

AGENDA
REDWAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
REGULAR BUSINESS MEETING

Location: RCSD Business Office; 1150 Evergreen Rd. #2
Date: May 22, 2024
Time: 5:30 P.M.
Posted: May 17, 2024

I. CALL TO ORDER:

II. ROLL CALL:

___ Arthur M'Clure Chairman	___ Linda Sutton	___ Marie Etherton
___ Dian Griffith Vice-Chairwoman	___ Michael McKaskle	

III. LAND ACKNOWLEDGEMENT:

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

IV. APPROVAL OF THE AGENDA:

V. REPORT FROM CHAIRMAN OF THE BOARD:

VI. PUBLIC COMMENT:

An opportunity for any member of the public to address the Board of Directors on any matter not on the Agenda but which is within the jurisdiction of the Board. The Board may limit time allowed for each speaker. An item may be discussed by the Board but no action will take place during this portion of the agenda as this would constitute an illegal act of the Board.

VII. PREVIOUS MINUTES:

1. Consider Approval of the Minutes of the Board of Director April 17, 2024 Regular Business Meeting minutes.

VIII. CONSENT CALENDAR:

All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion.

1. Financial Report: Review of the April 2024 Financial Reports.
2. General Manager's Report: Review of the April 2024 General Manager's Report.
3. Office Manager's Report: Review of the April 2024 Office Manager's Report.
4. Operation Manager's Report: Review of the April 2024 Operation Manager's Report.
5. Production Report: Review of April 2024 Production Report.
6. Safety Report: Review of the April 2024 Safety Reports.

IX. ACTION / DISCUSSION ITEMS; CONTINUED AND NEW ITEMS:

1. *Updating Place of Use Boundary.*
ACTION REQUIRED: Discussion / Report / Action/Resolution 2023-2024-08
2. *Updating Water Ordinance*
ACTION REQUIRED: Discussion / Report / Action
3. *Notice to Landlords Regarding their Responsibility for Unpaid Water Bills.*
ACTION REQUIRED: Discussion / Report/Action
4. *Ad-Hoc Committee Report;*
 - a) *Ordinance*
 - b) *Finance*
5. *District Policies; Board Policy*
ACTION REQUIRED: Discussion / Report / Action
6. *District Policies; SEF W*
 - a) *Pay off Davis Grunsky loans close **SEF W**, remove from bill*
 - b) *move remaining money to Vocality Credit Union, new PAYGO savings account.**ACTION REQUIRED: Discussion / Report / Action*
7. *District Policies; SEF S*
 - a) *Rename **SEF S** temporarily to **SEF S-USDA** on the bills, then rename to **USDA** after January 2025*
 - b) ***Reduce amount charged to customers to \$5.50, effective 7-1-2024.****ACTION REQUIRED: Discussion / Report / Action*
8. *New Connections;*
 - a) *Property Amnesty Letter*
 - b) *New Connections Waiting List*
 - c) *Houses Not Connect to Collection System**ACTION REQUIRED: Discussion / Report / Action*
9. *Inspection*
ACTION REQUIRED: Discussion / Report / Action .
10. *Installation of Additional Wells*
ACTION REQUIRED: Discussion / Report / Action
11. *Grants:*
 - a) *Emergency Water Storage and Supply Project.*
 - b) *Wastewater Improvements Project.**ACTION REQUIRED: Discussion / Report*
12. *Security*
ACTION REQUIRED: Discussion / Report/Action
13. *LAFCo Independent Special District Election*
ACTION REQUIRED: Discussion / Report/Action

14. *Relocation of RCSD Business Office*
ACTION REQUIRED: Discussion / Report/Action

X. CORRESPONDENCE:

- A. 2024.05.13 RCSD Financial Meeting Agenda
- B. LAFCO election due 6-7-2024
- C. officer term expires district pr
- D. RREDC 4-24 Budget

XI. BOARD MEMBER / STAFF REPORTS:

- 1. DIRECTORS' REPORT
 - a. RREDC

XII. COMMENTS FROM MEMBERS OF THE BOARD:

XIII. MEDIA COMMUNICATION:

XIV. ADVANCED AGENDA:

Further items may be placed by the Board Members for the June 2024 Regular Business Meeting of the Board of Directors under this item of business. No Action

XV. ADJOURNMENT:

Location of related writings is available for public review: Redway CSD Office, 1150 Evergreen Road #2 Redway, Ca.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the RCSD at (707)923-3101. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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REDWAY COMMUNITY SERVICES DISTRICT
MINUTES OF THE REGULAR BUSINESS MEETING

April 17, 2024

CALL TO ORDER:

Chairman M^cClure called the April 17, 2024 Regular Business Meeting of the Redway Community Services District Board of Directors, to order at 5:30 P.M. in the Redway Community Services District Business Office.

ROLL CALL:

Directors Present: Arthur M^cClure, Chm. Dian Griffith, Linda Sutton, Marie Etherton, Michael McKaskle
(5:47 P.M. arrival).

Staff Present:

Cody Cox, General Manager / Operations Manager.
Glenn Gradin, Office Manager.
Nancy Jurrens, Secretary to the Board.
Douglas Esget, Operator

LAND ACKNOWLEDGEMENT:

Marie Etherton read the District's Statement of its Land Acknowledgement as follows.

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

APPROVAL OF THE AGENDA:

Following review of the April 17, 2024 Agenda, Dian Griffith motioned to move V. Presentation: 4J Consulting Regarding Place of Use to Action/Discussion Items, Action/Discussion Item 1. Linda Sutton seconded the motion. Chairman M^cClure call for a voice vote. The motion was carried by a voice vote of four Yeas and zero Nays

Dian Griffith moved to accept the April 17, 2024 agenda as amended. Linda Sutton seconded the motion. Chairman M^cClure called for a voice vote. The motion was carried by a voice vote of four Yeas and zero Nays.

REPORT FROM CHAIRMAN OF THE BOARD:

Chairman M^cClure expressed his appreciation to the entire staff for their commitment to the District.

PUBLIC COMMENT:

1. No Public Comment was addressed to the Board.

PREVIOUS MINUTES:

1. Review and Action of the March 20, 2024 Regular Business Meeting Minutes: Following review of the March 20, 2024 Regular Business Meeting Minutes, Dian Griffith moved to accept the March 20, 2024 Regular Business Meeting Minutes as presented. Linda Sutton seconded the motion. Chairman M^cClure called for a voice vote. The motion was carried by a voice vote of four Yeas, zero Nays and one abstention from Michael McKaskle.

CONSENT CALENDAR:

1. Financial Report: The Board reviewed the March 2024 Financial Reports.
2. General Manager's Report: The Board reviewed the March 2024 General Manager's Report.
3. Office Manager's Report: The Board reviewed the March 2024 Office Manager's Report.
4. Operation Manager's Report: The Board reviewed the March 2024 Operation Manager's Report.
5. Production Report: The Board reviewed the March 2024 Production Reports.
6. Safety Report: The Board reviewed the March 2024 Safety Report.

Marie Etherton moved to accept the March 2024 Consent Calendar as presented. Dian Griffith seconded the motion. Chairman M^cClure called for a voice vote. The motion was carried by a voice vote of five Yeas and zero Nays.

ACTION / DISCUSSION ITEMS:

1. Presentation: 4J Consulting Regarding Place of Use: The District engaged Jennie Short from 4J to provide consulting services. Ms. Short delivered a presentation apprising the Board that the project will consist of expanding the Redway Community Services District Place of Use for Water Rights to match with the existing parcels served and with the adopted Jurisdictional Boundary.
The project is a permitting project and consists of updating the RCSD Place of Use boundary in the water rights documents to include the parcels historically served with water diverted from the South Fork of the Eel River. Ms. Short will add the language that the Eel River Conservation Camp will be provided water only in emergencies. This language will be included in Resolution 2023-2024-08.

Chairman M^cClure recessed the Regular Business Meeting at 7:39 P.M for a small break. Chairman M^cClure resumed the Regular Business Meeting at 7:45 P.M.

