10	31,544.64
Liability Check	08/12/2025	EFT	Employment Development Department-7...	779-0041-3		355.35	31,189.29
Deposit	08/13/2025			ACH M	216.70		31,405.99
Deposit	08/13/2025			ACH M	541.13		31,947.12
General Journal	08/13/2025	GAG		bero returned check		448.62	31,498.50
Paycheck	08/14/2025	17065	Cherubini, Dru A			834.13	30,664.37
Paycheck	08/14/2025	17066	Cox, Cody R.			2,805.00	27,859.37
Paycheck	08/14/2025	17067	Esget, Douglas R			2,112.81	25,746.56
Paycheck	08/14/2025	17068	Gradin, Glenn A			2,427.72	23,318.84
Paycheck	08/14/2025	17069	Lewis, Todd C			939.77	22,379.07
Paycheck	08/14/2025	17070	Moore, Eric S			1,420.58	20,958.49
Paycheck	08/14/2025	17071	Moore, Marshall C			1,524.35	19,434.14
Deposit	08/14/2025			Deposit	13,629.75		33,063.89
Check	08/14/2025	17073	SEF Sewer	Acct# 2556000-800940		8,254.55	24,809.34
Check	08/14/2025	17074	SRF Water Project Loan Fund #2546	For Deposit to fund #2546		13,131.48	11,677.86
General Journal	08/14/2025	GAG		deposit under 8-4-2025		50.00	11,627.86
Deposit	08/15/2025			ACH M	1,044.83		12,672.69
Deposit	08/15/2025			ACH F	806.92		13,479.61
Deposit	08/15/2025			Deposit	14,929.70		28,409.31
Deposit	08/18/2025			ACH M	718.08		29,127.39
Check	08/19/2025	17075	Moore, Marshall C	Employee Advance 08-19-2025		400.00	28,727.39
Deposit	08/19/2025			ACH M	155.00		28,882.39
Deposit	08/19/2025			Deposit	1,315.84		30,198.23
Deposit	08/19/2025			Deposit	15,188.59		45,386.82
Deposit	08/19/2025			Deposit	0.05		45,386.87
Liability Check	08/19/2025	17076	Variable Annuity Life Ins. Co.			1,990.87	43,396.00
Check	08/20/2025	17082	Cherubini, Dru A	Mileage through 8-18-25		66.71	43,329.29
Check	08/20/2025	17081	Art McClure	Chair Regular Board Meeting AUG 20 2025		125.00	43,204.29
Check	08/20/2025	17080	Dian Griffith	Regular Board Meeting AUG 20 2025		75.00	43,129.29
Check	08/20/2025	17079	Michael McKaskle	Regular Board Meeting AUG 20 2025		75.00	43,054.29
Check	08/20/2025	17078	Tammy Willison	Regular Board Meeting AUG 20 2025		75.00	42,979.29
Check	08/20/2025	17077	Marie Etherton	Regular Board Meeting AUG 20 2025		75.00	42,904.29
Deposit	08/20/2025			ACH M	230.00		43,134.29
Deposit	08/21/2025			ACH M	198.79		43,333.08
Deposit	08/21/2025			Deposit	13,404.64		56,737.72
Bill Pmt -Check	08/21/2025	17083	Advanced Security Systems	INV# 745559 service 9/1/2025~11/30/2025		142.50	56,595.22
Bill Pmt -Check	08/21/2025	17084	Calpers	100000018027291- Health Care Premiums - SEPT 2025		11,362.52	45,232.70
Bill Pmt -Check	08/21/2025	17085	CWEA	CWEA CSM Testing E. Moore		251.00	44,981.70
Bill Pmt -Check	08/21/2025	17086	Dazey's/Stephen's	July 2025 Billing		280.58	44,701.12
Bill Pmt -Check	08/21/2025	17087	Fire Risk Management Services	Extended Benefits Dental, Vision, Life SEPT 2025		812.64	43,888.48
Bill Pmt -Check	08/21/2025	17088	Microbac	Statement 6-12~6-30-2025		2,132.00	41,756.48
Bill Pmt -Check	08/21/2025	17089	Milt's Saw Shop	INV#2025-1559		566.57	41,189.91
Bill Pmt -Check	08/21/2025	17090	Pacific Gas & Electric	WastePlant, Evergreen B&LS, Office		6,100.77	35,089.14
Bill Pmt -Check	08/21/2025	17091	quill	coffee and cups		129.02	34,960.12
Bill Pmt -Check	08/21/2025	17093	six rivers portable toilets	INV#207725 AUG 2025		65.25	34,894.87
Bill Pmt -Check	08/21/2025	17094	Verizon	CELL PHONE month billing - July 5~AUG 4		209.84	34,685.03
Bill Pmt -Check	08/21/2025	17095	Verizon One Talk	DESK PHONE month billing July 8~ AUG 7		106.16	34,578.87
Deposit	08/21/2025			Deposit	3,782.66		38,361.53
Deposit	08/22/2025			ACH M	1,385.19		39,746.72
Deposit	08/22/2025			ACH F	157.91		39,904.63
Deposit	08/22/2025			Deposit	4,055.08		43,959.71
Check	08/22/2025	17096	Parkinson Building Materials	INV#130246		22.67	43,937.04
Bill Pmt -Check	08/22/2025	17097	Umpqua Bank	June Billing		2,599.65	41,337.39
Deposit	08/25/2025			ACH M	1,310.68		42,648.07

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Accrual Basis

Redway Community Services District

Checking Account Activity

As of August 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Deposit	08/25/2025			ACH M	538.04		43,186.11
Deposit	08/25/2025			ACH f	333.71		43,519.82
Deposit	08/25/2025			ACH M	711.80		44,231.62
Bill Pmt -Check	08/25/2025	17106	LACO	INV#54204 CEQA Place of use		8,036.25	36,195.37
Bill Pmt -Check	08/25/2025	17099	Umpqua Bank	June Billing		2,087.22	34,108.15
Liability Check	08/26/2025	E-pay	United States Treasury	94-1634964 QB Tracking # -746378666		4,838.10	29,270.05
Liability Check	08/26/2025	EFT	Employment Development Department-7...	779-0041-3		403.41	28,866.64
Liability Check	08/26/2025	17107	Variable Annuity Life Ins. Co.			2,152.03	26,714.61
Deposit	08/26/2025			ACH F	311.09		27,025.70
Deposit	08/26/2025			Deposit	9,030.84		36,056.54
Check	08/27/2025	17108	Redway Community Services District	TRANSFER- 2-Edd payments, went to wrong account		456.34	35,600.20
Check	08/27/2025	17109	Redway Community Services District	TRANSFER- QUILL PAYMENT, went to wrong account		129.02	35,471.18
Check	08/27/2025	17110	Redway Community Services District	TRANSFER- DIRECT DEPOSIT, went to wrong account		3,351.17	32,120.01
Deposit	08/27/2025			ACH M	6,641.81		38,761.82
Deposit	08/27/2025			ACH M	3,038.80		41,800.62
Paycheck	08/28/2025	DD1462	Cherubini, Dru A	Direct Deposit	0.00		41,800.62
Paycheck	08/28/2025	17100	Cox, Cody R.			2,905.02	38,895.60
Paycheck	08/28/2025	17101	Esget, Douglas R			1,794.02	37,101.58
Paycheck	08/28/2025	DD1463	Gradin, Glenn A	Direct Deposit	0.00		37,101.58
Paycheck	08/28/2025	17102	Lewis, Todd C			1,480.75	35,620.83
Paycheck	08/28/2025	17103	Moore, Eric S			2,416.93	33,203.90
Paycheck	08/28/2025	17104	Moore, Marshall C			1,136.40	32,067.50
Paycheck	08/28/2025	17105	Moore, Marshall C			1,004.56	31,062.94
Bill Pmt -Check	08/28/2025	17111	C& K	32585		249.39	30,813.55
Bill Pmt -Check	08/28/2025	17112	colonial Life	E5494117 Invoice for AUG 14, 28 2025		880.62	29,932.93
Bill Pmt -Check	08/28/2025	17113	Frontier	ALL- Field Land Lines AUG 19- SEPT 18		664.05	29,268.88
Bill Pmt -Check	08/28/2025	17114	Microbac	Statement 7-12-8-7-2025		3,869.00	25,399.88
Bill Pmt -Check	08/28/2025	17115	Pacific Gas & Electric	Water Plant & Lift Stfations- July billing		8,427.14	16,972.74
Bill Pmt -Check	08/28/2025	17116	Randall Sand & Gravel	INV# MULTI-West Coast / Orchard SAND and gravel		2,312.48	14,660.26
Deposit	08/28/2025			ACH M	560.24		15,220.50
Deposit	08/28/2025			Deposit	7,130.68		22,351.18
Deposit	08/28/2025			Deposit	1,099.14		23,450.32
Deposit	08/28/2025			APPLICATION FEE	880.00		24,330.32
Deposit	08/29/2025			ACH M	327.71		24,658.03
Deposit	08/29/2025			Deposit	2,245.51		26,903.54
General Journal	08/29/2025	GAG			384.59		27,288.13
General Journal	08/29/2025	GAG			12,231.82		39,519.95
General Journal	08/29/2025	GAG		HAnd returned check		1,009.58	38,510.37
Check	08/31/2025			Service Charge		289.31	38,221.06
Total 1006 - UMPQUA					184,541.88	203,026.79	38,221.06
1004 - Cash in Bank CCUSH - 71							943.95
General Journal	08/12/2025	IRS 17072		Transfer for FED IRS Payment	4,469.10		5,413.05
Liability Check	08/12/2025	EFT	Employment Development Department-7...	779-0041-3		216.90	5,196.15
Liability Check	08/14/2025	E-pay	United States Treasury	94-1634964 QB Tracking # -444830470		4,469.10	727.05
Liability Check	08/26/2025	EFT	Employment Development Department-7...	779-0041-3		239.44	487.61
Liability Check	08/27/2025		QuickBooks Payroll Service	Created by Payroll Service on 08/26/2025		3,351.17	-2,863.56
Check	08/27/2025	17108	Redway Community Services District	TRANSFER- 2-Edd payments, went to wrong account	456.34		-2,407.22
Check	08/27/2025	17109	Redway Community Services District	TRANSFER- QUILL PAYMENT, went to wrong account	129.02		-2,278.20
Check	08/27/2025	17110	Redway Community Services District	TRANSFER- DIRECT DEPOSIT, went to wrong account	3,351.17		1,072.97
General Journal	08/27/2025	GAG				129.02	943.95
Total 1004 - Cash in Bank CCUSH - 71					8,405.63	8,405.63	943.95
TOTAL					192,947.51	211,432.42	39,165.01

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Redway Community Services District

Reconciliation Summary

1004 - Cash in Bank CCUSH - 71, Period Ending 08/31/2025

	Aug 31, 25
Beginning Balance	5,423.10
Cleared Balance	5,423.10
Uncleared Transactions	
Checks and Payments - 7 items	-4,487.15
Total Uncleared Transactions	-4,487.15
Register Balance as of 08/31/2025	935.95
New Transactions	
Checks and Payments - 1 item	-3,293.16
Deposits and Credits - 1 item	3,293.16
Total New Transactions	0.00
Ending Balance	935.95

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Redway Community Services District
Reconciliation Summary
1006 · UMPQUA, Period Ending 08/31/2025

	Aug 31, 25
Beginning Balance	78,602.61
Cleared Transactions	
Checks and Payments - 89 items	-174,630.84
Deposits and Credits - 53 Items	171,925.47
Total Cleared Transactions	-2,705.37
Cleared Balance	75,897.24
Uncleared Transactions	
Checks and Payments - 21 items	-66,387.79
Deposits and Credits - 3 items	28,711.61
Total Uncleared Transactions	-37,676.18
Register Balance as of 08/31/2025	38,221.06
New Transactions	
Checks and Payments - 1 item	-262.60
Total New Transactions	-262.60
Ending Balance	37,958.46

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Accrual Basis

Redway Community Services District
Savings Account Activity
As of August 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1010 - CCUSH - Business Savings -00							25.01
Total 1010 - CCUSH - Business Savings -00							25.01
1015 - CCUSH - Connection Fees -52							313.27
Deposit	07/31/2024			Interest	0.03		313.30
Deposit	08/31/2024			Interest	0.03		313.33
Deposit	09/30/2024			Interest	0.03		313.36
General J...	10/31/2024	GAG		572 orchard - tenario	15,065.00		15,378.36
Deposit	10/31/2024			Interest	0.07		15,378.43
Deposit	11/30/2024			Interest	1.26		15,379.69
General J...	12/31/2024	Tran...		transfer new connection to operati...		15,378.69	1.00
Deposit	12/31/2024			Interest	1.26		2.26
Total 1015 - CCUSH - Connection Fees -52					15,067.68	15,378.69	2.26
1020 - CCUSH - Meadows Deposits - 51							16,080.45
Deposit	07/31/2024			Interest	1.37		16,081.82
Deposit	08/31/2024			Interest	1.37		16,083.19
Deposit	09/30/2024			Interest	1.32		16,084.51
Deposit	10/31/2024			Interest	1.37		16,085.88
Deposit	11/30/2024			Interest	1.32		16,087.20
Deposit	12/31/2024			Interest	1.37		16,088.57
Deposit	01/31/2025			Interest	1.37		16,089.94
Deposit	02/28/2025			Interest	1.23		16,091.17
Deposit	03/31/2025			Interest	1.37		16,092.54
Deposit	04/30/2025			Interest	0.66		16,093.20
Deposit	05/31/2025			Interest	0.68		16,093.88
Deposit	06/30/2025			Interest	1.32		16,095.20
General J...	07/16/2025	mea...		Meadows deposits transfer to ops t...		16,095.20	0.00
Deposit	07/31/2025			Interest	0.49		0.49
Total 1020 - CCUSH - Meadows Deposits - 51					15.24	16,095.20	0.49

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Redway Community Services District
Savings Account Activity
As of August 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1025 - JET/VAC							0.00
General J...	04/07/2025	TRA...		TRANSFER FROM OPERATIONS...	14,885.00		14,885.00
Deposit	04/30/2025			Interest	0.49		14,885.49
General J...	05/28/2025	JET/...		transfer for May 2025	3,000.00		17,885.49
Deposit	05/31/2025			Interest	0.65		17,886.14
Deposit	06/30/2025			Interest	1.47		17,887.61
General J...	07/09/2025	JET...				17,887.61	0.00
Deposit	07/31/2025			Interest	0.20		0.20
Total 1025 - JET/VAC					17,887.81	17,887.61	0.20
1030 - Umpqua - Meadows Deposits							0.00
General J...	07/24/2025	mea...		move from Vocality to Umpqua	16,095.20		16,095.20
Total 1030 - Umpqua - Meadows Deposits					16,095.20	0.00	16,095.20
Cash in County - Water							601,250.21
1100 - #2546 SRF Water Proj Loan Fund							340,967.92
General J...	07/01/2024	County			1,436.33		342,404.25
General J...	07/30/2024	GAG		JULY 2024 Payment		38,250.00	304,154.25
Check	08/28/2024	15135	SRF Water Project Lo...	To close fiscal 2023/2024	6,670.00		310,824.25
Check	09/20/2024	15204	SRF Water Project Lo...	July 2024 deposit	6,631.00		317,455.25
General J...	10/01/2024	County			1,881.78		319,337.03
Check	10/31/2024	15281	SRF Water Project Lo...	August 2024 deposit	6,642.00		325,979.03
Check	12/18/2024	15425	SRF Water Project Lo...	September 2024 deposit	6,636.00		332,615.03
General J...	01/27/2025	GAG		JAN 2025 Payment		38,250.00	294,365.03
Check	03/04/2025	15590	SRF Water Project Lo...	October / November 2024 deposit	9,943.00		304,308.03
Check	03/25/2025	15658	SRF Water Project Lo...	DECEMBER 2024 deposit	6,569.00		310,877.03
General J...	03/31/2025	County			1,847.37		312,724.40
Check	04/04/2025	15681	SRF Water Project Lo...	JAN 2025 deposit	3,904.00		316,628.40
Check	04/24/2025	15724	SRF Water Project Lo...	FEB 2025 deposit	5,487.00		322,115.40
Check	05/28/2025	15801	SRF Water Project Lo...	MARCH 2025 deposit	6,558.00		328,673.40
General J...	06/27/2025	GAG		JULY 2025 Payment		38,250.00	290,423.40
General J...	06/27/2025	County			2,124.00		292,547.40

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Accrual Basis

Redway Community Services District
Savings Account Activity
As of August 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	07/01/2025	15885	SRF Water Project Lo...	APRIL 2025 deposit	6,486.00		299,033.40
Check	08/14/2025	17074	SRF Water Project Lo...	May & June 2025 deposit	13,131.48		312,164.88
Total 1100 · #2546 SRF Water Proj Loan Fund					85,946.96	114,750.00	312,164.88
1105 · #2547 SRF Payment Reserve Fund							86,875.09
General J...	07/01/2024	County			607.16		87,482.25
General J...	10/01/2024	County			670.24		88,152.49
General J...	03/31/2025	County			655.29		88,807.78
General J...	06/27/2025	County			676.65		89,484.43
Total 1105 · #2547 SRF Payment Reserve Fund					2,609.34	0.00	89,484.43
1110 · #2548 Davis Grunsky '68 Reserve							31.95
General J...	07/01/2024	County			31.71		63.66
General J...	10/01/2024	County			0.49		64.15
General J...	03/31/2025	County			0.48		64.63
General J...	06/27/2025	County			0.49		65.12
General J...	08/29/2025	GAG				65.12	0.00
Total 1110 · #2548 Davis Grunsky '68 Reserve					33.17	65.12	0.00
1115 · #2549 Davis Grunsky '74 Reserve							184.36
General J...	07/01/2024	County			127.96		312.32
General J...	10/01/2024	County			2.39		314.71
General J...	03/31/2025	County			2.34		317.05
General J...	06/27/2025	County			2.42		319.47
General J...	08/29/2025	GAG				319.47	0.00
Total 1115 · #2549 Davis Grunsky '74 Reserve					135.11	319.47	0.00

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Redway Community Services District
Savings Account Activity
As of August 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1120 - #2550 Tax Revenue Fund-Water							17,104.75
General J...	07/01/2024	County			1,196.32		18,301.07
General J...	10/01/2024	County			144.93		18,446.00
General J...	12/31/2024	Prop...			48,921.63		67,367.63
General J...	03/31/2025	County			235.48		67,603.11
General J...	03/31/2025	Prop...			877.58		68,480.69
General J...	04/07/2025	TRA...		Tax Roll transfer from Water tax to...		14,885.00	53,595.69
General J...	06/27/2025	County			515.31		54,111.00
General J...	06/30/2025	Prop...		1742.35+27322.89	48,266.64		102,377.64
General J...	06/30/2025	Prop...		3355.45+2812.58+4.51+374.87	6,698.86		109,076.50
Total 1120 - #2550 Tax Revenue Fund-Water					106,856.75	14,885.00	109,076.50
1125 - #2555 SEF - Water							152,795.49
General J...	07/01/2024	County			904.69		153,700.18
General J...	08/19/2024	GAG		SDRMA LIABILITY PAYMENT TR...		27,498.36	126,201.82
Check	08/28/2024	15133	SEF Water	To close fiscal 2023/2024	7,857.00		134,058.82
General J...	09/10/2024	GAG		metron farnier INV#100005285 12...		56,932.41	77,126.41
General J...	10/01/2024	County			921.81		78,048.22
General J...	03/31/2025	County			580.18		78,628.40
General J...	06/25/2025	GAG		District purchases Cody's truck		10,500.00	68,128.40
General J...	06/27/2025	County			599.09		68,727.49
General J...	08/11/2025	GAG		transfer to Operations for SDRMA ...		32,343.77	36,383.72
General J...	08/29/2025	GAG		Compacting Sewer Acct 2557-2555	3,389.49		39,773.21
Total 1125 - #2555 SEF - Water					14,252.26	127,274.54	39,773.21

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Redway Community Services District
Savings Account Activity
As of August 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1130 - #2557 T & D Rehab Proj. Fund							3,290.65
General J...	07/01/2024	County			23.00		3,313.65
General J...	10/01/2024	County			25.39		3,339.04
General J...	03/31/2025	County			24.82		3,363.86
General J...	06/27/2025	County			25.63		3,389.49
General J...	08/29/2025	GAG		Compacting Sewer Acct 2557-2555		3,389.49	0.00
Total 1130 - #2557 T & D Rehab Proj. Fund					98.84	3,389.49	0.00
Total Cash in County - Water					209,932.43	260,683.62	550,499.02
Cash in County - Sewer							197,945.54
1135 - #2551 Tax Revenue -Sewer							11,451.34
General J...	07/01/2024	County			497.19		11,948.53
General J...	08/01/2024	GAG	principle			31,000.00	-19,051.47
General J...	08/01/2024	GAG	interest			10,732.50	-29,783.97
General J...	10/01/2024	County				115.99	-29,899.96
General J...	12/31/2024	Prop...		28696.96+1705.41	32,199.90		2,299.94
General J...	02/01/2025	GAG		FEB 2025 INTEREST PAYMENT ...		10,035.00	-7,735.06
General J...	03/28/2025	GAG		Transfer to accomodate USDA loa...	60,000.00		52,264.94
General J...	03/31/2025	County				155.67	52,109.27
General J...	03/31/2025	Prop...			843.89		52,953.16
General J...	06/27/2025	County				37.97	52,915.19
General J...	06/30/2025	Prop...		1670.98+25825.41	26,744.82		79,660.01
General J...	08/29/2025	Prop...		4.32+3171.55	3,673.38		83,333.39
Total 1135 - #2551 Tax Revenue -Sewer					123,959.18	52,077.13	83,333.39

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Redway Community Services District
Savings Account Activity
As of August 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1140 - #2554 RCSD RECD Grant Sewer							887.53
General J...	07/01/2024	County			6.20		893.73
General J...	10/01/2024	County			6.85		900.58
General J...	03/31/2025	County			6.69		907.27
General J...	06/27/2025	County			6.91		914.18
General J...	08/29/2025	GAG				914.18	0.00
Total 1140 - #2554 RCSD RECD Grant Sewer					26.65	914.18	0.00
1145 - #2556 SEF - Sewer							126,947.65
General J...	07/01/2024	County			153.19		127,100.84
Check	08/28/2024	15134	SEF Sewer	To close fiscal 2023/2024	7,977.00		135,077.84
Check	09/20/2024	15203	SEF Sewer	July 2024 payment	4,153.00		139,230.84
General J...	10/01/2024	County			1,553.28		140,784.12
Check	10/31/2024	15280	SEF Sewer	August 2024 payment	4,160.00		144,944.12
Check	12/18/2024	15426	SEF Sewer	September 2024 payment	4,156.00		149,100.12
Check	03/04/2025	15589	SEF Sewer	October / November 2024 payment	6,480.00		155,580.12
Check	03/25/2025	15657	SEF Sewer	DEC 2024 PLUS NOVEMBER SH...	5,842.00		161,422.12
General J...	03/28/2025	GAG		Transfer to accomodate USDA loa...		60,000.00	101,422.12
General J...	03/31/2025	County			1,599.15		103,021.27
Check	04/04/2025	15680	SEF Sewer	JAN 2025 payment	2,279.00		105,300.27
Check	04/24/2025	15723	SEF Sewer	FEB 2025 payment	3,937.00		109,237.27
Check	05/28/2025	15800	SEF Sewer	MARCH 2025 payment	4,123.00		113,360.27
General J...	06/25/2025	GAG		District purchases Cody's truck		10,500.00	102,860.27
General J...	06/27/2025	County			1,394.54		104,254.81
Check	07/01/2025	15886	SEF Sewer	APRIL 2025 payment	4,076.00		108,330.81
General J...	08/29/2025	GAG				4,692.69	103,638.12
Total 1145 - #2556 SEF - Sewer					51,883.16	75,192.69	103,638.12

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Redway Community Services District
Savings Account Activity
As of August 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1150 - #2558 I & I Project Fund-Sewer							6,431.77
General J...	07/01/2024	County			44.95		6,476.72
General J...	10/01/2024	County			49.62		6,526.34
General J...	03/31/2025	County			48.51		6,574.85
General J...	06/27/2025	County			50.10		6,624.95
General J...	08/29/2025	GAG				6,624.95	0.00
Total 1150 - #2558 I & I Project Fund-Sewer					193.18	6,624.95	0.00
1155 - #9855 95 COP Payment Fund-Sewer							1,381.44
General J...	07/01/2024	County			9.65		1,391.09
General J...	10/01/2024	County			10.66		1,401.75
General J...	03/31/2025	County			10.42		1,412.17
General J...	06/27/2025	County			10.76		1,422.93
General J...	08/29/2025	GAG		compacting reserve accounts to o...		1,422.93	0.00
Total 1155 - #9855 95 COP Payment Fund-Sewer					41.49	1,422.93	0.00
1160 - #9856 '95 Reserve Fund Sewer							50,845.81
General J...	07/01/2024	County			355.36		51,201.17
General J...	10/01/2024	County			392.27		51,593.44
General J...	03/31/2025	County			383.52		51,976.96
General J...	06/27/2025	County			396.02		52,372.98
General J...	08/29/2025	GAG		compacting reserve accounts to o...	1,422.93		53,795.91
Total 1160 - #9856 '95 Reserve Fund Sewer					2,950.10	0.00	53,795.91
Total Cash in County - Sewer					179,053.76	136,231.88	240,767.42
TOTAL					438,052.12	446,277.00	807,389.60

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Accrual Basis

Redway Community Services District
Payments from Customers
As of August 31, 2025

Type	Date	Memo	Amount
1300 - Accounts Receivable			
Deposit	08/01/2025	ACH F	-174.56
Deposit	08/01/2025	ACH F	-150.66
Deposit	08/04/2025	ACH M	-359.39
Deposit	08/04/2025	ACH M	-163.12
Deposit	08/05/2025	Deposit	-3,405.00
Deposit	08/06/2025	ACH M	-554.80
Deposit	08/06/2025	ACH F	-834.83
Deposit	08/07/2025	ACH M	-997.61
Deposit	08/08/2025	ACH F	-857.99
Deposit	08/08/2025	ACH M	-748.28
Deposit	08/08/2025	Deposit	-11,322.46
Deposit	08/11/2025	ACH M	-887.49
Deposit	08/11/2025	ACH F	-798.72
Deposit	08/11/2025	ACH M	-771.27
Deposit	08/11/2025	ACH M	-195.94
Deposit	08/12/2025	ACH M	-188.81
Deposit	08/12/2025	ACH F	-2,813.72
Deposit	08/12/2025	Deposit	-8,436.14
Deposit	08/13/2025	ACH M	-216.70
Deposit	08/13/2025	ACH M	-541.13
Deposit	08/14/2025	Deposit	-13,629.75
Deposit	08/15/2025	ACH M	-1,044.83
Deposit	08/15/2025	ACH F	-806.92
Deposit	08/15/2025	Deposit	-14,929.70
Deposit	08/18/2025	ACH M	-718.08
Deposit	08/19/2025	ACH M	-155.00
Deposit	08/19/2025	Deposit	-1,315.84
Deposit	08/19/2025	Deposit	-15,188.59
Deposit	08/19/2025	Deposit	-0.05
Deposit	08/20/2025	ACH M	-230.00
Deposit	08/21/2025	ACH M	-198.79
Deposit	08/21/2025	Deposit	-13,404.64
Deposit	08/21/2025	Deposit	-3,782.66
Deposit	08/22/2025	ACH M	-1,385.19