2. Updating Water Ordinance: The Board reviewed the language and edits to the Water Ordinance which was compiled by the Ordinance Ad-Hoc Committee as well as the Board during Regular Business Meetings. Some of the items discussed were ADU language and installation of back flow devices. By general consensus of the Board, the language and edits will be sent to the District's attorney for review.
3. Notice to Landlords Regarding their Responsibility for Unpaid Water Bills: No information was available for review by the Board.
4. Ad-Hoc Committee Reports;
 - a. Ordinance: No meeting was held, therefore no information was provided by the Ordinance Ad-Hoc Committee.
5. District Policies; Board Policy: The Board discussed what the procedure would be if there is no elected officer present at a business meeting of the Redway Community Services District Board of Directors. Following discussion, Michael McKaskle moved that if there is no elected officer, the General Manager will Call the Regular Business Meeting to Order, conduct roll call and announce the Election of Officers as stated on the Agenda. After the Chairman and/or Vice-Chairman of the Redway Community Service District Board of Directors has been elected, the officer will conduct the meeting. When a business meeting cannot be

postponed, both the Chairman of the Board of Directors and Vice-Chairman of the Board of Directors are not able to attend and there being a quorum, the Senior Member of the Board of Directors will conduct the business meeting. Marie Etherton seconded the motion. Chairman M^cClure call for a voice vote. The motion was carried with a voice vote of four Yeas, zero Nays and one abstention from Linda Sutton.

6. New Connections:
 - a. Property Amnesty Letter: No new information was submitted for review by the Board. Michael McKaskle requested that the item title be changed to Residential Property Amnesty Letter.
 - b. New Connections Waiting List: No new information was submitted for review by the Board.
 - c. Houses not Connected to Collection System: No new information was submitted for review by the Board.
7. Inspection: Cody Cox informed the Board that the District field staff will do a District wide survey / inspection of the District which will include inspection of grease traps.
8. Installation of Additional Wells: The Board reviewed the draft letter that will be sent to the Southern Humboldt Unified School District Board regarding the placement of a well near Whitmore Ave. A Board Member attending a Southern Humboldt Unified School District Board of Director meeting was discussed.
9. Grants:
 - a. Emergency Water Storage and Supply Project: Cody Cox informed the Board that he originally recommended option A, Lowering the operating level and rehabilitating the 1968 Rusk water tank. Mr. Cox is now recommending Option C, replacing the Rusk water tank with a new four hundred sixty thousand (460,000) gallon water tank that matches the height of the 2012 water tank. This would require the District to provide two hundred thousand dollars (\$200,000.00). Mr. Cox recommended that the District purchase the filter media for the four water filters and also informed the Board that installation of the filter media will be installed by district staff. This would provide the grant funds to purchase the new water tank. Mr. Cox will contact the Department of Water Resources for their consent. By general consensus of the Board, Option C, replacing the old Rusk water tank, was approved.
 - b. Wastewater Improvements Project: As referred in the General Managers Report, the last update that Cody Cox received was on April 09, 2024 from the State Water Resources Control Board. An internal review is being conducted concerning amending of the District's contract.
10. Security: Cody Cox informed the Board that the fence at the District's Dogwood lift station was cut and that approximately 20 gallons of red diesel had been stolen. After the installation of a trail cam and obtaining a video of the person in question, staff contacted the Humboldt County Sheriff Department in addition to posting a picture on Redheaded Blackbelt. The Eel River Conservation Camp crew has cleared the brush around the fence and staff will do daily inspections.

CORRESPONDENCE:

1. RCSD to John Ford, Director of Humboldt County Planning and Building Department, March 27, 2024 Re, Support of Q Zone Overlay.
2. Jennie Short, 4J Consulting, April 2, 2024 email Re, Public Records Act Request to RCSD
3. Ed Voice, April 02, 2024 – April 10, 2024 emails, Public Records Act, Service Agreement, RCSD Allowing Commercial Cannabis Cultivation and Agenda Request.
4. David McMurchie, Attorney at Law, April 02, 2024 email Re, Reply to Ed Voice Regarding Public Records Act Request to RCSD.
5. Humboldt LAFCo, Colette Santsche, Executive Officer, April 05, 2024 Re, Official Ballot, Independent Special District Election.
6. Institute for Local Government re, Best Practices for Recruiting Candidates for Local Government Board and Councils.

BOARD MEMBER / STAFF REPORTS:

1. Director's Reports:

A. Michael McKaskle.

1. RREDC: No RREDC report was submitted by Michael McKaskle.

COMMENTS FROM MEMBERS OF THE BOARD:

1. No comment were presented by the Board.

MEDIA COMMUNICATIONS:

Local media will be contacted and asked to inform their listeners and readers the time and date of the District's Business Meetings.

ADVANCED AGENDA

No items were placed on the Advanced Agenda.

ADJOURNMENT:

Marie Etherton moved to adjourn the April 17, 2024 Regular Business Meeting of the Redway Community Services District Board of Directors at 8:41 P.M. Dian Griffith seconded the motion. Chairman M'Clure called for a voice vote. The motion was carried by a voice vote of five Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurrens,
Secretary to the Board

Redway Community Services District

Monthly Financial Statement to APRIL 30th, 2024

Primary Checking Account	Previous Balance =	\$47,717.77	As of March 31st, 2024
Revenues			
1 Customer Revenues Collected per QuickBooks		\$122,071.98	
2 Customer Deposits		\$0.00	
3 Del Oro - Cloro		\$0.00	
4 Rivercrest Mutual Water Testing		\$86.00	
5 DMV Rebate -Chevy		\$0.00	
6 DMV Rebate Nissan		\$0.00	
7 Backflow Devise 10 Whitmore		\$0.00	
8 Reimbursement Dakota Totaled - INS		\$0.00	
9 State reimb. grant to Op. then paynig down GHD		\$0.00	
10 Transfer from new connections to Operations		\$0.00	
11 Transfer from savings to Operations		\$0.00	
12 Transfer from savings to Operations		\$0.00	
Total Income (reconciled bank deposits)		\$122,157.98	
Total Withdrawals (reconciled withdrawals)		\$114,646.06	
Quick Books Balance - Primary Checking Account		\$55,229.69	As of APRIL 30th, 2024

UBmax Income: Payments Received	
Water payments - w/ late, reconnect fees, adjustments and deposits	\$39,410.43
Sewer Payments	\$58,258.37
SEF Water fees paid	\$7,731.34
SEF Sewer fees paid	\$8,709.72
Water Syst. Loan Fund	\$6,544.50
Total Payments Received	\$120,654.36
Other Income	\$86.00
Net Total Income	\$120,740.36

Billing for Sales of Water & Sewer Services					
Date: This Year	April-24		Date: Prior Year	April-23	
	WATER	SEWER		WATER	SEWER
WSLF	\$6,477.00		WSLF	\$6,668.26	
Residential	\$29,850.32	\$37,943.71	Residential	\$23,411.41	\$26,278.66
Commercial	\$6,543.03	\$12,820.09	Commercial	\$5,374.12	\$8,379.45
Sub total W&S only	\$42,870.35	\$50,763.80	Sub total W&S only	\$35,453.79	\$34,658.11
SEF	\$7,630.00	\$7,738.50	SEF	\$7,855.01	\$8,006.25
Sub total	\$50,500.35	\$58,502.30	Sub total	\$43,308.80	\$42,664.36
Reconnect fees	\$0.00		Reconnect fees	\$0.00	
Late Fees	\$2,208.00		Late Fees	\$2,388.00	
Adjustments	-\$2,520.73		Adjustments	\$44.10	
Total Sales/Use	Apr-24	\$108,689.92	Total Sales/Use	Apr-23	\$88,405.26

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Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of April 30, 2024

	Apr 30, 24	Apr 30, 23
ASSETS		
Current Assets		
Checking/Savings		
1004 - Cash in Bank CCUSH - 71	19,905.99	21,389.79
1010 - CCUSH - Business Savings -00	25.01	25.01
1015 - CCUSH - Connection Fees -52	313.18	50,080.53
1020 - CCUSH - Meadows Deposits - 51	16,076.44	16,061.66
1050 - Petty Cash	70.13	70.13
Cash in County - Water		
1100 - #2546 SRF Water Proj Loan Fund	278,118.89	255,913.13
1105 - #2547 SRF Payment Reserve F...	83,568.34	83,371.04
1110 - #2548 Davis Grunsky '68 Reserve	4,670.90	4,659.87
1115 - #2549 Davis Grunsky '74 Reserve	18,842.75	18,798.26
1120 - #2550 Tax Revenue Fund-Water	63,434.01	51,199.22
1125 - #2555 SEF - Water	154,387.81	203,628.80
1130 - #2557 T & D Rehab Proj. Fund	2,314.22	25,469.94
Total Cash in County - Water	605,336.92	643,040.26
Cash in County - Sewer		
1135 - #2551 Tax Revenue -Sewer	17,006.36	38,118.06
1140 - #2554 RCSD RECD Grant Sewer	853.75	851.73
1145 - #2556 SEF - Sewer	15,805.38	29,423.57
1150 - #2558 I & I Project Fund-Sewer	6,186.96	6,172.35
1155 - #9855 95 COP Payment Fund-Se...	1,331.74	1,328.60
1160 - #9856 '95 Reserve Fund Sewer	49,017.02	48,901.55
Total Cash in County - Sewer	90,201.21	124,795.86
Total Checking/Savings	731,928.88	855,463.24
Other Current Assets		
Prepaid Expenses	3,000.00	3,000.00
Employee Advance	0.00	548.28
Prepaid Rent	700.00	700.00
1300 - Accounts Receivable		
1301 - Allowance for Doubtful Accounts	-4,500.00	-4,500.00
1300 - Accounts Receivable - Other	243,626.82	190,178.09
Total 1300 - Accounts Receivable	239,126.82	185,678.09
1400 - Other Receivables	-280.53	0.00
1600 - Inventory - Water	15,820.61	15,820.61
1650 - Inventory - Sewer	1,742.98	1,742.98
Total Other Current Assets	260,109.88	207,489.96
Total Current Assets	992,038.76	1,062,953.20

Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of April 30, 2024

	Apr 30, 24	Apr 30, 23
Fixed Assets		
Fixed Assets - Water		
1700 · Land	31,282.45	31,282.45
1705 · Source of Supply Plant	457,413.70	457,413.70
1710 · Autos & Trucks	54,638.06	17,676.58
1715 · Pumping Plant	83,511.68	83,511.68
1720 · Water Treatment Plant	288,733.63	288,733.63
1725 · Structures & Improvements	4,128,506.08	4,115,506.08
1730 · Water Plant - Small Equipment	285,569.58	285,569.58
1735 · Construction in Progress	59,687.71	59,687.71
Total Fixed Assets - Water	5,389,342.89	5,339,381.41
Fixed Assets - Sewer		
1740 · Land	93,493.07	93,493.07
1742 · Road Improvements	116,000.00	116,000.00
1745 · New WW Plant & Lift Stations	2,037,438.28	2,037,438.28
1750 · New Collection Facility	1,748,872.91	1,748,872.91
1755 · Lab Equipment - Plant	43,665.29	43,665.29
1760 · Permanent Seasonal Perc Pond	166,654.40	166,654.40
1765 · Easements	4,633.00	4,633.00
1770 · Collection Facilities - Lift St	607,991.35	607,991.35
1775 · Treatment Plant - Structures	466,708.60	466,708.60
1776 · Treatment Plant - Improvements	100,333.88	100,333.88
1780 · Sludge Bed Construction	64,884.76	64,884.76
1790 · Office Furniture & Equipment	22,544.53	22,544.53
1795 · Autos & Trucks	72,630.85	72,630.85
1796 · Tools & Equipment	214,322.02	214,322.02
1797 · Construction in Progress	537,811.36	321,495.21
Total Fixed Assets - Sewer	6,297,984.30	6,081,668.15
Accumulated Depreciation-Water	-2,932,386.08	-2,827,450.07
Accumulated Depreciation-Sewer	-3,887,729.80	-3,743,608.49
Total Fixed Assets	4,867,211.31	4,849,991.00
Other Assets		
1900 · COP Issuance Costs	13,510.25	14,165.60
Total Other Assets	13,510.25	14,165.60
TOTAL ASSETS	5,872,760.32	5,927,109.80
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	125,505.05	74,245.56
Total Accounts Payable	125,505.05	74,245.56

Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of April 30, 2024

	Apr 30, 24	Apr 30, 23
Other Current Liabilities		
2025 · Gym Memberships	60.00	-350.00
2110 · Accrued SUI/ETT	-33.82	17.84
2125 · Accrued Vacation	14,996.75	14,996.75
2200 · Interest Payable	-1,899.35	0.00
2300 · Customer Deposits	14,550.00	14,650.00
2340 · Water Connection Deposit	2,650.00	2,650.00
2350 · Sewer Connections Deposit	1,310.00	1,310.00
2400 · Temporary Inv - W&J Project	11,900.00	11,900.00
24000 · Payroll Liabilities		
Garnishments	0.00	1,177.22
Total 24000 · Payroll Liabilities	0.00	1,177.22
Current Portion of Long-Term De	90,568.90	89,085.57
Total Other Current Liabilities	134,102.48	135,437.38
Total Current Liabilities	259,607.53	209,682.94
Long Term Liabilities		
2500 · Loan Payable - SRF Loan	803,250.00	841,500.00
2600 · Loan Payable - 95 WW Project	466,267.50	506,500.00
2700 · Loan Payable - Davis Grunsky	35,014.18	55,544.54
2800 · Interest Payable - Deferred	7,990.80	7,990.80
Less Current Portion of LTD	-90,568.90	-89,085.57
Total Long Term Liabilities	1,221,953.58	1,322,449.77
Total Liabilities	1,481,561.11	1,532,132.71
Equity		
Water Equity		
3050 · Retained Earnings - Water	2,192,777.64	2,139,314.22
3100 · Debt Reserve - Water	325,388.88	378,852.30
3200 · Contributed Capital - Water		
3250 · Less Accumulated Amortization	-150,001.65	-150,001.65
3200 · Contributed Capital - Water - Ot...	409,340.77	409,340.77
Total 3200 · Contributed Capital - Water	259,339.12	259,339.12
Total Water Equity	2,777,505.64	2,777,505.64
Sewer Equity		
3000 · Retained Earnings - Sewer	-959,740.39	-1,127,850.35
3150 · Debt Reserve - Sewer	50,348.76	50,120.72
3300 · Contributed Capital - Sewer		
3350 · Less Accumulated Amortization	-939,028.76	-939,028.76
3300 · Contributed Capital - Sewer - Ot...	3,743,489.16	3,743,489.16
Total 3300 · Contributed Capital - Sewer	2,804,460.40	2,804,460.40
Total Sewer Equity	1,895,068.77	1,726,730.77
32000 · Retained Earnings	-247,026.91	168,338.00
Net Income	-34,348.29	-277,597.32
Total Equity	4,391,199.21	4,394,977.09
TOTAL LIABILITIES & EQUITY	5,872,760.32	5,927,109.80

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Redway Community Services District
Profit & Loss
April 2024