3:18 PM
09/17/25
Accrual Basis

Redway Community Services District
Payments from Customers
As of August 31, 2025

Type	Date	Memo	Amount
Deposit	08/22/2025	ACH F	-157.91
Deposit	08/22/2025	Deposit	-4,055.08
Deposit	08/25/2025	ACH M	-1,310.68
Deposit	08/25/2025	ACH M	-538.04
Deposit	08/25/2025	ACH f	-333.71
Deposit	08/25/2025	ACH M	-711.80
Deposit	08/26/2025	ACH F	-311.09
Deposit	08/26/2025	Deposit	-9,030.84
Deposit	08/27/2025	ACH M	-6,641.81
Deposit	08/27/2025	ACH M	-3,038.80
Deposit	08/28/2025	ACH M	-560.24
Deposit	08/28/2025	Deposit	-7,130.68
Deposit	08/28/2025	Deposit	-1,099.14
Deposit	08/29/2025	ACH M	-327.71
Deposit	08/29/2025	Deposit	-2,245.51
Total 1300 - Accounts Receivable			-138,701.70
TOTAL			-138,701.70

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09/17/25

Redway Community Services District
A/P Aging Summary
As of August 31, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
4JsConsulting	0.00	2,664.90	0.00	0.00	0.00	2,664.90
Advanced Security Systems	0.00	-142.50	0.00	0.00	0.00	-142.50
Calpers	30.00	0.00	0.00	0.00	0.00	30.00
Dazey's/Stephen's	742.08	0.00	0.00	0.00	0.00	742.08
GHD Inc	3,767.85	33,968.05	0.00	0.00	37,635.65	75,371.55
Jim's Quality Quick Lube	114.13	0.00	0.00	0.00	0.00	114.13
Just Rent It	439.62	0.00	0.00	0.00	0.00	439.62
LACO	0.00	11,000.00	0.00	0.00	0.00	11,000.00
Mission Linen	18.06	0.00	0.00	0.00	0.00	18.06
Napa Auto Parts	154.74	0.00	0.00	0.00	0.00	154.74
Pace Supply	1,593.87	0.00	0.00	0.00	0.00	1,593.87
pollard water	104.38	0.00	0.00	0.00	0.00	104.38
Recology Humboldt County	36.99	0.00	0.00	0.00	0.00	36.99
Thomas & Associates	12,231.82	0.00	0.00	0.00	0.00	12,231.82
USA Bluebook	0.00	1,000.32	0.00	0.00	0.00	1,000.32
Wyckoff's-Fortuna	280.46	0.00	0.00	0.00	0.00	280.46
TOTAL	19,514.00	48,490.77	0.00	0.00	37,635.65	105,640.42

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Redway Community Services District
Payroll Details by Account
August 2025

	Aug 25	Aug 24	Jul - Aug 25
Ordinary Income/Expense			
Expense			
Administrative & General			
Insurance			
5040 - Employee Health Insura...	24,885.52	23,236.42	25,485.52
5045 - Workers' Comp	0.00	0.00	19,276.55
Total Insurance	24,885.52	23,236.42	44,762.07
5100 - Payroll Taxes	3,100.10	5,123.80	7,488.05
5150 - Wages	20,269.10	31,335.34	49,175.70
Total Administrative & General	48,254.72	59,695.56	101,425.82
Water Treatment			
5220 - Wages	10,186.39	9,983.15	24,720.61
Total Water Treatment	10,186.39	9,983.15	24,720.61
Water Trans & Distribution			
5320 - Wages	2,887.42	8,784.23	6,353.07
Total Water Trans & Distribution	2,887.42	8,784.23	6,353.07
Sewer Treatment			
5420 - Wages	4,753.87	11,954.73	11,256.42
Total Sewer Treatment	4,753.87	11,954.73	11,256.42
Sewer Collection			
5520 - Wages	3,196.01	6,260.84	8,389.72
Total Sewer Collection	3,196.01	6,260.84	8,389.72
Total Expense	69,278.41	96,678.51	152,145.64
Net Ordinary Income	-69,278.41	-96,678.51	-152,145.64
Net Income	-69,278.41	-96,678.51	-152,145.64

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Past Due List Status

Past Due Status as of 08-31-2025	amount
Number of accounts on the past due list	54
The Average Bill	\$679.50
The Median Bill	\$495.07
Low Balance at 90 days	\$25.79
High Balance at 90 days	\$2,375.73
Current balance Past Due List	\$65,223.67
Current Balance of at 90 days	\$14,997.08
Addresses currently off	19
Past Due Status as of 07-31-2025	amount
Number of accounts on the past due list	65
The Average Bill	\$638.20
The Median Bill	\$253.19
Low Balance at 90 days	\$24.56
High Balance at 90 days	\$6,139.95
Current balance Past Due List(30,60,90)	\$93,225.27
Current Balance of at 90 days	\$40,539.61
Addresses currently off	19

Criteria is changing for the late list, and it will continue for a few more meetings, searching for the most appropriate report to pull from.

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09/17/25
Accrual Basis

Redway Community Services District
TOTAL Profit & Loss Budget vs. Actual
July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Water Charges				
4100 · Residential	114,092	556,122	-442,030	21%
4150 · Commercial	21,189	136,090	-114,901	16%
Total Water Charges	135,282	692,212	-556,930	20%
Sewer Charges				
4200 · Residential	99,265	616,085	-516,820	16%
4250 · Commercial	28,907	248,375	-219,468	12%
Total Sewer Charges	128,172	864,460	-736,288	15%
4440 · Application Fees	880	1,760	-880	50%
4450 · Reconnect Fees	0	624	-624	0%
4500 · Late Charges	3,900	26,640	-22,740	15%
4600 · Other Operating Revenue	325	1,000	-675	33%
Property Tax Revenue				
7000 · Secured	3,176	124,250	-121,074	3%
7005 · Unsecured	28	2,171	-2,143	1%
7010 · Prior Years	45	4,133	-4,088	1%
7015 · Supplemental - Current	357	1,704	-1,347	21%
7020 · Supplemental - Prior	50	248	-198	20%
7100 · Homeowners' Tax Relief	0	1,213	-1,213	0%
7105 · St. Wildlife Refuge In Lieu Tax	17	38	-21	44%
Total Property Tax Revenue	3,673	133,757	-130,084	3%
7200 · Interest Income	1	12,000	-11,999	0%
Total Income	272,233	1,732,453	-1,460,220	16%
Gross Profit	272,233	1,732,453	-1,460,220	16%
Expense				
Administrative & General				
5000 · Advertising	324	750	-426	43%
5010 · Bad Debts	0	500	-500	0%
5015 · Bank Charges	290	2,000	-1,710	14%
5020 · Dues & Memberships	525	7,000	-6,475	8%
5030 · Education & Training	656	1,460	-804	45%
Insurance				
5040 · Employee Health Insurance				
Employee Portion Health	-9,559	0	-9,559	100%
5040 · Employee Health Insurance - ...	26,086	139,176	-113,091	19%
Total 5040 · Employee Health Insuran...	16,527	139,176	-122,649	12%

4:08 PM
09/17/25
Accrual Basis

Redway Community Services District
TOTAL Profit & Loss Budget vs. Actual
July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
5041 - Employee Life Insurance				
Employee Portion Life	-1,433	0	-1,433	100%
5041 - Employee Life Insurance - Ot...	2,248	5,000	-2,752	45%
Total 5041 - Employee Life Insurance	815	5,000	-4,185	16%
5045 - Workers' Comp	19,277	21,756	-2,479	89%
5050 - Liability/Fire	32,344	34,821	-2,477	93%
Total Insurance	68,963	200,753	-131,791	34%
5070 - Licenses, Permits & Fees	2,822	19,000	-16,178	15%
5075 - Mileage/Travel	166	4,000	-3,834	4%
5120 - Repairs & Maintenance	1,000	500	500	200%
Office Expense				
5055 - Internet-only	211	2,500	-2,289	8%
5060 - Computers & Software Expense	3,325	7,000	-3,675	47%
5062 - Finance Charges	27	683	-656	4%
5081 - Office Expense	321	5,000	-4,679	6%
5105 - Postage	766	4,500	-3,734	17%
5106 - Rent	2,700	10,800	-8,100	25%
5130 - Office Supplies	1,179	5,000	-3,821	24%
5135 - Telephone-all phones	1,960	10,000	-8,040	20%
5145 - Utilities-pg&e & blue star only	20	1,200	-1,180	2%
5146 - Professional Development	125	3,500	-3,375	4%
Total Office Expense	10,634	50,183	-39,549	21%
5085 - Outside Services	7,731	15,000	-7,269	52%
5100 - Payroll Taxes	8,977	47,727	-38,750	19%
5101 - Penalties	0	500	-500	0%
Professional Fees				
5111 - Accounting	5,198	23,000	-17,803	23%
5112 - Director Fees	1,200	5,400	-4,200	22%
5113 - Legal Fees	541	17,500	-16,960	3%
Total Professional Fees	6,938	45,900	-38,962	15%
5115 - Property Tax Admin Fees	0	4,000	-4,000	0%
5125 - Retirement	7,144	37,533	-30,390	19%
5150 - Wages	59,353	329,817	-270,463	18%
Total Administrative & General	175,523	766,624	-591,101	23%

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09/17/25
Accrual Basis

Redway Community Services District
TOTAL Profit & Loss Budget vs. Actual
July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
Water Treatment				
5200 · Lab Tests	1,037	6,000	-4,963	17%
5205 · Repairs & Maintenance	1,023	10,000	-8,977	10%
5210 · Supplies-water treatment	2,475	32,000	-29,525	8%
5215 · Utilities	15,024	75,000	-59,976	20%
5220 · Wages	27,979	126,393	-98,414	22%
5230 · Tools & Safety Equipment	1,030	2,000	-970	51%
5240 · Truck expenses				
5245 · Water Fuel expenses	0	8,760	-8,760	0%
5240 · Truck expenses - Other	487			
Total 5240 · Truck expenses	487	8,760	-8,273	6%
Total Water Treatment	49,055	260,153	-211,098	19%
Water Trans & Distribution				
5305 · Repairs & Maintenance	1,145	40,000	-38,855	3%
5310 · Supplies	1,310	6,000	-4,691	22%
5315 · Utilities	611	3,000	-2,389	20%
5320 · Wages	9,067	53,045	-43,978	17%
5330 · Tools and Safety Equipment	844	2,000	-1,156	42%
Water Trans & Distribution - Other	0	5,000	-5,000	0%
Total Water Trans & Distribution	12,976	109,045	-96,069	12%
Sewer Treatment				
5400 · Lab Tests	6,443	30,000	-23,557	21%
5405 · Repairs & Maintenance	12,232	20,000	-7,768	61%
5410 · Supplies-sewer treatment	217	25,000	-24,783	1%
5415 · Utilities	12,224	51,000	-38,776	24%
5420 · Wages	13,403	95,106	-81,703	14%
5430 · Tools & Equipment	538	3,000	-2,462	18%
5440 · Truck Expenses				
5445 · Sewer fuel expenses	0	9,000	-9,000	0%
5440 · Truck Expenses - Other	516	5,000	-4,484	10%
Total 5440 · Truck Expenses	516	14,000	-13,484	4%
5450 · Road Maintenance	0	2,500	-2,500	0%
Total Sewer Treatment	45,573	240,606	-195,033	19%

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09/17/25
Accrual Basis

Redway Community Services District
TOTAL Profit & Loss Budget vs. Actual
July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
Sewer Collection				
5505 · Repairs & Maintenance	104	25,000	-24,896	0%
5510 · Supplies	287	1,800	-1,513	16%
5515 · Utilities	2,330	22,000	-19,670	11%
5520 · Wages	9,955	50,401	-40,446	20%
5530 · Tools & Equipment	725	1,500	-775	48%
5560 · JET/VAC	27,869	42,000	-14,131	66%
Total Sewer Collection	41,270	142,701	-101,431	29%
8100 · Interest Expense	0	18,281	-18,281	0%
Total Expense	324,397	1,537,410	-1,213,012	21%
Net Ordinary Income	-52,164	195,043	-247,208	-27%
Other Income/Expense				
Other Income				
5900 · SEF Fees - Sewer	-24	49,368	-49,392	-0%
4400 · SRF Fees	13,077	78,540	-65,463	17%
Total Other Income	13,052	127,908	-114,856	10%
Other Expense				
8300 · Capital Improvements				
8320 · Cap Improvements - Water Dist	23,465			
8330 · Cap Improvements- Sewer Plant	33,968			
8300 · Capital Improvements - Other	32,180			
Total 8300 · Capital Improvements	89,613			
Total Other Expense	89,613			
Net Other Income	-76,561	127,908	-204,469	-60%
Net Income	-128,725	322,951	-451,676	-40%

To: RCSD Board of Directors

Office Manager's Memo

September 24th, 2025

Credit card processing. For the month of August, we had **97** transactions totaling **\$29,464.31**, and 29 were ACH payments. In July, we had **89** transactions totaling **\$21,976.08**, 33 were ACH payments. The new billing software allows the customers to view their bill just as they would when it arrives in the PO Box there, they can arrange an ACH transaction for \$1.95 or proceed with a credit card payment of \$2.95 or 3.5% whichever is higher. When a customer offers to pay their bill with a credit card, we let them know that there is a less expensive way to pay if the card they want to use is associated with a checking or savings account, business or personal account.

Little League and Youth Soccer fields. So, my take on these fields is this. For these account on the field adjacent to Redway Elementary school (only). I recommend a dormant setting for these account when they are not using water, by full month not partial months, and no charges for the other months. I also believe that two entities share the same meter.