	Sewer	Water	TOTAL
Ordinary Income/Expense			
Income			
Water Charges			
4100 · Residential	0.00	27,329.59	27,329.59
4150 · Commercial	0.00	6,543.03	6,543.03
Total Water Charges	0.00	33,872.62	33,872.62
Sewer Charges			
4200 · Residential	37,943.71	0.00	37,943.71
4250 · Commercial	12,820.09	0.00	12,820.09
Total Sewer Charges	50,763.80	0.00	50,763.80
4500 · Late Charges	0.00	2,208.00	2,208.00
4600 · Other Operating Revenue	0.00	86.00	86.00
Total Income	50,763.80	36,166.62	86,930.42
Gross Profit	50,763.80	36,166.62	86,930.42
Expense			
Administrative & General Insurance			
5040 · Employee Health Insurance			
Employee Portion Health	-1,328.25	-1,328.25	-2,656.50
5040 · Employee Health Insurance - Other	398.73	398.75	797.48
Total 5040 · Employee Health Insurance	-929.52	-929.50	-1,859.02
5041 · Employee Life Insurance			
Employee Portion Life	-296.80	-296.80	-593.60
5041 · Employee Life Insurance - Other	457.58	457.58	915.16
Total 5041 · Employee Life Insurance	160.78	160.78	321.56
Total Insurance	-768.74	-768.72	-1,537.46
5070 · Licenses, Permits & Fees	230.00	50.00	280.00
5075 · Mileage/Travel	21.17	21.17	42.34
Office Expense			
5060 · Computers & Software Expense	46.46	46.46	92.92
5105 · Postage	220.63	220.64	441.27
5106 · Rent	350.00	350.00	700.00
5135 · Telephone-all phones	449.19	548.43	997.62
5145 · Utilities-pg&e & blue star only	160.20	160.21	320.41
Total Office Expense	1,226.48	1,325.74	2,552.22
5085 · Outside Services	462.50	462.50	925.00
5100 · Payroll Taxes	1,452.48	1,564.52	3,017.00
Professional Fees			
5112 · Director Fees	112.50	112.50	225.00
5113 · Legal Fees	728.50	963.50	1,692.00
Total Professional Fees	841.00	1,076.00	1,917.00

Redway Community Services District
Profit & Loss
April 2024

	Sewer	Water	TOTAL
5125 - Retirement	1,026.22	1,026.23	2,052.45
5150 - Wages	9,315.45	10,531.33	19,846.78
Total Administrative & General	13,806.56	15,288.77	29,095.33
Water Treatment			
5205 - Repairs & Maintenance	0.00	498.68	498.68
5210 - Supplies-water treatment	0.00	235.59	235.59
5215 - Utilities	0.00	4,951.86	4,951.86
5220 - Wages	0.00	5,211.35	5,211.35
Total Water Treatment	0.00	10,897.48	10,897.48
Water Trans & Distribution			
5305 - Repairs & Maintenance	0.00	6,669.11	6,669.11
5310 - Supplies	0.00	4,236.00	4,236.00
5315 - Utilities	0.00	144.22	144.22
5320 - Wages	0.00	5,139.83	5,139.83
Total Water Trans & Distribution	0.00	16,189.16	16,189.16
Sewer Treatment			
5405 - Repairs & Maintenance	282.50	0.00	282.50
5410 - Supplies-sewer treatment	63.83	0.00	63.83
5415 - Utilities	4,029.46	0.00	4,029.46
5420 - Wages	7,943.62	0.00	7,943.62
Total Sewer Treatment	12,319.41	0.00	12,319.41
Sewer Collection			
5505 - Repairs & Maintenance	1,412.50	0.00	1,412.50
5510 - Supplies	337.14	0.00	337.14
5515 - Utilities	1,675.50	0.00	1,675.50
5520 - Wages	1,900.30	0.00	1,900.30
Total Sewer Collection	5,325.44	0.00	5,325.44
Total Expense	31,451.41	42,375.41	73,826.82
Net Ordinary Income	19,312.39	-6,208.79	13,103.60
Other Income/Expense			
Other Income			
5905 - SEF Fees - Water	0.00	7,630.00	7,630.00
5900 - SEF Fees - Sewer	7,738.50	0.00	7,738.50
4400 - SRF Fees	0.00	6,477.00	6,477.00
Total Other Income	7,738.50	14,107.00	21,845.50
Net Other Income	7,738.50	14,107.00	21,845.50
Net Income	27,050.89	7,898.21	34,949.10

Redway Community Services District
Checking Account Activity
As of April 30, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
							15,071.16
Deposit	04/01/2024			ALL PAID	352.92		15,424.08
Deposit	04/01/2024			ALL PAID	782.12		16,206.20
Check	04/04/2024	14817	Postmaster Redway	MArch Billing		219.71	15,986.49
Deposit	04/04/2024			ALL PAID	574.82		16,561.31
Deposit	04/04/2024			Deposit	10,448.19		27,009.50
Deposit	04/05/2024			ALL PAID	200.00		27,209.50
Check	04/08/2024	14829	Irving Hesler	Overpayment		12.00	27,197.50
Bill Pmt -Check	04/08/2024	14818	Dazey's/Stephen's	March 2024 Billing		23.69	27,173.81
Deposit	04/08/2024			ALL PAID	130.00		27,303.81
Deposit	04/08/2024			ALL PAID	727.04		28,030.85
Bill Pmt -Check	04/09/2024	14830	Calpers	100000017487230- Health Care Premiums - APR 2024		10,278.77	17,752.08
Bill Pmt -Check	04/09/2024	14819	Frontier	ALL- Field Land Lines		579.32	17,172.76
Bill Pmt -Check	04/09/2024	14820	Just Rent It	shopsmart prep for new back flow instalation		115.17	17,057.59
Bill Pmt -Check	04/09/2024	14821	Napa Auto Parts	INV# 926874, 9288057,928405,928660,929212		326.20	16,731.39
Bill Pmt -Check	04/09/2024	14822	Parkinson Building Materials	ACCOUNT# 4860		91.04	16,640.35
Bill Pmt -Check	04/09/2024	14823	Recology Humboldt County	INV#31933401- Office		33.42	16,606.93
Bill Pmt -Check	04/09/2024	14824	six rivers portable toilets	INV#179008 MARCH		171.76	16,435.17
Bill Pmt -Check	04/09/2024	14825	SWRCB - W & WW Cert	T3- Marshall Moore		230.00	16,205.17
Bill Pmt -Check	04/09/2024	14826	Thomas & Associates	Invoice # 33944 oil seal		43.38	16,161.79
Bill Pmt -Check	04/09/2024	14827	True Value	1451		91.19	16,070.60
Bill Pmt -Check	04/09/2024	14828	Wyckoff's-Fortuna	Customer #2-7001 3-31-2024 statement		74.37	15,996.23
Deposit	04/09/2024			Deposit	2,180.00		18,176.23
Deposit	04/09/2024			Deposit	7,975.24		26,151.47
Liability Check	04/09/2024	14835	Variable Annuity Life Ins. Co.			1,718.38	24,433.09
Liability Check	04/10/2024		QuickBooks Payroll Service	Created by Payroll Service on 04/09/2024		5,179.99	19,253.10
Deposit	04/10/2024			ALL PAID	876.78		20,129.88
Deposit	04/10/2024			Deposit	7,315.74		27,445.62
Paycheck	04/11/2024	DD1368	Chaille, Calvin C	Direct Deposit	0.00		27,445.62
Paycheck	04/11/2024	DD1369	Cherubini, Dru A	Direct Deposit	0.00		27,445.62
Paycheck	04/11/2024	14831	Cox, Cody R.			2,964.88	24,480.74
Paycheck	04/11/2024	14832	Esget, Douglas R			2,146.10	22,334.64
Paycheck	04/11/2024	DD1370	Gradin, Glenn A	Direct Deposit	0.00		22,334.64
Paycheck	04/11/2024	14833	Moore, Eric S			1,895.79	20,438.85
Paycheck	04/11/2024	14834	Moore, Marshall C			1,428.81	19,010.04
Liability Check	04/12/2024	E-pay	United States Treasury	94-1634964 QB Tracking # -606360890		4,726.00	14,284.04
Deposit	04/12/2024			ALL PAID	898.24		15,182.28
Deposit	04/12/2024			ALL PAID	567.07		15,749.35
Deposit	04/12/2024			Deposit	11,569.06		27,318.41
Deposit	04/15/2024			ALL PAID	1,207.71		28,526.12
Deposit	04/15/2024			ALL PAID	582.36		29,108.48
Bill Pmt -Check	04/15/2024	14836	C& K	32585		154.59	28,953.89
Bill Pmt -Check	04/15/2024	14837	Copiers Plus	INV#547513-9 Kyocera TaskAlpha 308ci maintenance contract		1,682.36	27,271.53
Bill Pmt -Check	04/15/2024	14838	Humboldt Co.Dept.Public Works	Redwood Drive Safety ImporvementRedwood Drive Safety Imporvement Adjust Water Valve to Grade		4,219.98	23,051.55
Bill Pmt -Check	04/15/2024	14839	NTU Technologies	INV# 12719 Pro Pac 9800		2,028.00	21,023.55
Bill Pmt -Check	04/15/2024	14840	Pacific Gas & Electric	WastePlant,Evergreen B&LS, Office		4,488.79	16,534.76
Bill Pmt -Check	04/15/2024	14841	Valley Pacific	195225 March 2024		1,308.24	15,226.52
Bill Pmt -Check	04/15/2024	14842	Verizon	CELL PHONE month billing -MAR 5 - APR 4		209.69	15,016.83
Deposit	04/15/2024			Deposit	12,852.28		27,869.11
Liability Check	04/16/2024	EFT	Employment Development Department-800	800-3247-7		418.88	27,450.23
Liability Check	04/16/2024	EFT	Employment Development Department-800	800-3247-7		123.54	27,326.69
Bill Pmt -Check	04/16/2024	14843	Johnson Properties	1150 Evergreen #2 - - Rent - APR 2024		700.00	26,626.69
Check	04/17/2024	14844	SRF Water Project Loan Fund #2546	For Deposit to fund #2546 For JAN, FEB, MAR 2023		19,818.00	6,808.69
Check	04/17/2024	14845	humboldt clerk recorder office	WATER RIGHTS PETITION POU		50.00	6,758.69
Check	04/17/2024	14846	Art McClure	Chair Regular Board Meeting APRIL 17, 2024		75.00	6,683.69
Check	04/17/2024	14847	Dian Griffith	Regular Board Meeting APRIL 17, 2024		50.00	6,633.69
Check	04/17/2024	14848	Marie Etherton	Regular Board Meeting APRIL 17, 2024		50.00	6,583.69
Check	04/17/2024	14849	Michael McKaskle	Regular Board Meeting APRIL 17, 2024		50.00	6,533.69
Bill Pmt -Check	04/17/2024	14850	Sabre Backflow LLC	INV# 3785		125.00	6,408.69
Bill Pmt -Check	04/17/2024	14851	Umpqua Bank	March Billing		3,173.59	3,235.10