Profit to Loss. Fiscal 2025/2026, July 1st to August 31st, is **16.7%** of the Fiscal year. Income was **\$272,233** which is **16%** of operational funding of **\$1,732,453**. Expenses through July 31st totaled **\$321,513** which is **21%** of the projected approved expenses of **\$1,537,410** for the 2024/2025 fiscal year. As is normal for our situation we front loaded the expenses with Jet/Vac semiannual payment, our Workman's Compensation Insurance annual payment and our Liability/Fire Insurance payment for fiscal 2025-2026.

Billing and Allocations. Our past due for the month of August was **\$65,223.67**. In July was **\$93,255.27**. It appears that the past due fluctuates around **\$10,000** up or down every month. The highest in February 2024 was **\$141,986.14** from **\$37,000** in March 2020.

Past Due accounts. Currently we have **nineteen** (last accurate count) properties shut off. A couple of the shut-off accounts are due to customer requests, not past due. **Redway CSD** has always been quite easy to work with as far as managing a past due account, but our past due accounts are increasing in number and increasing in value. We go through the accounts and send 48-hour shut off notices almost every week. We send out six notices and four pay right away and the other two will pay after they are shut off.

Pacific Gas and Electric. We have an account number for the Madison Court Spring. No other update.

Audit 2024/2025. We have received the packet from ALSB for the current audit (2024-2025). **We should be ready to provide the data by Sept 30th maybe, hopefully, fingers crossed.** We must provide some information in an older format, and more labor to produce these reports, due to the

version of QuickBooks that we use (desktop). This is the only desktop version that they have, otherwise we would be an online account, and our support specialists are not convinced it is ready yet.

Savings Accounts with County. All accounts are reconciled to June 30th, 2025. WSLF and SEF Sewer are caught up with deposits up to June 30th. Money billed in the first month. They are collected in month two and they are disbursed into the savings accounts in month three.

Savings Accounts Umpqua. Our new savings accounts at Umpqua are sending us statements quarterly. So, the next time I can reconcile them and show the balances will be for the October Board meeting.

Water Ordinance Appendix B. We have been instructed to begin revisions, no update.

Banking in Southern Humboldt. We are in the process of moving our accounts from Vocality CU to Umpqua bank. We have redirected our online payments to the new account. We have started the deposits of our AR. I transferred the Jet/Vac money to Vocality checking then to Umpqua bank and made our first payment. Future payments will automatically be deducted from a restricted savings account every six months thereafter. But there have been issues not with IRS tax payments, that have been fixed. The only other issue we have is with the Direct deposit checks. They are listed properly in QuickBooks, but I believe there is one more spot to check or uncheck to get the deposit corrected. I can only test this once every two weeks. The process of change should be completed by next pay period. Hopefully.

Customer CARE Program. It has been a while since we last spoke of a customer care program, that brings discounts to certain groups of people in our district. As far as funding is concerned, we can use tax revenue with no restrictions. We need to develop our own criteria for the program that does not interfere with state laws like HIPAA and are counsel approved. We can earmark \$5,000.00 for the program the criteria should resemble that the property is owner occupied, the owner can prove they are receiving SS of some sort (legally?), and the account cannot be in arrears. A discount of \$10.00? I ran through the numbers several years ago and participation would most likely fall to the 4% of the customer base would participate (23 customers).

Respectfully,

Glenn Gradin

"When the well is dry, we learn the worth of water." Benjamin Franklin



Redway Community Services District
P.O. Box 40
Redway, CA 95560
(707) 923-3101

General Manager's Report

September 2025

To: The Redway Community Services District's Board of Director's

From: Cody Cox General Manager/Operations Manager

We are currently in Stage 2 water conservation under our ordinance. We did get a bit of rain which brought our wet well up a foot believe it or not. Water conservation stage 3 is triggered when we hit 10 CFS, currently we are at 27 CFS slightly up, looks like we will stay out of stage 3 again. The board has decided to go over the Conservation ordinance after we have completed the revision of the personnel policy. We will have to be more aggressive in Stage 2 when we are in the revision of the Ordinance. We are in construction with our tank project, and we have a new project manager for DWR, his name is Diego Banos, taking over for Bill Ehorn, Bill has retired.

We just submitted our 8th quarterly report to Diego, which is his first one, and we are cruising along. In the same project, regarding the DDW we have satisfied region 1 regarding the field work directive for AWWA standards, all standards have been met, I have included the directive documentation in correspondence, and we are awaiting final response. If we continued to keep them in the loop the whole time, we would have been halted at the Tank design, the State would have required more strict guidelines including glass infusion which is very expensive for the paint portion, we wouldn't have gotten the tank I don't think.

We have a new employee starting out at the Wastewater Plant as an OIT, 1st day 9/26/25, her name is Mir Holmes, and she is a local and resides in Garberville. Previously employed at the Garberville Sanitary District, she holds a D2 T2 License, and has gained experience in waterworks there. She also had her wastewater OIT that will be reinstated to Redway CSD, and she will gain her hours at the Plant, and will test to take her Grade 2



Redway Community Services District
P.O. Box 40
Redway, CA 95560
(707) 923-3101

first, and then move onto take her grade 3. I let Rogelio Martinez know, our CPO, that she is there and will be collecting her hours out there, these hours are necessary for the certification process. Upon the previous operator's departure, it was found that the plant was upside down in operations and required a biological reset, which required a lot of our wastewater plant operator's time. The plant had been neglected and Doug and I are cleaning it up.

It has taken us 16 days so far to get it going in the right direction. We have been in communication with our Wastewater Regulator the whole time "Matt Herman", and he has agreed with all the operational changes that we have made, Roy was included in all operations as well. I just took my Grade 3 exam, and unfortunately, I did not pass. I will take again immediately.

Cody Cox
GM

Memorandum

To	Board of Directors
Agency	Redway Community Service District
From	Jennie Short, Project Manager
Mtg. Date	September 24, 2025
Project	Update on Status for Water Rights Update - Meadows Business Park Unit 3

SWRCB-DWR PROCESSES

PETITION TO CHANGE THE PLACE OF USE (RIVER LICENSE & PERMIT) PLUS EXTENSION OF TIME FOR RIVER PERMIT

The District received three timely filed protests to the Petition to change the Place of Use for the River License and Permit plus the Extension of Time for the river permit (attached). The protests were from:

- California Department of Fish and Wildlife (CDFW)
- Friends of the Eel River (FOER)
- Ed Voice

The Waterboard issued a directive letter (attached) dated **August 29, 2025** to the District for these three protests. It instructs in part,

- “The purpose of this letter is to acknowledge the receipt of timely filed protests and provide instructions to engage in good faith negotiation to resolve them.”
- “The State Water Board has not yet evaluated the protests to determine if they are based on issues within the State Water Board’s jurisdiction, state valid grounds of protest, and substantially comply with protest filing requirements other than the filing deadline.”
- “The Petitioner must provide a written answer to each protest no later than **30 days** from the date of this letter. Answers must be responsive to the allegations made, indicate the intended line of defense, and indicate any possibilities for settlement.” **{September 28th}**
- “Water Code section 1703.4 requires Protestants and the Petitioner to make a good faith effort to resolve the protests not later than **180 days** after the deadline to file a protest for all petitions to change water right applications, permits, or licenses. Based on this timeline, Protestants and the Petitioner must make a good faith effort to resolve protests by **February 18, 2026.**”

Also worth noting is that “No additional protest issues may be added to a protest once it has been filed. Consequently, the protests cannot be amended to include new issues.” This is an important aspect of the protest process and creates a specific group of issues that will be under discussion with each protestor. Preparation of protest responses are currently underway. Portions of the responses have required collection of additional details and reports. The response letters will be available for your review as handouts for the meeting.

CEQA STATUS

I coordinated with LACO regarding the contents of the protests and if there will be any additional or more intensive elements of the project description and initial study needed based upon the concerns. I currently anticipate that the circulation of the Notice of Availability and submittal of

Draft IS/MND with NOA, NOC & Summary to State Clearinghouse for public comment will be delayed by 30-days as LACO makes sure that the CEQA analysis will cover the concerns. Even with the delay I still anticipate that the CEQA Notice of Determination will have been filed prior to the February 18, 2026 deadline for the protest resolution process. All three of the protestors listed CEQA as one of their concerns.

UNNAMED SPRING

We are still awaiting the release of the new portal by the State to be able to submit the 1707 petition for the Unnamed Spring. The County has been unresponsive to our inquiry on partnering with them in the watershed restoration application for the replacement of the culvert under Redwood Drive. I acquired the August 1933 Hwy 101 as-builts from Caltrans for what is now Redwood Drive and they show the culvert to be quite deep and long. Replacement of the culvert as part of this project application doesn't seem viable, which CDFW permitting staff concurs with. Coordination with the CDFW funding program for the remediation grant on the removal of the diversion and storage infrastructure from the stream channel will begin soon.

CDFW Lake and Streambed Alteration Agreement for the Raw Water Intake in SF Eel River Process:

No further correspondence or communication has been received. CDFW indicated that they hope to have a response to us by the end of September.

RECOMMENDED ACTIONS

1. Review each protest response letter and authorize Cody Cox, General Manager, to sign them on behalf of the District.
2. Authorize Cody Cox to represent the District in meetings and future communications with the Protestants and the Division of Water Rights.

ATTACHMENTS

- Directives Letter from SWRCB-DWR
- Protests (CDFW, FOER, Voice)
- Handout containing three Protest Response Letters



State Water Resources Control Board

August 29, 2025

In Reply Refer to:
AC: A011876 &
A023017

To: Enclosed emailing List

PETITIONER AND PROTESTANT DIRECTIVES FOR PROTESTS TIMELY FILED AGAINST REDWAY COMMUNITY SERVICES DISTRICT'S PETITIONS FOR CHANGE AND TIME EXTENSION FOR WATER RIGHT LICENSE 3791, AND PERMIT 15665 (APPLICATIONS 11876 AND 23017)

This letter is directed to Redway Community Services District (Petitioner) and parties who filed protests against the approval of the subject petition (Protestants) within the timeframe allowed by the State Water Resources Control Board (State Water Board).

The purpose of this letter is to acknowledge the receipt of timely filed protests and provide instructions to engage in good faith negotiation to resolve them. It is important to read the following instructions closely and respond accordingly. Failure to follow these instructions or respond to related requests for information from the State Water Board within the timeframes stated below or as otherwise allowed may result in cancellation of the subject petition or rejection, dismissal, or cancellation of protests. (Wat. Code, § 1703.6; Cal. Code Regs., tit. 23, §§ 749, 750, 796.)

The State Water Board has not yet evaluated the protests to determine if they are based on issues within the State Water Board's jurisdiction, state valid grounds of protest, and substantially comply with protest filing requirements other than the filing deadline. (Wat. Code, § 1703.2; Cal. Code Regs., tit. 23, §§ 745, 746, 796) The State Water Board may do so at any time during the proceeding on the subject petition and may request additional information necessary to satisfy these requirements or to clarify, amplify, or otherwise supplement required information. The State Water Board may reject or cancel protests if the requested information is not received within the timeframe given. (Wat. Code, §§ 1703.3, 1703.5, 1703.6; Cal. Code Regs., tit. 23, §§ 749, 796, 815.) This letter should not be construed as making any determinations regarding whether protests are acceptable. No additional protest issues may be added to a protest once it has been filed. Consequently, the protests cannot be amended to include new issues.

E. JOAQUIN ESQUIVEL, CHAIR | ERIC OPPENHEIMER, EXECUTIVE DIRECTOR

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, CA 95812-0100 | www.waterboards.ca.gov

Instructions for Petitioner (Redway Community Services District)

The Petitioner must provide a written answer to each protest no later than **30 days** from the date of this letter. Answers must be responsive to the allegations made, indicate the intended line of defense, and indicate any possibilities for settlement. Answers shall be provided to the Protestants and filed with the State Water Board. (Cal. Code Regs., tit. 23, §§ 751, 752, 796)

The Petitioner may request additional time to answer protests to enable negotiation of contested issues. Such requests must be submitted to the State Water Board and accompanied by a showing of diligent good faith efforts to reach an agreement between the parties with reasonable prospects of success. (Cal. Code Regs., tit. 23, §§ 753, 796)

Instructions for Petitioner and Protestants

Water Code section 1703.4 requires Protestants and the Petitioner to make a good faith effort to resolve the protests not later than 180 days after the deadline to file a protest for all petitions to change water right applications, permits, or licenses. Based on this timeline, Protestants and the Petitioner must make a good faith effort to resolve protests by **February 18, 2026**. The State Water Board may allow additional time for protest negotiation for good cause shown. Requests for additional time should be submitted in writing prior to the close of the 180-day protest resolution period noted above. (Wat. Code, § 1703.4.)

By **February 18, 2026**, each Protestant must provide the State Water Board a written status report for their protest, and the Petitioner must provide a written status report for all protests. Status reports must state whether the protest in question has been resolved, clearly describe the steps taken to address the protest, and if applicable, propose a schedule for continued protest negotiations. The State Water Board may allow additional time for filing protest status reports for good cause shown. (Wat. Code, § 1703.5.)

If you have any questions, please contact Arvin Chi at Arvin.Chi@waterboards.ca.gov. Written correspondence or inquiries should be addressed as follows: State Water Resources Control Board, Division of Water Rights, Attn: Arvin Chi, P.O. Box 2000, Sacramento, CA, 95812-2000.

Sincerely,



Jian Ling, Program Manager
Petitions, Licensing, and Registration Section
Division of Water Rights

ec: **Redway Community Services District**

Cody Cox

cody@redwaycsd.org

4Js Consulting

Jennie Short

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California Department of Fish and Wildlife

Monty Larson

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State of California – Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
Northern Region
619 Second Street
Eureka, CA 95501
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GAVIN NEWSOM, Governor
CHARLTON H. BONHAM, Director



August 22, 2025

Arvin Chi
Environmental Scientist
State Water Resources Control Board
Arvin.chi@waterboards.ca.gov

SUBJECT: PROTEST OF PETITION FOR CHANGE TO THE PLACE OF USE FOR WATER APPLICATIONS A011876 (LICENSE 003791) AND A023017 (PERMIT 015665) AND PETITION FOR TIME EXTENSION FOR A023017 TO APPROPRIATE WATER FROM THE SOUTH FORK EEL RIVER TRIBUTARY TO THE EEL RIVER, HUMBOLDT COUNTY

Dear Arvin Chi:

In the Petition for Change, the Redway Community Services District (Applicant) is proposing to add Municipal Use to Water Application A011876 and to modify the Place of Use for A011876 and A023017. Modifications to the place of use would include adding the Meadows Business Park (~59 acres) and an additional ~370 acres of mostly undeveloped land. These lands include all or a portion of the Assessor's Parcel Numbers (APN) listed in Table 1. The Applicant also proposes to remove ~36 acres from the Place of Use. In addition to expanding the scope and land area of the Place of Use, the Applicant is proposing to extend the time to fully develop the permit for A023017 from 1968-1972 (initial period) to a period that spans from 1995-2012. This follows several other extensions of time previously approved. The California Department of Fish and Wildlife (CDFW) has concerns about these petition changes, and recommends the proposed changes be analyzed and mitigated, as necessary, to protect instream flows and fish and wildlife resources in the South Fork Eel River Beneficial Uses of Water and Ecological Significance of Project Setting.

The South Fork Eel River and its tributaries are listed under the Clean Water Act, section 303(d) for sediment and temperature impairment. Categories of beneficial uses of water in the South Fork Eel River Hydrologic Area relevant to fish and wildlife resources include Cold Freshwater Habitat, Migration of Aquatic Organisms; Commercial and Sport Fishery; Spawning, Reproduction, and/or Early Development. State Water Code section 1257 requires the State Water Resources Control Board (SWRCB) to consider the relative benefit to be derived

Conserving California's Wildlife Since 1870

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from all beneficial uses of the water concerned including, but not limited to, those listed for fish and wildlife resources in the South Fork Eel River Hydrologic Area.

Table 1. List of undeveloped/underdeveloped Assessor Parcel Numbers proposed to be added to the Redway Community Service District Service Area in the Petition to change A011876 and A023017.

APN	~Acres	Zone/Developments
222-151-005	61.6	AG-B-5/none*
222-151-004	13	FP/none
223-171-020	1	FP/none*
223-171-018	17.21	FP;U/none
223-171-019	4.06	FP/none
223-171-021	40.73	AG-B-5/none
223-311-041	24.41	AG-B-5/none
222-222-014	20.78	None/none**
222-222-004	16.48	FR-B-5/Multiple
222-161-002	175.3	AG-B-5/CalFire Conservation Center
*Structure apparent in aerial imagery **Parcel appears undevelopable. ***Only a portion of parcel in service area		

The South Fork Eel River and its tributaries support Southern Oregon/Northern California Coastal (SONCC) Evolutionary Significant Units (ESUs) of Coho Salmon (*Oncorhynchus kisutch*), California Coastal (CC) ESU of Chinook Salmon (*O. tshawytscha*), and Northern California (NC) Distinct Populations Segment (DPS) of steelhead (*O. mykiss*). SONCC Coho Salmon are listed as “Threatened” pursuant to the Federal Endangered Species Act (ESA) and California Endangered Species Act (CESA). CC Chinook Salmon and NC steelhead are listed as “Threatened” pursuant to the ESA.

The South Fork Eel River and its tributaries also support populations of California Species of Special Concern (SSC) including Foothill Yellow-legged Frog (*Rana boylei*) and Northwestern Pond Turtle (*Actinemys marmorata*), as well as other amphibians and wildlife. The CDFW designates certain species as SSC because of declining population levels, limited ranges, and/or continuing threats have made them vulnerable to extinction or extirpation in California. Though not listed

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pursuant to the CESA, the goal of designating taxa as SSC is to halt or reverse these species' decline by calling attention to their plight and addressing the issues of conservation concern early enough to help secure long-term viability. The goal of the SSC designation is to avoid CESA listing.

Proposed Changes to Place of Use

In the Petition for Change to the Place of Use for A011876 and A023017, the Applicant is proposing to add the Meadows Business Park (~59 acres) and approximately 370 acres of undeveloped or lightly developed land to the Place of Use. The CDFW is concerned that the environmental impacts of the additional water diversion required to serve the expanded Place of Use have not been analyzed. The Meadows Business Park was approved for development in 1992 with a private water source, not part of the Redway Community Services District, and impacts to stream flows in the South Fork Eel River were not assessed for this project. The Meadows Business Park and most of the parcels listed in Table 1 were annexed into the Redway Community Services District in 1993. In the Initial Study/Conditional Negative Declaration (IS/CND) approving the annexation, an assessment of the Applicants water supply was quoted from the Garberville-Redway-Benbow-Alderpoint Community Plan Environmental Impact Report (EIR). Pertinent excerpts from the EIR cited in the IS/CND related to the Applicants water supply include the following:

Significant effects of reduced low flows might, most directly, be related to fisheries and cold freshwater habitat values.

Reducing low flows during and increasing number of water years [sic] could significantly affect fisheries by raising water temperatures, reducing dissolved oxygen, delaying upstream migrations, subjecting fish to increased predation and poaching, and by generally increasing stress on fisheries stocks.

Project effects can be reduced by either reducing demand or increasing flows during low water periods. The most direct and effective method of reducing the projected demand is to reduce densities proposed by the project. Eliminating the proposed "Urban Reserve" areas would reduce the potential additional demand by about half. This would largely eliminate significant effects. Alternately, the Plan could limit the density of the Urban Reserve areas to 4 units/acre for instance...

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The IS/CND did not assess the impacts of surface water diversion during the 1993 annexation (260 acres of mostly undeveloped land) into the Applicants service area; however, it did acknowledge emerging issues with low flow conditions in the South Fork Eel River. Since the EIR was written, Coho Salmon in the South Fork Eel River have been listed as a Threatened species under both the CESA and the ESA. Chinook Salmon and steelhead have also been listed as Threatened under the ESA. In addition, low flow conditions in the South Fork Eel River have become much more common over the most recent hydrological record.

To analyze cumulative impacts on listed species, the Applicant should assess the environmental impacts of the expansion of the Place of Use on streamflow in the South Fork Eel River, including but not limited to dry season baseflows during drought years. This assessment should be based on a maximum conceptual buildout including maximum number of residences and accessory dwelling units as well as commercial development of all parcels, or portions thereof, proposed for inclusion in the expanded Place of Use. The assessment should be based on the existing zoning code per the Humboldt County general plan land use element. According to CEQA Guidelines, an Initial Study must consider “all phases of project planning, implementation, and operation” to “facilitate environmental assessment” and provide a factual basis for its findings (Cal. Code Regs., tit. 14, § 15063). Moreover, “project” refers to the “whole of the action,” including “reasonably foreseeable indirect physical change in the environment” (Cal. Code Regs., tit. 14, § 15378). The expansion of the Place of Use is the “Project” and development to the maximum extent permitted under the general plan is a reasonably foreseeable physical change to the environment.

Time Extension

The Applicant filed A023017 on April 5, 1968, and the SWRCB order approving the application was dated July 25, 1968. The order provided the applicant until December 1, 1971, to complete construction of the project and until December 1, 1972, to complete application of water to beneficial use. On May 2, 1975, the SWRCB approved an extension of time to complete construction of the Project by December 1, 1983, and to complete application of water to beneficial use by December 1, 1984. The SWRCB approved a second extension to complete construction of the project by December 1, 1994, and complete application of water to beneficial use by December 1, 1995. Nearly thirty years after the last

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order approving the second time extension to complete construction of the project and to apply the water to beneficial use, the Applicant is requesting a third time extension to December 1, 2012. The extension is being requested to allow the Applicant to capture the year with the greatest water diversion under A023017. The CDFW recommends that the time extension be denied and the Face value of A023017 be limited to the maximum amount diverted during the development periods already approved (1968-1995). The CDFW believes the amount of water approved under these time periods is adequate to serve the Applicants existing users with some additional use to be determined.

In addition, A011876 shares its point of diversion with A023017. The CDFW reviewed the Applicants water diversion records and observed no use of A011876 since 2014. It appears A011876 is not used due to the low permitted diversion rate of 0.223 cubic feet per second (cfs) and the Applicants limited infrastructure to operate at this diversion rate. Should the SWRCB License A023017, the CDFW recommends the total face value of both A011876 and A023017 be reduced to the maximum total amount of water diverted from the Applicants three water sources during the development period. A maximum diversion rate of 5% of streamflow, as measured at the United States Geologic Survey gaging station at Miranda (11476500), should be applied to reduce cumulative impacts to listed salmonids and other native species.

Basis of Protest

Under Fish and Game Code sections 711.7 and 1802, the CDFW is trustee for the state's fish and wildlife resources and has jurisdiction over the conservation, protection, and management of fish, wildlife, native plants, and other habitat necessary for biologically sustainable populations of those species. The CDFW seeks to maintain native fish, wildlife, plant species and natural communities for their intrinsic and ecological value and for their benefits to all citizens in the state. This includes habitat protection and maintenance of habitat in sufficient amounts and quality to ensure the survival of all native species and natural communities. The CDFW's right to protest is based on State Water Code Section 1330, Title 23, California Code of Regulations section 843, and other provisions of law.

The CDFW is concerned that the proposed Time Extension and expansion of the Place of Use may result in direct, indirect and cumulative adverse impacts to

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sensitive fish, wildlife, and plant resources. Direct impacts include reduction in instream flow, potential increases in water temperature, and/or water quality degradation (e.g., decrease in dissolved oxygen and increase in harmful algal blooms), and development of the undeveloped parcels included in the proposed service area. Analysis of streamflow records from the South Fork Eel River USGS stream gage 11476500 (near Miranda) indicate that dry season baseflow has decreased during the most recent 30-year period (1995-2024) compared to historic records (1951-1980). During the historic period (1951-1980), mean daily flows in the South Fork Eel rarely dropped below 30 cfs, occurring only 129 out of a possible 10957 days. During the most recent 30-year period, mean daily flows less than 30 cfs have increased by an order of magnitude, occurring 1378 days out of a possible 10957 days. Flow reductions during this time of year may impact multiple life-history phases of listed salmonids including impacting upstream migration and spawning of adult salmonids and summer rearing and downstream migration of juvenile salmonids. Cumulative impacts may include potential impediment of up or downstream migration of salmonids and other sensitive aquatic species as well as damage to aquatic habitat and function when the project is considered along with the other diversions in the watershed. The environmental review process for this proposed project should include measures to minimize impacts from the Project on listed salmonid species and Public Trust Resources. Mitigation measures to avoid and/or minimize impacts to listed species during low flow conditions have not yet been incorporated into the Applicants Water Rights.

Protest Dismissal Terms

Protest dismissal terms, if adopted as enforceable conditions of the water rights permit/license, are intended to identify and mitigate adverse impacts to fish and wildlife resources. The CDFW is concerned the Project (1) is proposing to expand the place of use without assessing the environmental impacts of the proposed expansion and additional water diversion that will be required to supply the potential development; (2) is proposing to license A023017 at the maximum quantity applied to beneficial use despite several extensions already provided for the development period; (3) is not using their licensed right which has a much lower maximum diversion rate. The CDFW recommends the following be included as enforceable conditions of the license/permit to minimize Project impacts to less than significant on fish and wildlife resources in the South Fork Eel River Watershed:

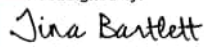
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1. The Applicant shall assess the environmental impacts of the expansion of the Place of Use including impacts to streamflow in the South Fork Eel River, especially dry season baseflows during drought years.
2. To minimize cumulative impacts from reduced streamflow to listed fish and wildlife, the Applicants total face value of both A011876 and A023017 shall be reduced to the maximum amount diverted by the Applicant during the development period for A023017 (up to December 1, 1995).
3. To minimize cumulative impacts to listed fish and wildlife the Applicant shall not divert more than 5% of streamflow as measured at the USGS gaging station at Miranda.

This protest may be subject to modification or cancellation should facts warranting such action come to light based on the requested studies. The CDFW will dismiss this protest if the above terms are met.

If you have questions regarding the CDFW terms and conditions, please contact Senior Environmental Scientist Specialist Monty Larson at (707) 496-2292 or via email at monty.larson@wildlife.ca.gov.

Sincerely,

DocuSigned by:


Tina Bartlett, Regional Manager
Northern Region

cc: Cody Cox, General Manager
Redway Community Services District
cody@redwaycsd.org

Jennie Short
4Js Consulting
4jsconsulting@gmail.com

Matt Goldsworthy
National Oceanic and Atmospheric Administration, Fisheries
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Bryan McFadin
North Coast Regional Water Quality Control Board
Bryan.mcfadin@waterboards.ca.gov

Jennifer Nguyen, David Manthorne, Monty Larson
California Department of Fish and Wildlife



FRIENDS OF THE EEL RIVER

Working for the recovery of our Wild & Scenic River, its fisheries and communities.

Thursday, August 21, 2025

Arvin Chi
State Water Resources Control Board
Division of Water Rights
P.O. Box 2000
Sacramento, CA 95812-2000
Arvin.Chi@waterboards.ca.gov

Redway Community Services District
Attn: Jennie Short
4Js Consulting
P.O. Box 40
Redway, CA 95560
4jsconsulting@gmail.com

Subject: Protest of Petition for Change for Water Right License 3791 (Application 11876) and Permit 15665 (Application 23017) and Petition for Time Extension for Permit 15665 of Redway Community Services District

2. We protest the above application because it would allow Redway to claim a rate of beneficial use to which it is not entitled, and which would harm existing beneficial uses including species listed under both the California and federal Endangered Species Acts, in the flow and temperature impaired South Fork Eel River and lower mainstem Eel River, by reducing surface flows and increasing temperatures, in violation of the Clean Water Act and Porter-Cologne Act, as well as provisions of the Fish and Game Code, without benefit of the impact analysis and mitigation required by the California Environmental Quality Act.