Redway Community Services District
Checking Account Activity
As of April 30, 2024

Bill Pmt -Check	04/17/2024	14852	Wallen Quarry	INV# 140 Base for Meadows tank		200.00	3,035.10
Deposit	04/17/2024			ALL PAID	1,062.25		4,097.35
Deposit	04/17/2024			Deposit	10,371.98		14,469.33
Check	04/18/2024	14853	Moore, Marshall C	Employee Advance 04-18-2024		500.00	13,969.33
Deposit	04/18/2024			ALL PAID	1,862.67		15,832.00
Check	04/18/2024	14867	Postmaster Redway	April Billing		221.56	15,610.44
Bill Pmt -Check	04/18/2024	14868	Advanced Security Systems	INV#690173 coverage 5-01-2024 thru 7-31-2024		127.50	15,482.94
Bill Pmt -Check	04/18/2024	14869	ASAP Lock & Key	INV#62014 5-PADLOCKS rekey		255.30	15,227.64
Bill Pmt -Check	04/18/2024	14870	Blue Star	INV#1605084- office Office Gas		226.14	15,001.50
Bill Pmt -Check	04/18/2024	14871	Calpers	100000017487230- Health Care Premiums - MAY 2024		10,278.77	4,722.73
Bill Pmt -Check	04/18/2024	14872	Frontier	ALL- Field Land Lines		575.30	4,147.43
Bill Pmt -Check	04/18/2024	14873	McMurchie Law Firm	INV#4809		1,692.00	2,455.43
Bill Pmt -Check	04/18/2024	14874	Pacific Gas & Electric	Water Plant & Lift Stfations- July billing		6,406.52	-3,951.09
Deposit	04/19/2024			ALL PAID	527.63		-3,423.46
Deposit	04/19/2024			Deposit	7,458.86		4,035.40
Deposit	04/19/2024			Deposit	1,136.50		5,171.90
Deposit	04/22/2024			ALL PAID	1,108.73		6,280.63
Deposit	04/23/2024			Deposit	9,977.32		16,257.95
Liability Check	04/23/2024	EFT	Employment Development Department-800	800-3247-7		437.69	15,820.26
Liability Check	04/23/2024	EFT	Employment Development Department-800	800-3247-7		207.70	15,612.56
Liability Check	04/23/2024	14858	Variable Annuity Life Ins. Co.			1,764.12	13,848.44
Liability Check	04/24/2024		QuickBooks Payroll Service	Created by Payroll Service on 04/23/2024		5,174.52	8,673.92
Liability Check	04/24/2024	E-pay	United States Treasury	94-1634964 QB Tracking # -927719694		4,850.00	3,823.92
Deposit	04/24/2024			ALL PAID	140.00		3,963.92
Deposit	04/24/2024			Deposit	1,323.96		5,287.88
Bill Pmt -Check	04/24/2024	14859	GHD Inc	VOID:	0.00		5,287.88
Paycheck	04/25/2024	DD1371	Chaille, Calvin C	Direct Deposit	0.00		5,287.88
Paycheck	04/25/2024	DD1372	Cherubini, Dru A	Direct Deposit	0.00		5,287.88
Paycheck	04/25/2024	14854	Cox, Cody R.			2,964.90	2,322.98
Paycheck	04/25/2024	14855	Esget, Douglas R			2,253.35	69.63
Paycheck	04/25/2024	DD1373	Gradin, Glenn A	Direct Deposit	0.00		69.63
Paycheck	04/25/2024	14856	Moore, Eric S			1,940.44	-1,870.81
Paycheck	04/25/2024	14857	Moore, Marshall C			1,026.14	-2,896.95
Check	04/25/2024	14860	Cherubini, Dru A	Mileage 4-25-2024		42.34	-2,939.29
Bill Pmt -Check	04/25/2024	14861	4JsConsulting	Professional Services POU		925.00	-3,864.29
Bill Pmt -Check	04/25/2024	14862	Johnson Properties	1150 Evergreen #2 - - Rent - MAY 2024		700.00	-4,564.29
Bill Pmt -Check	04/25/2024	14863	Mobile Diesel Repair	INV# 8201 Inspection		1,977.50	-6,541.79
Bill Pmt -Check	04/25/2024	14864	Security Lock & Alarm	INV#220026379		216.18	-6,757.97
Bill Pmt -Check	04/25/2024	14865	Verizon One Talk	DESK PHONE month billing FEB 8 - APR 7		212.63	-6,970.60
Bill Pmt -Check	04/25/2024	14866	Wave	058755101-0010766		92.92	-7,063.52
Deposit	04/25/2024			ALL PAID	912.80		-6,150.72
Deposit	04/26/2024			ALL PAID	1,193.72		-4,957.00
Deposit	04/26/2024			Deposit	495.81		-4,461.19
Deposit	04/26/2024			Deposit	86.00		-4,375.19
Deposit	04/26/2024			Deposit	6,732.74		2,357.55
Deposit	04/26/2024			Deposit	1,471.00		3,828.55
Deposit	04/29/2024			ALL PAID	303.99		4,132.54
Deposit	04/29/2024			ALL PAID	428.66		4,561.20
Liability Check	04/30/2024	Pd Onlin	Employment Development Department-699	699-0588-3 QB Tracking # -1180068694		952.00	3,609.20
Deposit	04/30/2024			Deposit	759.37		4,368.57
Deposit	04/30/2024			Deposit	10,972.05		15,340.62
Deposit	04/30/2024			Deposit	4,565.37		19,905.99
					122,130.98	117,296.15	19,905.99
					122,130.98	117,296.15	19,905.99