Facts and points of law which support the foregoing allegations include:

Friends of the Eel River (FOER) is a non-profit organization working to protect the Eel River watershed and its fish and wildlife resources for all to use and enjoy. FOER works to restore and protect the Eel River from excessive water diversions, damaging pollution, ongoing habitat degradation and disturbance of wildlife. FOER's members enjoy the natural environment of the Eel River and its tributaries through wading, swimming, rafting, kayaking, floating, fishing, hiking, bird watching, fishing, wildlife and plant observing and photographing, and otherwise experiencing the Eel River. FOER's members have indivisible interests in public trust resources in the Eel River. Given these interests, FOER has a right to

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protest under Water Code Section 1703.1.

As we understand the current situation, Redway Community Services District (Redway) has a claim to divert 1.05 cubic feet per second (cfs) from the South Fork Eel River under Permit No. 15665. The proposed season of diversion is January 1 to December 31 of each year. Redway also has License 3791, allowing diversion of 0.223 cfs from the South Fork Eel River year-round. Finally, Redway has Permit 15566, claiming a right to divert 52 acre-feet per year from an unnamed spring tributary to the South Fork Eel River.

Redway requests to expand the place of use under both License 3791 and Permit 15665 and to change the purpose of use for the License 3791.

Completion of Beneficial Use for Permit 15665

Under the present Petition for Change, Redway is requesting to extend the time to complete beneficial use of Permit 15665. Permit 15665 had an original term to put all water to beneficial use by December 1, 1972, which was already extended to December 1, 1984 and then again to December 1, 1995. Because Redway has already received two extensions of time to fulfill beneficial use and the last period has been expired for almost 30 years, FOER seeks clarification on how they would be allowed to extend the period again, in particular with such a long lapse since the last one expired.

It is our understanding that Redway seeks to use 2011 as the basis for its beneficial use. However, we believe that in 2011 Redway was among the locales identified as selling water outside its designated place of use, e.g. to water haulers. As well, we understand that Redway's water use in 2011 included unpermitted commercial cannabis cultivation within the town itself. Because those uses were per se unreasonable, to the extent either of these uses were part of Redway's 2011 demand, that year cannot be used to determine Redway's highest actual and reasonable use. Thus, Redway and DWR must designate a different year. Again, we'd support a year prior to 1996, per the terms of Permit 15665's last extension.

Non-Use of License 3791

It is our understanding that Redway has not been using License 3791, because it lacks the capacity to divert that smaller amount. We implore Redway and SWRCB-DWR to find means as soon as possible to shift Redway's normal diversion to License 3791, at or below its 0.223 cfs diversion rate. Redway's failure to use its existing License, or to upgrade its infrastructure in order to do so, do not support Redway's effort to perfect its further claim under Permit 15566.

Permit 15566 and the Unnamed Spring

Our reading of Redway's reports to the SWRCB suggests that Permit 15566 and the spring have not been used since at least 2009. The unnamed spring has onstream infrastructure that is failing, dilapidated, likely poses a water quality discharge threat, and may violate Fish and Code § 5650(a)(6) (unlawful to deposit in waters of this state materials harmful to wildlife). If Redway were to use the water from the unnamed spring, it would need new infrastructure.

The spring provides good quantity, quality, and temperature water in summer for fish and recreation. The oxygenated cold water flowing into the South Fork Eel River from the spring via a seventy-foot waterfall creates a refuge for juvenile steelhead in the South Fork. The water contributes beneficial uses including aesthetic, habitat, recreation values; note that the waterfall from the spring is adjacent to the John B. Dewitt Natural Reserve State Park in a Wild and Scenic River. We understand that Redway may be interested in dedicating the unnamed spring that is the subject of Permit 15566 to instream flow. We would strongly support such a move. If Redway instead diverted from the spring, all of the beneficial uses described would be harmed, and aquatic life in the spring and downstream of the spring would be impaired.

The South Fork Eel River is flow and temperature impaired.

The South Fork Eel River is a federally- and state-designated Wild and Scenic River. As such, the Eel River is listed in Water Right Order No. 98-08 as fully appropriated year-round. The South Fork Eel River supports Southern Oregon/Northern California Coast coho salmon, California Coastal Chinook salmon, and Northern California steelhead trout, all listed as threatened under the federal Endangered Species Act (ESA). These coho salmon are also listed as threatened under the California Endangered Species Act (CESA), while Northern California summer steelhead are listed under CESA as endangered. The South Fork Eel River also supports California Species of Special Concern white and green sturgeon, CESA endangered willow flycatcher, CESA endangered candidate western bumble bee, and other sensitive fish and wildlife species. The South Fork Eel River supports Pacific Lamprey which is federally-listed as an imperiled Species of Special Concern.

The South Fork Eel River is listed pursuant to the Clean Water Act (CWA), Section 303(d) as impaired by excess sediment and high temperatures. Beneficial Uses of Water in the South Fork Eel River include: Municipal, Domestic, Agricultural and Industrial Service and Process Supply, Recreation, Groundwater Recharge, Freshwater Replenishment, Navigation, Hydropower Generation, Water Contact Recreation, Non-Contact Water Recreation, Commercial and Sport Fishing, Warm Freshwater Habitat, Cold Freshwater Habitat, Wildlife Habitat, Rare, Threatened, or Endangered Species, Migration of Aquatic Organisms, Spawning, Reproduction, and/or Early Development, and Aquaculture.

Water is the most important habitat element for fish. The Eel River watershed area is in an area with a Mediterranean climate with the majority of the precipitation falling in four months. Stream flows are low during summer and fall periods, when air and water temperatures are also elevated. During recent dry and drought years during the late-summer and early-fall months, key stretches of the South Fork Eel River and the Lower Eel River have dried up or had stream flows reduced to very low levels, leading to shallow and disconnected habitat.

Water extraction likely prolongs the persistence of low flow conditions and dewatered river stretches. Near the project, areas of the river which are too shallow or lack surface flow inhibit the migration of salmonids during the summer and fall. During low-flow conditions in both the South Fork and mainstem Eel Rivers, pools can become disconnected, stream temperatures reach lethal temperature for salmonids, and fish can no longer migrate

between pools to escape lethal water quality conditions. Juvenile and adult salmonids listed under the federal and state Endangered Species Acts are harmed and killed due to cumulative impacts including these significant flow impairments, including by poor water quality conditions, higher water temperatures, and increased predation in the South Fork and mainstem Eel Rivers.

Critical low-flow conditions in the South Fork Eel River, including complete disconnection of surface flows, have repeatedly occurred over the last decade. To the extent these low flow conditions result from conditions external to the South Fork Eel River basin, including reduced precipitation and increased temperatures caused by anthropogenic climate change, or from conditions upstream on the South Fork, including increased diversions by legal and illegal users, low flow conditions are nonetheless exacerbated by Redway's diversions from the South Fork Eel River.

When flows in the entire lower mainstem Eel River drop in late summer to below 10 cfs, as they have in some critically dry months, a combined diversion by Redway of nearly 1.273 cfs would entail significant impacts. Thus, the proposed maximum diversion of 1.05 cfs from the Permit and 0.223 cfs from the License will increase impacts to listed and sensitive South Fork Eel River public trust resources, including fish and the habitat upon which they depend. It will also impair recreational and beneficial uses of water.

The diversion rate during the low-flow period must be minimized or prohibited to prevent further impacts to listed salmonids and other listed and sensitive species. Limiting the pumping rate is critical, especially considering the impairment of the South Fork Eel River for temperature and low flows associated with drought conditions and water diversions. By decreasing instream flows, diversion of water contributes to the increased temperature impacts to the South Fork Eel River and its fish populations, which are already cumulatively impacted, as demonstrated by the river's impaired status under CWA 303(d). The unnamed spring is a source of cold water refugia for coho salmon and steelhead and is used recreationally by nearby residents as it is close to public lands and accessible by the river. It should not be diverted now or in the future. Again, we'd support dedication of the spring to instream flow.

FOER is concerned the proposed project will contribute to lower surface flows and higher water temperatures, resulting in direct and cumulative adverse impacts to public trust resources, and to the Wild and Scenic character of the South Fork Eel River. Because the South Fork Eel River is listed as impaired for temperature pursuant to Section 303(d) of the Clean Water Act, it is already cumulatively impacted. Thus, any additional increase in temperature is not consistent with the CWA and would not be consistent with the Antidegradation provisions of the Total Daily Maximum Load (TMDL) for the lower South Fork Eel River.

Over the two decades from 2001 to 2021, precipitation in the Eel River watershed has been below normal, dry, and critically low in 12 years. Climate change appears to be affecting precipitation. Water may not be available to support fish and other uses of water during the dry season in many future years. FOER is concerned that the combined effect of climate

change-influenced or naturally occurring droughts along with these diversions could contribute to low flow conditions in the South Fork Eel River and downstream in the Eel River, further impacted beneficial uses of water and impeding recovery of imperiled aquatic species.

The Eel River and the fish and wildlife that it supports are highly impaired from similar diversions occurring upstream and downstream of this Project. License 3791 and Permit 15665 request over 1.273 cfs and have a combined face value of 565.5 acre-ft taken from the South Fork Eel River during the river's critical low-flow period. Redway needs to meet its dry season needs using water stored during more abundant wet season flows. The South Fork Eel River cannot provide 565 acre-feet during the low-flow period every year without critical impairment to other public trust values.

Thus, the proposed expansion of the place of use requires CEQA analysis of the potential increase in diversion from the South Fork Eel River to serve the proposed expansion in the Redway CSD service area. Because the South Fork Eel River (and reaches of the mainstem Eel River downstream of the South Fork) are well-documented to be flow impaired during critical periods for listed salmonids and other sensitive species, are subject to reduced flow from climate change and other existing water diversions, and are listed as temperature and sediment impaired under the CWA Section 303(d), the Division of Water Rights must conduct a complete environmental review of the project.

**3. Under what conditions may this protest be disregarded and dismissed?
(Conditions should be a nature that the applicant can address and either
accept or submit mitigating measures.)**

FOER request the following protest dismissal terms be addressed to protect fish and other public trust values, temperature, beneficial uses, and the Wild and Scenic character of the South Fork Eel River:

1. To prevent impacts to listed fish and water temperatures from the project during the critical low-flow periods, Redway must limit their diversion rate to no more than one percent of the flow of the Eel River as measured at the Miranda USGS gage.
2. To protect temperature, fish and wildlife, instream flows, and beneficial uses, Redway shall be held to the amount of water put to beneficial use as of December 1, 1995. These permit terms are the current permit terms Nos. 7 and 8 as amended on August 13, 1985.
3. If Redway seeks more water than was put to beneficial use under Permit Terms No. 7 and 8 for Permit 15665, then Redway shall file for a new appropriative water right.
4. Use that may not have been permitted, including potential use outside the permitted area and unpermitted commercial cannabis cultivation, cannot be used for determining the maximum amount used under the Permit.

5. Redway should develop additional water conservation measures such as improving home water efficiencies, eliminating leaks from the diversion infrastructure, expanding storage, and other measures as necessary. Such unnecessary losses constitute a prima facie unreasonable method of diversion forbidden by the California Constitution.

6. The water right for the unnamed spring must be abandoned to protect summer flow into a critical refugia area for coho salmon and steelhead. The infrastructure for the spring must be removed to prevent waste discharges and pollution.

FOER looks forward to working cooperatively with Redway to resolve the above protest dismissal terms. FOER is seeking to be proactive in finding solutions to resolve these terms to support the beneficial uses, fish and wildlife, and the Wild and Scenic character of the South Fork Eel River, and to promote its recovery from temperature impairment.

Thank you for your consideration of these important issues.

Sincerely,

/s/
Scott Greacen
Conservation Director

ec: Monty Larson, CDFW
monty.larson@cdfw.ca.gov



Jennie Short <4jsconsulting@gmail.com>

Redway Community Services Water Rights Change Petition Application 11876 & 230171 message

Ed Voice <corkoneup@gmail.com>

Fri, Aug 22, 2025 at 8:29 AM

To: Arvin.Chi@waterboards.ca.gov

Cc: Jennie Short <4jsconsulting@gmail.com>, cody <cody@redwaycsd.org>, redwaycsd <redwaycsd@gmail.com>

Dear Arvin Chi, Division of Water Rights.

The following attachment is my formal Protest e.g.:

NOTICE OF PETITION FOR CHANGE FOR WATER RIGHT LICENSE 3791 (APPLICATION 11876) AND PERMIT 15665 (APPLICATION 23017), AND PETITION FOR TIME EXTENSION FOR PERMIT 15665 OF REDWAY COMMUNITY SERVICES DISTRICT (RCSD).

I have sent a wet signed copy (US Mail) to the Division of Water Rights.

To reiterate; No Initial study under CEQA, the preliminary environmental assessment, has been publicly circulated for this Change Petition process.

Under CEQA, an Initial Study is the crucial preliminary analysis conducted by the lead agency (RCSD) to determine the potential environmental effects of a proposed project and Identify feasible mitigation measures.

Under what conditions may this protest be disregarded and dismissed; this would be ongoing, as a Draft CEQA Initial study would need to be publicly circulated for agency and public comment, adopted by the RCSD Board (lead agency), filed with the State ClearingHouse, filed with the Division of Water Rights and included for this project Change Petition. Only then would I agree to dismiss my Protest.

All correspondence for this Protest and Change Petition should be made by email and please notify me you received this Protest.