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Redway Community Services District
Reconciliation Summary
1004 - Cash in Bank CCUSH - 71, Period Ending 04/30/2024

	<u>Apr 30, 24</u>
Beginning Balance	47,717.77
Cleared Transactions	
Checks and Payments - 67 items	-114,646.06
Deposits and Credits - 48 items	122,157.98
Total Cleared Transactions	<u>7,511.92</u>
Cleared Balance	<u><u>55,229.69</u></u>
Uncleared Transactions	
Checks and Payments - 38 items	-36,531.57
Total Uncleared Transactions	<u>-36,531.57</u>
Register Balance as of 04/30/2024	<u><u>18,698.12</u></u>
New Transactions	
Checks and Payments - 15 items	-29,042.00
Deposits and Credits - 8 items	44,818.34
Total New Transactions	<u>15,776.34</u>
Ending Balance	<u><u>34,474.46</u></u>

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Redway Community Services District
Savings Account Activity
As of April 30, 2024

	Type	Date	Num	Name	Memo	Debit	Credit	Balance
1010 - CCUSH - Business Savings -00								25.01
Total 1010 - CCUSH - Business Savings -00								25.01
1015 - CCUSH - Connection Fees -52								50,038.85
	Deposit	07/31/2022			Interest	4.25		50,043.10
	Deposit	08/31/2022			Interest	4.25		50,047.35
	Deposit	09/30/2022			Interest	4.11		50,051.46
	Deposit	10/31/2022			Interest	4.25		50,055.71
	Deposit	11/30/2022			Interest	4.11		50,059.82
	Deposit	12/31/2022			Interest	4.25		50,064.07
	Deposit	01/31/2023			Interest	4.25		50,068.32
	Deposit	02/28/2023			Interest	3.84		50,072.16
	Deposit	03/31/2023			Interest	4.25		50,076.41
	Deposit	04/30/2023			Interest	4.12		50,080.53
	Deposit	05/31/2023			Interest	4.25		50,084.78
	Deposit	06/30/2023			Interest	4.12		50,088.90
	General Journal	07/20/2023	GAG		Johnson and Burns hookup fees to operations		24,890.00	25,198.90
	Deposit	07/31/2023			Interest	3.44		25,202.34
	General Journal	08/10/2023	GAG		CAOH Tunnel Road Water Sewer Connection fees X2		12,445.00	12,757.34
	General Journal	08/10/2023	GAG		CAOH Tunnel Road Water Sewer Connection fees X2		12,445.00	312.34
	Deposit	08/31/2023			Interest	0.64		312.98
	Deposit	09/30/2023			Interest	0.03		313.01
	Deposit	10/31/2023			Interest	0.03		313.04
	Deposit	11/30/2023			Interest	0.03		313.07
	Deposit	12/31/2023			Interest	0.03		313.10
	Deposit	01/31/2024			Interest	0.03		313.13
	Deposit	02/29/2024			Interest	0.02		313.15
	Deposit	03/31/2024			Interest	0.03		313.18
Total 1015 - CCUSH - Connection Fees -52						54.33	49,780.00	313.18
1020 - CCUSH - Meadows Deposits - 51								16,048.31
	Deposit	07/31/2022			Interest	1.36		16,049.67
	Deposit	08/31/2022			Interest	1.36		16,051.03
	Deposit	09/30/2022			Interest	1.32		16,052.35
	Deposit	10/31/2022			Interest	1.36		16,053.71
	Deposit	11/30/2022			Interest	1.32		16,055.03
	Deposit	12/31/2022			Interest	1.36		16,056.39
	Deposit	01/31/2023			Interest	1.36		16,057.75
	Deposit	02/28/2023			Interest	1.23		16,058.98
	Deposit	03/31/2023			Interest	1.36		16,060.34
	Deposit	04/30/2023			Interest	1.32		16,061.66
	Deposit	05/31/2023			Interest	1.36		16,063.02
	Deposit	06/30/2023			Interest	1.32		16,064.34
	Deposit	07/31/2023			Interest	1.36		16,065.70
	Deposit	08/31/2023			Interest	1.36		16,067.06
	Deposit	09/30/2023			Interest	1.32		16,068.38
	Deposit	10/31/2023			Interest	1.36		16,069.74
	Deposit	11/30/2023			Interest	1.32		16,071.06
	Deposit	12/31/2023			Interest	1.36		16,072.42
	Deposit	01/31/2024			Interest	1.37		16,073.79
	Deposit	02/29/2024			Interest	1.28		16,075.07
	Deposit	03/31/2024			Interest	1.37		16,076.44
Total 1020 - CCUSH - Meadows Deposits - 51						28.13	0.00	16,076.44
Cash in County - Water								858,979.16
1100 - #2546 SRF Water Proj Loan Fund								272,023.13
	General Journal	07/11/2022	GAG		JULY 2022 Payment		38,250.00	233,773.13
	General Journal	08/01/2022	GAG		TRF from 2555 OCT<NOV<DEC 2021 - JAN<FEB<MARCH 2022	39,918.00		273,691.13
	General Journal	01/20/2023	GAG		JAN 2023 Payment		38,250.00	235,441.13
	Check	04/27/2023	14033	SRF Water Project Loan Fund #2546	For Deposit to fund #2546 For APR,MAY, JUNE 2022	20,472.00		255,913.13
	General Journal	06/30/2023	GAG		JULY 2023 Payment		38,250.00	217,663.13
	Deposit	06/30/2023			Interest	643.76		218,306.89
	Check	09/27/2023	14365	SRF Water Project Loan Fund #2546	For Deposit to fund #2546 For JULY, AUG,SEPT 2022	20,057.00		238,363.89
	Check	12/14/2023	14553	SRF Water Project Loan Fund #2546	For Deposit to fund #2546 For OCT,NOV,DEC 2022	19,937.00		258,300.89
	Check	04/17/2024	14844	SRF Water Project Loan Fund #2546	For Deposit to fund #2546 For JAN, FEB, MAR 2023	19,818.00		278,118.89
Total 1100 - #2546 SRF Water Proj Loan Fund						120,845.76	114,750.00	278,118.89
1105 - #2547 SRF Payment Reserve Fund								83,371.04
	Deposit	06/30/2023			Interest	197.30		83,568.34
Total 1105 - #2547 SRF Payment Reserve Fund						197.30	0.00	83,568.34

Redway Community Services District
Savings Account Activity
As of April 30, 2024

	Type	Date	Num	Name	Memo	Debit	Credit	Balance
1110 - #2548 Davis Grunsky '68 Reserve								4,659.87
	Deposit	06/30/2023			Interest	11.03		4,670.90
Total 1110 - #2548 Davis Grunsky '68 Reserve						11.03	0.00	4,670.90
1115 - #2549 Davis Grunsky '74 Reserve								18,798.26
	Deposit	06/30/2023			Interest	44.49		18,842.75
Total 1115 - #2549 Davis Grunsky '74 Reserve						44.49	0.00	18,842.75
1120 - #2550 Tax Revenue Fund-Water								89,184.62
	General Journal	08/01/2022	GAG		transfer to SEF Water Oct 21 through March 22		46,970.00	42,214.62
	General Journal	09/30/2022	Prop Tax			1,215.49		43,430.11
	General Journal	12/01/2022	GAG				23,282.39	20,147.72
	General Journal	12/31/2022	Prop Tax		29487.15+1384.30+9.65	30,534.66		50,682.38
	General Journal	03/31/2023	Prop Tax			516.84		51,199.22
	General Journal	06/30/2023	Prop Tax		26538.44, 1335.75, 3799.25, 26.13	36,220.50		87,419.72
	Deposit	06/30/2023			Interest	222.15		87,641.87
	General Journal	07/01/2023	GAG				688.60	86,953.27
	General Journal	01/03/2024	GAG				23,519.26	63,434.01
Total 1120 - #2550 Tax Revenue Fund-Water						68,709.64	94,460.25	63,434.01
1125 - #2555 SEF - Water								365,472.30
	General Journal	08/01/2022	GAG		SEF PYMTS OCT-<NOV-<DEC 2021-<JAN-<FEB-<MARCH 2022	46,970.00		412,442.30
	General Journal	08/01/2022	GAG		transfer to SRF		39,918.00	372,524.30
	General Journal	09/22/2022	GAG		1/4 cost of pavement project to Meadows tank		15,942.50	356,581.80
	General Journal	11/16/2022	GAG		Transfer to Operstion to cover any shortages		30,000.00	326,581.80
	General Journal	01/19/2023	GAG		Transfer from savings to Operations		25,000.00	301,581.80
	General Journal	02/27/2023	GAG		Transfer to operations from Water SEF		20,000.00	281,581.80
	General Journal	04/21/2023	Transfer		Transfer to Operations		21,000.00	260,581.80
	General Journal	04/24/2023	Transfer		Transfer to Operations - Van Meter Briceleand Road 04-2023		13,000.00	247,581.80
	General Journal	04/26/2023	Transfer		Transfer to operations for transfer back to savings		67,497.00	180,084.80
	Check	04/27/2023	14032	SEF Water	Acct# 2555000- APR, MAY, JUNE 2022	23,544.00		203,628.80
	General Journal	11/07/2023	GAG				9,979.51	193,649.29
	General Journal	02/12/2024	GAG		Transfer from savings for Truck purchase		50,000.00	143,649.29
	Check	03/19/2024	14785	SEF Water	Acct# 2555000-reimburse excess truck purchase funds	10,738.52		154,387.81
Total 1125 - #2555 SEF - Water						81,252.52	292,337.01	154,387.81
1130 - #2557 T & D Rehab Proj. Fund								25,469.94
	Deposit	06/30/2023			Interest	60.28		25,530.22
	General Journal	03/12/2024	GAG		MIKSIS Manhole Rehab		23,216.00	2,314.22
Total 1130 - #2557 T & D Rehab Proj. Fund						60.28	23,216.00	2,314.22
Total Cash in County - Water						271,121.02	524,763.26	605,336.92
Cash in County - Sewer								199,507.02
1135 - #2551 Tax Revenue -Sewer								59,726.13
	General Journal	08/31/2022	GAG		USDA LOAN PAYMENT AUG 2022		40,537.50	19,188.63
	General Journal	09/30/2022	Prop Tax			2,047.59		21,236.22
	General Journal	12/31/2022	Prop Tax		27710.44,1331.94	27,792.39		49,028.61
	General Journal	02/01/2023	County		USDA Sewer Loan Payment 02-01-2023		11,396.25	37,632.36
	General Journal	03/31/2023	Prop Tax			485.70		38,118.06
	General Journal	06/30/2023	Prop Tax		24939.39, 1285.23, 3570.32, 370.50, 25.14	30,343.81		68,461.87
	Deposit	06/30/2023			Interest	173.24		68,635.11
	General Journal	07/01/2023	GAG		USDA LOAN PAYMENT AUG 2023		40,896.25	27,738.86
	General Journal	02/01/2024	GAG		Feb 2024 Interest Payment		10,732.50	17,006.36
Total 1135 - #2551 Tax Revenue -Sewer						60,842.73	103,562.50	17,006.36
1140 - #2554 RCSD RECD Grant Sewer								851.73
	Deposit	06/30/2023			Interest	2.02		853.75
Total 1140 - #2554 RCSD RECD Grant Sewer						2.02	0.00	853.75
1145 - #2556 SEF - Sewer								82,526.66
	General Journal	08/02/2022	County		payment for GHD 380-0008554, 0011392, 0013574		35,963.87	46,562.79
	General Journal	09/22/2022	GAG		GHD 380-0016065, 380-0017686		30,145.22	16,417.57
	General Journal	01/22/2023	GAG		MIKSIS Clean Sanitary sewer INV#110227		10,960.00	5,457.57
	Check	04/27/2023	14034	SEF Sewer	Acct# 2556000-800940 SEF SEWER APR,MAY,JUNE2022	23,966.00		29,423.57
	General Journal	01/29/2024	GAG		Pump for Azalea Lift Station		13,618.19	15,805.38
Total 1145 - #2556 SEF - Sewer						23,966.00	90,687.28	15,805.38
1150 - #2558 I & I Project Fund-Sewer								6,172.35
	Deposit	06/30/2023			Interest	14.61		6,186.96
Total 1150 - #2558 I & I Project Fund-Sewer						14.61	0.00	6,186.96
1155 - #9855 95 COP Payment Fund-Sewer								1,328.60
	Deposit	06/30/2023			Interest	3.14		1,331.74
Total 1155 - #9855 95 COP Payment Fund-Sewer						3.14	0.00	1,331.74
1160 - #9856 '95 Reserve Fund Sewer								48,901.55
	Deposit	06/30/2023			Interest	115.47		49,017.02
Total 1160 - #9856 '95 Reserve Fund Sewer						115.47	0.00	49,017.02
Total Cash in County - Sewer						84,943.97	194,249.78	90,201.21
TOTAL						356,147.45	768,793.04	711,952.76

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Accrual Basis

Redway Community Services District
Payments from Customers
As of April 30, 2024

Type	Date	Memo	Amount
1300 - Accounts Receivable			
Deposit	04/01/2024	ALL PAID	-352.92
Deposit	04/01/2024	ALL PAID	-782.12
Deposit	04/04/2024	ALL PAID	-574.82
Deposit	04/04/2024	Deposit	-10,448.19
Deposit	04/05/2024	ALL PAID	-200.00
Deposit	04/08/2024	ALL PAID	-130.00
Deposit	04/08/2024	ALL PAID	-727.04
Deposit	04/09/2024	Deposit	-2,180.00
Deposit	04/09/2024	Deposit	-7,975.24
Deposit	04/10/2024	ALL PAID	-876.78
Deposit	04/10/2024	Deposit	-7,315.74
Deposit	04/12/2024	ALL PAID	-898.24
Deposit	04/12/2024	ALL PAID	-567.07
Deposit	04/12/2024	Deposit	-11,569.06
Deposit	04/15/2024	ALL PAID	-1,207.71
Deposit	04/15/2024	ALL PAID	-582.36
Deposit	04/15/2024	Deposit	-12,852.28
Deposit	04/17/2024	ALL PAID	-1,062.25
Deposit	04/17/2024	Deposit	-10,371.98
Deposit	04/18/2024	ALL PAID	-1,862.67
Deposit	04/19/2024	ALL PAID	-527.63
Deposit	04/19/2024	Deposit	-7,485.86
Deposit	04/19/2024	Deposit	-1,136.50
Deposit	04/22/2024	ALL PAID	-1,108.73
Deposit	04/23/2024	Deposit	-9,977.32
Deposit	04/24/2024	ALL PAID	-140.00
Deposit	04/24/2024	Deposit	-1,323.96
Deposit	04/25/2024	ALL PAID	-912.80
Deposit	04/26/2024	ALL PAID	-1,193.72
Deposit	04/26/2024	Deposit	-495.81
Deposit	04/26/2024	Deposit	-6,732.74
Deposit	04/26/2024	Deposit	-1,471.00
Deposit	04/29/2024	ALL PAID	-303.99
Deposit	04/29/2024	ALL PAID	-428.66
Deposit	04/30/2024	Deposit	-759.37
Deposit	04/30/2024	Deposit	-10,972.05
Deposit	04/30/2024	Deposit	-4,565.37
Total 1300 - Accounts Receivable			-122,071.98
TOTAL			-122,071.98