Thank you,
Ed Voice

2 attachments**RCSD Protest POU August 2025.pdf**

39K

**Notice of Change Petition and Time Extension Redway Community Services District.pdf**

268K

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State Water Resources Control Board

NOTICE OF PETITION FOR CHANGE FOR WATER RIGHT LICENSE 3791 (APPLICATION 11876) AND PERMIT 15665 (APPLICATION 23017), AND PETITION FOR TIME EXTENSION FOR PERMIT 15665 OF REDWAY COMMUNITY SERVICES DISTRICT

COUNTY: Humboldt

STREAM SYSTEM: South Fork Eel River

On August 27, 2024, Redway Community Services District (Redway) filed petitions for change for water right License 3791 (Application 11876) and Permit 15665 (Application 23017), and a petition for extension of time for water right Permit 15665 with the State Water Resources Control Board (State Water Board), Division of Water Rights (Division). With the change and time extension petitions, Redway seeks to expand the place of use under both license and permit, change the purpose of use under License 3791, and extend Permit 15665 time to complete beneficial use through 2011 to reflect the year of maximum use for licensing purposes. Following is a summary of the license and permit, and the changes requested with the petitions.

Summary of License 3791 and Permit 15665 and Proposed Changes:

Source:

South Fork Eel River tributary to Eel River

Point of Diversion

Within Northeast quarter of Southwest quarter of Section 14, Township 4 South, Range 3 East, Humboldt Base and Meridian

Season of Diversion:

January 1 to December 31

Amount of Water:

- License 3791 authorizes up to 0.223 cubic foot per second (cfs)
- Permit 15665 authorizes up to 1.05 cfs (maximum amount stated may be reduced in license if investigation so warrants)

Purpose of Use:

Existing:

- License 3791: Domestic
- Permit 15665: Domestic and Municipal

Proposed:

- License 3791: Add Municipal
- Permit 15665: No Change

Place of Use:

Existing:

The unincorporated community of Redway being within Sections 10, 11, 14, and 15, Township 4 South, Range 3 East, Humboldt Base and Meridian

Proposed:

The unincorporated community of Redway within Sections 2, 3, 10, 11, 12, 13, 14, and 15, Township 4 South, Range 3 East, Humboldt Base and Meridan, as shown on map dated August 1, 2024, on file with the State Water Board.

Time to Complete Beneficial Use (Permit 15665):

Existing: December 1, 1995

Extension Requested with Petition: December 31, 2011

Pursuant to California Water Code section 1703.1, any interested person may file a protest to the proposed changes. Protests filed in response to this notice should be submitted to the persons listed below and must be received by the Division by 4:30 p.m. on **August 22, 2025**. Protests may be provided via email prior to the deadline; however, a copy of the original signed letter of protest must be subsequently filed with the Division. Protest requirements and submittal information can be found here: https://www.waterboards.ca.gov/waterrights/water_issues/programs/applications/docs/protestsubmittalinfo.pdf

Send protests to both:

Arvin Chi
State Water Resources Control Board
Division of Water Rights
P.O. Box 2000
Sacramento, CA 95812-2000
Arvin.Chi@waterboards.ca.gov

Redway Community Services District
Attn: Jennie Short
4Js Consulting
P.O. Box 40
Redway, CA 95560
4jsconsulting@gmail.com

To request copies of the petition or for more information regarding this matter please contact Arvin Chi by email at Arvin.Chi@waterboards.ca.gov.

Date of Notice: **July 23, 2025**

Comments on the Submittal:
Red Comments are RCSD'S.

Bold Comments are from the DDW.

1. Final Tank Plans – Final engineered tank designs were not included in the submittal. Plan sheets indicate that the tank/foundation designs are deferred submittals upon the contractor's selection of a tank manufacturer. A California-licensed engineer must stamp and sign final design plans and comply with California Waterworks Standards (California Code of Regulations, title 22, chapter 16). Please provide plans for the tanks and foundations to DDW upon receipt of the manufacturer's designs.
They are referring to the tank shop drawings which Mark recently submitted. We can forward them the approved version once a review response is sent out to Mark.
2. Tank Height – The height is unknown pending the manufacturer's design. Due to the geologically active area, ensure sloshing effects are included in seismic loading calculations.
The height will be indicated in the plans mentioned above and will account for seismic sloshing as is standard practice in California. The plans will include calcs and will be stamped by an engineer from the tank manufacturer.
3. Check Valve – Plans/specifications differ on valve type. The "or equivalent" clause is fine, but Redway CSD should approve the final selection for consistency with existing infrastructure.
OK
4. Exterior Access Ladder – It is understood that the exterior ladder is to be selected by the tank manufacturer. Per OSHA regulations, any new or existing fixed ladder over 24' installed after November 19, 2018, must have a personal fall arrest system. Ladder cage systems are no longer compliant and must be retrofitted for compliance by November 18, 2036. Please ensure the new tank meets the current OSHA requirements.
This will also be addressed in the tank manufacturer submittal and we will provide submittal comments to include this if necessary.
5. Internal Safety Egress – The plans do not show an internal safety ladder or a designed escape mechanism. While AWWA standards do not mandate internal ladders, occupational safety standards require adequate egress. One exit manhole is detailed, but no provision is made for egress if an individual enters the tank from above with the manhole closed. To address safety and liability concerns, it is recommended to include an internal corrosion-resistant ladder or provide tank designs that allow egress.
Similar to above, we can provide a comment to include this during the submittal process.
6. Tank Type – Dense vegetation surrounds the main water storage tanks for Redway CSD. Redway is located in an area determined by FEMA to be a relatively high wildfire risk. A factory-coated bolted steel water tank is not likely to withstand extreme temperatures. Redway CSD's main storage tanks are located in

the same geographic footprint, and both would be subject to wildfire damage. DDW would have recommended a tank type that is more resilient to wildfire damage (for example, a glass-fused bolted steel tank). Other options would have resulted in better resiliency to damage, longer tank lifespans, and easier maintenance for the district. DDW recommends discussing this point with the funding agency and, if possible, determining if another tank type is appropriate and can be implemented at this stage in the project.

There is no money available to upgrade the material of the tank. We already tried to get more money to cover the filter portion of the work and the grant does not even cover the total cost of the new tank. The District is covering the remaining amount for the tank out of capital funds. An alternative tank material cannot be implemented at this stage of the project. The project was originally a seismic retrofit, and it was determined that a new tank would be more appropriate and cost effective. A scope and budget amendment was submitted for design of a new tank and it was determined factory coated bolted steel was more cost effective in order for the amendment to get approved by the funding agency.

7. Fire Storage – It is unknown whether fire flow was considered in the design of the replacement tank. Replacement tanks should be sized to meet the maximum day demand or the maximum fire storage requirements, whichever is larger. In future projects, please consider or provide calculations that facilitate or not the need for additional storage.

The two existing tanks are already designed with fire storage. The new tank is an in-kind replacement, therefore the District will have the same amount of fire storage when the project is completed.

8. Safety Railing and Toe Plate – The final tank plans have not been submitted to DDW. It is recommended that a safety rail on the tank roof extend to and around the tank apex vent, with a non-skid walking surface and toe railing to match. This would provide significant safety improvements for operational staff.

Similar to 4 and 5, we can provide a comment to include this during the submittal process.

9. Fluid Separation Requirements – Profile sheet C-103 shows two pipes crossing perpendicular to one another with a 1-foot separation. The inlet/outlet to Rusk Tank #2 crosses the stormwater/combined overflow tank drain piping. This does not meet regulatory standards and, as such, should have been sent to DDW for review (see below reference regulations). The pipe material of the stormwater/combined overflow tank drain piping appears to be an upgraded material in this case.

§64572. Water Main Separation.

(d) If crossing a pipeline conveying a fluid listed in subsection (a) or (b), a new water main shall be constructed no less than 45-degrees to and at least one foot above that pipeline. No connection joints shall be made in the water main within eight horizontal feet of the fluid pipeline.

...

(h) With State Board approval, newly installed water mains may be exempt from the separation distances in this section, except subsection (f), if the newly installed main is:

(1) less than 1320 linear feet,

(2) replacing an existing main, installed in the same location, and has a diameter no greater than six inches more than the diameter of the main it is replacing, and

(3) installed in a manner that minimizes the potential for contamination, including, but not limited to:

(A) sleeving the newly installed main, or

(B) utilizing upgraded piping material.

There are multiple options to address their comments here. We can upgrade the material to fusible DR14 and/or sleeving the drain line. Another thing we can do is raise the rim of the DI for the overflow so that it does not convey sheet flow from the site. The design intent is to only convey potable water.

10. A check valve, preferably having a position indicator may be necessary on the inlet side of the tank to prevent last in/ first out flow conditions.

A check valve will be installed per comment 3 above. Holly is also going to talk to Zack today about potentially simplifying the design even further and install a common inlet/outlet similar to how the tank operates now. This would eliminate the check valves all together and reduce the yard piping. But it would require a solar mixer.

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State Water Resources Control Board

Division of Drinking Water

August 15, 2025

Redway C.S.D.
P.O. Box 40
Redway, CA 95560

Attention: Cody Cox, General Manager

Subject: Review of the 250,000-Gallon Water Tank Replacement Project Redway
Community Services District, Public Water System #1210011

This office (SWRCB, DDW-Klamath District) has reviewed the project plans dated April 2025, titled "*Emergency Water Storage and Supply Project*" for construction of a 250,000-gallon bolted steel water storage tank, prepared by GHD, Inc. on behalf of Redway Community Services District.

Although a complete set of engineering plans and specifications for the actual tank design were not submitted to this office, it appears that, with the incorporation and/or consideration of the enclosed comments, the proposed project can comply with the California Waterworks Standards (California Code of Regulations, Title 22, Section 64585).

Please provide this office with a final, for-construction, set of plans and specifications of the tank prior to construction, and as required by the California Waterworks Standards.

If you have any questions or concerns regarding this letter or the enclosures, please contact Zack Chandler at (530) 224-6505 or me at (530) 224-4875.



Barry S. Sutter, P.E., Klamath District Engineer
Division of Drinking Water
STATE WATER RESOURCES CONTROL BOARD

ZC
Enclosure

systems are no longer compliant and must be retrofitted for compliance by November 18, 2036. Please ensure the new tank meets the current OSHA requirements.

5. **Internal Safety Egress** – The plans do not show an internal safety ladder or a designed escape mechanism. While AWWA standards do not mandate internal ladders, occupational safety standards require adequate egress. One exit manhole is detailed, but no provision is made for egress if an individual enters the tank from above with the manhole closed. To address safety and liability concerns, it is recommended to include an internal corrosion-resistant ladder or provide tank designs that allow egress.
6. **Tank Type** – Dense vegetation surrounds the main water storage tanks for Redway CSD. Redway is located in an area determined by FEMA to be a relatively high wildfire risk. A factory-coated bolted steel water tank is not likely to withstand extreme temperatures. Redway CSD's main storage tanks are located in the same geographic footprint, and both would be subject to wildfire damage. DDW would have recommended a tank type that is more resilient to wildfire damage (for example, a glass-fused bolted steel tank). Other options would have resulted in better resiliency to damage, longer tank lifespans, and easier maintenance for the district. DDW recommends discussing this point with the funding agency and, if possible, determining if another tank type is appropriate and can be implemented at this stage in the project.
7. **Fire Storage** – It is unknown whether fire flow was considered in the design of the replacement tank. Replacement tanks should be sized to meet the maximum day demand or the maximum fire storage requirements, whichever is larger.
8. **Safety Railing and Toe Plate** – The final tank plans have not been submitted to DDW. It is recommended that a safety rail on the tank roof extend to and around the tank apex vent, with a non-skid walking surface and toe railing to match. This would provide significant safety improvements for operational staff.
9. **Fluid Separation Requirements** – Profile sheet C-103 shows two pipes crossing perpendicular to one another with a 1-foot separation. The inlet/outlet to Rusk Tank #2 crosses the stormwater/combined overflow tank drain piping. This does not meet regulatory standards and, as such, should have been sent to DDW for review (see below reference regulations). The pipe material of the stormwater/combined overflow tank drain piping appears to be an upgraded material in this case.

§64572. Water Main Separation.

(d) If crossing a pipeline conveying a fluid listed in subsection (a) or (b), a new water main shall be constructed no less than 45-degrees to and at least one foot above that pipeline. No connection joints shall be made in the water main within eight horizontal feet of the fluid pipeline.

...

(h) With State Board approval, newly installed water mains may be exempt from the separation distances in this section, except subsection (f), if the newly installed main is:

(1) less than 1320 linear feet,

Small Community Drought Relief Program

Redway Emergency Water Storage and Supply Project

**Redway Community Services District
Agreement Number 4600015464**

**Quarterly Progress Report 8
June 1, 2025 – August 31, 2025**

Redway Emergency Water Storage and Supply Project

Project Description

The purpose of this project is to improve the potable water supply for the Redway Community Services District (RCSD or District) that is located in Redway, CA. The original project scope is comprised of rehabilitating an existing 250,000-gallon potable water tank, installing approximately 750 automated water meters, and replacing the filter media at the water treatment plant to ensure a more resilient water supply for the residents of the Grantee's community during drought conditions.

The project is currently under construction and a schedule modification has been approved due to the change in scope, which will result in the construction of a new tank at the Rusk site, elimination of construction work performed on the filter vessels, and a reduction in the number of meters procured. Further details of the scope change are detailed below.

Activity Performed

The following activities were performed during this reporting period.

Task 1 – Project Administration

The project's eighth quarterly report for this quarter's invoices totaling the amount of \$454.00 were prepared.

Deliverables: Invoices and supporting documents, quarterly progress reports

Task 2 – Design, Engineering, Permitting, and Bidding

During this quarter, no additional design work was completed. During this quarter, GHD held the bid opening, identified an apparent low bidder, coordinated executing contract documents, and coordinated a pre-construction meeting with the contractor to kick off construction. The project's eighth quarterly report for this quarter's invoices totaling the amount of \$2,275.00 were prepared.

Deliverables: Contract Documents

Task 3 – Construction & Bid Support Services

During this quarter, no additional flow meters were procured by the District.

Deliverables: N/A

Task 4 – Construction Management

During this quarter, GHD reviewed submittals and helped coordinate construction kick off with the District. The project's eighth quarterly report for this quarter's invoices totaling the amount of \$8,030.00 were prepared.

Task 3.1 – Tank Replacement

Construction has begun for the tank construction.

Task 3.2 – Smart Meter/Automatic Metering System

During this quarter, no additional flow meters were procured by the District.

Task 3.3 – Filter Media Replacement

During this quarter, this portion of the project was included in the bid package as an additive bid item. It was determined there is not enough grant funds to cover this portion of the project, and will not be implemented.

Deliverables: Submittal and RFI Responses

Project Cost

The total budget of this project is \$1,620,070 and the total invoiced amount during this reporting period is \$10,759.00. The project costs information is provided in Table 1.

The term of this funding agreement began on September 11, 2023, and expires on June 30, 2026.

Table 1. Project Costs as of August 31, 2025

Task	Description	Grant Amount, \$	Invoiced to date, \$	Amount Remaining, \$	Percent Invoiced to date
1	Task 1 – Project Administration	50,000	35,365.00	14,635.00	71%
2	Task 2 – Design, Engineering, Permitting, and Bidding	225,000	176,264.78	48,735.622	78%
3	Task 3 – Construction	1,235,070	196,544.79	1,040,800.21	16%
4	Task 4 – Construction Management	110,000	8,030.00	101,970.00	7%
Total		1,620,070	317,851.74	1,302,218.26	19.6%

Project Schedule

The project is anticipated to be completed by June 2026, with the current schedule update pending.

Table 2. Project Schedule as of September 11, 2025

Task	Description	Planned Completion Date	Actual Completion Date
1	Task 1 – Project Administration	01/02/2026	TBD
2	Task 2 – Design, Engineering, Permitting, and Bidding	03/14/2025	5/20/2025
3	Task 3 – Construction	06/30/2026	TBD
4	Task 4 – Construction Management	06/30/2026	TBD

Memorandum

August 29, 2025

To	Zack Chandler, Lisa Ransom	Contact No.	DWR 4600015464
Copy to	Steven Pearl, Holly Ziegler, Eli Stockwell	Email	cody@redwaycsd.org
From	Cody Cox	Project No.	12619090
Project Name	PW Redway Emergency Water Storage and Supply Project		
Subject	Responses to DDW Plan Set Review Comments		

1. Introduction

This memorandum is to provide responses to the DDW review of the 250,000 gallon Water Tank Replacement Project for the Redway Community Services District. A complete set of engineering plans and specifications were provided to DDW for review. The following responses to the DDW review of the plans and specifications are provided to comply with the California Waterworks Standards (California Code of Regulations, Title 22, Section 64585).

1.1 Responses to DDW Plan Set Review Comments

- 1. Final Tank Plans** – Final engineered tank designs were not included in the submittal. Plan sheets indicate that the tank/foundation designs are deferred submittals upon the contractor's selection of a tank manufacturer. A California-licensed engineer must stamp and sign final design plans and comply with California Waterworks Standards (California Code of Regulations, title 22, chapter 16). Please provide plans for the tanks and foundations to DDW upon receipt of the manufacturer's designs.

See Attached tank submittal shop drawing. Tank foundation submittal is forthcoming pending tank shop drawing review and pending RFI regarding the tank foundation.

- 2. Tank Height** – The height is unknown pending the manufacturer's design. Due to the geologically active area, ensure sloshing effects are included in seismic loading calculations.

See attached submittal containing tank calculations.

- 3. Check Valve** – Plans/specifications differ on valve type. The “or equivalent” clause is fine, but Redway CSD should approve the final selection for consistency with existing infrastructure.

Redway CSD will approve final selection of the check valves.

This Technical Memorandum is provided as an interim output under our agreement with Redway Community Services District. It is provided to foster discussion in relation to technical matters associated with the project and should not be relied upon in any way.

4. **Exterior Access Ladder** – It is understood that the exterior ladder is to be selected by the tank manufacturer. Per OSHA regulations, any new or existing fixed ladder over 24' installed after November 19, 2018, must have a personal fall arrest system. Ladder cage systems are no longer compliant and must be retrofitted for compliance by November 18, 2036. Please ensure the new tank meets the current OSHA requirements.

Exterior access ladder, cage, and safety railing is shown on the attached tank submittal shop drawings.

5. **Internal Safety Egress** – The plans do not show an internal safety ladder or a designed escape mechanism. While AWWA standards do not mandate internal ladders, occupational safety standards require adequate egress. One exit manhole is detailed, but no provision is made for egress if an individual enters the tank from above with the manhole closed. To address safety and liability concerns, it is recommended to include an internal corrosion-resistant ladder or provide tank designs that allow egress.

This recommendation will be considered by the District and comments will be provided accordingly during the submittal review process.

6. **Tank Type** – Dense vegetation surrounds the main water storage tanks for Redway CSD. Redway is located in an area determined by FEMA to be a relatively high wildfire risk. A factory-coated bolted steel water tank is not likely to withstand extreme temperatures. Redway CSD's main storage tanks are located in the same geographic footprint, and both would be subject to wildfire damage. DDW would have recommended a tank type that is more resilient to wildfire damage (for example, a glass-fused bolted steel tank). Other options would have resulted in better resiliency to damage, longer tank lifespans, and easier maintenance for the district. DDW recommends discussing this point with the funding agency and, if possible, determining if another tank type is appropriate and can be implemented at this stage in the project.

There is no money available to upgrade the material of the tank. A second amendment request was made with DWR to request additional funding for the additive bid item. This request was not approved, and the total grant amount does not cover the total cost of the new tank. The District is covering the remaining amount for the tank out of capital funds. Therefore, an alternative tank material cannot be implemented at this stage of the project. The project was originally a seismic retrofit, and it was determined that a new tank would be more appropriate and cost effective. An initial scope and budget amendment was submitted for design of a new tank and it was determined factory coated bolted steel was more cost effective for the amendment to get approved by the funding agency.

7. **Fire Storage** – It is unknown whether fire flow was considered in the design of the replacement tank. Replacement tanks should be sized to meet the maximum day demand or the maximum fire storage requirements, whichever is larger.

The two existing tanks are already designed with fire storage. The new tank is an in-kind replacement, therefore the District will have the same amount of fire storage when the project is completed.

8. **Safety Railing and Toe Plate** – The final tank plans have not been submitted to DDW. It is recommended that a safety rail on the tank roof extend to and around the tank apex vent, with a non-skid walking surface and toe railing to match. This would provide significant safety improvements for operational staff.

A safety railing around the top tank perimeter is shown in the attached tank submittal shop drawings.

- 9. Fluid Separation Requirements** – Profile sheet C-103 shows two pipes crossing perpendicular to one another with a 1-foot separation. The inlet/outlet to Rusk Tank #2 crosses the stormwater/combined overflow tank drain piping. This does not meet regulatory standards and, as such, should have been sent to DDW for review (see below reference regulations). The pipe material of the stormwater/combined overflow tank drain piping appears to be an upgraded material in this case.

The attached crossing waiver and field work directive have been prepared following discussions between GHD and DDW.

- 10.** A check valve, preferably having a position indicator may be necessary on the inlet side of the tank to prevent last in/ first out flow conditions.

The attached Field Work Directive has been prepared for installation of a check valve on the inlet side following discussions between GHD and DDW.

Regards,

Cody Cox
General Manager, RCSD

Holly Zielger
GHD, Inc.

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We will cease merit raise increases.

Employees are hired for the position that they are qualified for at step one of the salary scale.

After the first full year of employment annually on July 1st staff will move up a step on the salary scale.

Prior experience in the job can be counted to place employees on higher step of salary scale.

Employee evaluations will be performed as usual.

Employee pay will not be tied to evaluations.

Evaluations that might determine room for growth will trigger an appropriate retraining meeting with managers where an improvement plan will be designed.

Staff will be given an appropriate amount of time to show improvement.

Reevaluation may be scheduled.

Lack of improvement or multiple poor evaluations will trigger termination. Sounds

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Redway Community Services District
P.O. Box 40
Redway, CA 95560
(707) 923-3101

RESOLUTION 2025-2026-03

A RESOLUTION OF THE GOVERNING BODY OF THE REDWAY COMMUNITY SERVICES DISTRICT

hereby authorizes the submission of a loan application, the incurring of an indebtedness, the execution of a loan agreement and any amendments thereto, a promissory note and any other documents necessary to secure a loan from Rural Community Assistance Corporation

Whereas

- A.

Redway Community Services District

(Name of Borrower)
(hereinafter referred to as "Governing Body") is a corporate entity established under the laws of the State of

California

(State) and empowered to own property, borrow money and give security for loans.
- B. Rural Community Assistance Corporation (hereinafter referred to as "RCAC") is authorized to make loans for housing, environmental infrastructure and community facilities for low-income people.
- C. The Governing Body wishes to obtain from RCAC a loan for the development of

250,000 gallon Water Storage Tank Construction
--

(Type of Project)
(hereinafter referred to as "Project") on the property located at:

APN 077-331-014-000 Rusk Lane, Redway, CA 95560

(Address/Location of Property)

It is now resolved that

- The Governing Body shall submit to RCAC an application for a loan for the Project to be developed in the County of

Humboldt

 in the State of

California

(County) (State)
- If the loan is approved, the Governing Body is hereby authorized to incur indebtedness in an amount not to exceed the amount approved by RCAC and to enter into a loan agreement with RCAC for the purposes set forth in the loan application and approved by RCAC. It also may give a promissory note and execute security and other instruments required by RCAC to evidence and secure the indebtedness.
- The Governing Body is further authorized to request amendments, including increases in the loan amount up to amounts approved by RCAC, and to execute any and all documents required by RCAC to evidence and secure these amendments.
- The Governing Body authorizes

Cody Cox, General Manager

(Title(s) or position(s) of authorized signer(s))

to execute in the name of the Governing Body, the loan application and the loan agreement, promissory note, and security and other instruments, and any and all documentation for the disbursement of funds required by RCAC to make and secure the loan and any amendments thereto.

5. The Governing Body authorizes

Cody Cox, General Manager

(Title(s) or position(s) of authorized signer(s))

To execute in the name of the Governing Body, only that documentation required by RCAC for the disbursement of funds during the term of the loan.

6. The Governing Body authorizes

Cody Cox, General Manager

(Title(s) or position(s) of authorized signer(s))

To confirm Governing Body bank account information for loan disbursements and payments.

YEAS (5)

Arthur M^CClure
Michael McKaskle
Tammy Willison
Dian Griffith
Marie Etherton

Arthur McClure, Chairman of the Board

NAYS:(0)

CERTIFICATION

I, Nancy D. Jurrens, duly appointed and Secretary to the Board of the Redway Community Services District, do hereby certify that the above is a true and correct copy of a

Resolution passed and approved by the Board of Directors of the Redway Community

Services District on the 24th day of September, 2025.

Date

Nancy Jurrens, Secretary to the Board

RESOLUTION 2025-2026-03

ADOPTED September 24, 2025

To whom it may concern,

We at RCSD had a meeting, and we have determined that we no longer need to charge for the (HYD) accounts. We have redirected the maintenance and replacement costs to the Hydrant replacement program. On August 1st, we will be eliminating these accounts. No other changes to your existing accounts will occur.

Thank you,

RCSD

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Southern Humboldt Little League

P.O. Box 771
Redway, Ca 95560
sohumlittleleague@gmail.com
707-223-2205

August 15, 2025

Dear Redway Community Service District,

I hope this message finds you well. I am writing on behalf of Southern Humboldt Little League, a long-standing program that has supported our youth for many years. As we continue to navigate the challenges of maintaining this valuable community resource, we are facing significant financial difficulties.

In an effort to keep participation accessible, we have not increased our registration fees in recent years. However, due to rising costs and inflation, it has become increasingly difficult to cover the necessary expenses required to operate the league.

With this in mind, we are kindly requesting that your board consider providing us with an adjusted rate for our nonprofit organization. A reduced fee would go a long way in helping us continue to serve the youth of our community and ensure the future of the league. We are dedicated to keeping the league alive and thriving, and your support would be invaluable in this endeavor.

Thank you for your time and consideration. We would greatly appreciate your assistance in helping us maintain this important community program.

Sincerely,

Deane Cardoza

President of Southern Humboldt Little League

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YSI Incorporated
1725 Brannum Lane
Yellow Springs, OH 45387

INVOICE

Invoice Number:	Customer Number:
1166867	346208
Invoice Date:	Due Date:
19-SEP-25	19-SEP-25
Purchase Order Number:	Payment Terms:
ON:35565	CREDIT CARD
Sales Order Number:	Salesperson:
8003233	

If you have any questions, please contact us at:

+1 (937) 767-7241 or ysi.orders@xylem.com

Bill To:

ATTN: ACCOUNTS PAYABLE
REDWAY CSD
PO Box 40
Redway CA 95560

Email: glenn@redwaycsd.org

Ship To:

REDWAY CSD
3168 Redwood Drive
Redway CA 95560

NOTE: ORDER PAID VIA CREDIT CARD AT TIME OF SHIPMENT, ZERO BALANCE DUE

Currency: USD

Carrier: FEDEX

Ship Date: 19-SEP-25

Waybill Number: 0

Order reference:

Item	Description	Quantity		Unit Price	Line Total
		Ordered	Shipped		
TARIFF-SURCHARGE	*** HS# 0000.00.0000	1	1	\$9.45	\$9.45

Remit To: YSI Inc. ,A XYLEM BRAND 26717 Network Place CHICAGO IL 60673-1267

ACH (With Addenda Record): YSI Inc. ,A XYLEM BRAND JPMorgan Chase Bank, N.A New York, NY 10005

Acct# 20000011127562; ABA#021000021; ACH-Routing #: 028000024; SWIFT#CHASUS33;

Sub Total: \$9.45

Tax: \$0.00

Shipping/Handling: \$0.00

Total: \$9.45

(HFM ENTITY #3239)

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