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Redway Community Services District
A/P Aging Summary
As of April 30, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Advanced Security Systems	0.00	-127.50	0.00	0.00	0.00	-127.50
Calpers	0.00	-10,278.77	0.00	0.00	0.00	-10,278.77
CLA-VAL	0.00	6,469.11	0.00	0.00	0.00	6,469.11
colonial Life	888.90	0.00	0.00	0.00	0.00	888.90
Fire Risk Management Services	823.74	0.00	0.00	0.00	0.00	823.74
GHD Inc	546.65	0.00	12,730.69	0.00	45,832.66	59,110.00
Johnson Properties	0.00	-700.00	0.00	0.00	0.00	-700.00
Metron Farnier, LLC	3,898.85	58,682.41	107.75	6,458.80	0.00	69,147.81
six rivers portable toilets	171.76	0.00	0.00	0.00	0.00	171.76
TOTAL	<u>6,329.90</u>	<u>54,045.25</u>	<u>12,838.44</u>	<u>6,458.80</u>	<u>45,832.66</u>	<u>125,505.05</u>

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Redway Community Services District
Payroll Details by Account
April 2024

	Apr 24	Apr 23	Jul '23 - Apr 24
Ordinary Income/Expense			
Expense			
Administrative & General			
Insurance			
5035 - Retiree Health Insurance	0.00	420.02	970.06
5040 - Employee Health Insurance	797.48	11,768.62	117,793.52
5045 - Workers' Comp	0.00	0.00	14,813.00
Total Insurance	797.48	12,188.64	133,576.58
5100 - Payroll Taxes	3,017.00	3,074.98	36,839.92
5150 - Wages	19,846.78	17,591.09	232,882.36
Total Administrative & General	23,661.26	32,854.71	403,298.86
Water Treatment			
5220 - Wages	5,211.35	8,270.78	65,939.90
Total Water Treatment	5,211.35	8,270.78	65,939.90
Water Trans & Distribution			
5320 - Wages	5,139.83	4,940.79	50,544.84
Total Water Trans & Distribution	5,139.83	4,940.79	50,544.84
Sewer Treatment			
5420 - Wages	7,943.62	8,132.44	86,106.23
Total Sewer Treatment	7,943.62	8,132.44	86,106.23
Sewer Collection			
5520 - Wages	1,900.30	1,132.86	36,756.79
Total Sewer Collection	1,900.30	1,132.86	36,756.79
Total Expense	43,856.36	55,331.58	642,646.62
Net Ordinary Income	-43,856.36	-55,331.58	-642,646.62
Net Income	-43,856.36	-55,331.58	-642,646.62

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Past Due Status as of 4-30-24	amount
Number of accounts on the past due list	118
The Average Bill	\$1,079.37
The Median Bill	\$667.46
Low Balance at 90 days	\$11.57
High Balance at 90 days	\$11,696.55
Current balance Past Due List	\$127,365.97
Current Balance of at 90 days	\$81,018.39
Addresses currently off	19
Past Due status as of 3-31-2024	amount
Number of accounts on the past due list	130
The Average Bill	\$750.35
The Median Bill	\$1,073.35
Low Balance at 90 days	\$11.57
High Balance at 90 days	\$11,291.91
Current balance Past Due List	\$139,604.51
Current Balance of at 90 days	\$84,685.43
Addresses currently off	24

We have been utilizing The System Status Report from UBMax to report on past Due accounts. I have spent some time studying this report and how to share its data. The System Status Report is all monies due on the day the report is generated. By generating a Aged Balance report after billing is completed gives a more accurate balance to report on. Outstanding current is moved to thirty days past due. I will utilize the report this way for the fiscal year 2023-2024

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Redway Community Services District
P.O. Box 40
Redway, CA 95560
(707) 923-3101

General Manager's Report

February 5/13/2024

PFAS Chemical testing needs to be done so we have results on file with the district. I have reached out to Eurofins Sacramento, and they will be testing for 31 constituents in the sample cell. I am doing this of my own accord as we are between regulators, in other words I haven't been asked, but want to remain proactive and the cost of this sample is right at 395.00\$. According to the Cal Matters website, we are not likely to see another large-scale drought in California for another two years. What does this mean for Redway? Well, as we all know we need to remain diligent and keep an eye on our South Fork of the Eel River's Flow which is currently at **350** CFS, low already. Also, some major news that nobody seems to be talking about is that Redding California recorded a 100-degree day on May 15th typically it's the beginning of June when Redding experiences its first 100-degree day.

We started our new employee *Todd Lewis* on the 6th of May 2024. He will be getting started right away with the Water Treatment 2 License Correspondence Course. Once that is complete and turned in, he can register to take the State Exam. Once he has received his T2, he will be rotating on call right away, he is currently being trained by our Field Supervisor. I will be taking my Grade 3 Wastewater Certification for a second time sometime in October because I unfortunately did not pass my exam on the 7th of May 2024. Marshall Moore, our Grade 2 Wastewater Plant operator will also be taking his second exam on June 26th, 2024. Once he has passed this exam, he will be rotating into the CPO position in October 2024, with a six-month probationary period.

Calvin Chaille, our current CPO, that is retiring soon has indicated that he will be here until it starts raining, that he will not be here for another winter, so he has told us Halloween as an end date. I thanked him.

Security: It is time to revisit the spring site, and it is in bad shape. We will be demolishing the roof to start next month, June 2024. We then plan on at least getting a floodlight there, and a smile you're being videoed. We are putting together a signage order this month.

DWR "Department of Water Resources", RCSD Emergency Water Storage and Supply Project.

We continue to install our new meters; we are right at 100 installed as of now. We have recently made the decision to go with a new tank, instead of rehabilitating the old Existing Rusk Tank which is going to be a bit more expensive. What this means is that we will have to reduce our meter order by 200 units, we will still be able to replace all our meters, it will just take two years longer, by 2027. I had a meeting with GHD and DWR on the 14th for discussion about the meters and the Old Rusk Tank. This was a



Redway Community Services District
P.O. Box 40
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productive meeting with Bill Ehorn (DWR), Kandasamy Naventhan (DWR), Greg Felter (GHD) and me (Cody Cox) RCSD regarding the proposed design change to the Rusk

Tank portion of the project. It can be difficult to secure additional funding, but not impossible. However, a funding increase cannot be considered until they have actual bids to review.

In terms of designing a new tank rather than rehabilitation of the existing tank, DWR is amendable to this, but I need to prepare a letter explaining the scope change and reasoning. I will also include any modifications to the schedule in this letter. RCSD will submit a formal request, and the agreement will be amended.

SWRCB Wastewater Infrastructure Improvements Project. The progress report is in correspondence.

I reached out to the Pharmacy here in Garberville and they wanted to charge us 50\$ each for NARCAN. I will be picking several up for free the next time we are up in Eureka, and we pick them up at the Humboldt Area Center for Harm Reduction, in Arcata.

Roneann Lunds retirement party was fun. She surprised us when we all got there, she said that she had a surprise for us, which was that the retirement party wasn't for her, it was for us, for networking. So, she then passed the microphone around, and had us all introduce who we were and what we did, it was a great little gathering. I had a good call with our attorney about water ordinance, and I have sent him the documentation that he requested which was the operations plan from Evergreen Exotics, and the No. 6 Water Ordinance document. We went over Cross Connection, and what to expect, wells being prohibited in the District, as well as motorhomes, and Travel trailers being hooked for more than 5 months out of the year is prohibited.

Motorhomes and Travel trailers are also a potential Cross Connection and must have a backflow device at the meter if these residents have RV hookups for visitors on an annual basis. It is also very important from this point on that if any board member wants to request to view documents, in the District Office, they need to ask in advance, and ask the General Manager, and no other District Staff, and they need to request what they would like to look at specifically.

Cody Cox
GM

To: RCSD Board of Directors

Office Manager's Memo

MAY 22nd, 2024

Credit card processing. For the month of April, we had 59 transactions with a value of \$14,494.59. In March, we had 74 transactions with a value of \$14,305.88. With ALLPAID the customers are charged 2.25% for each phone, website or in-person transaction with no fees to RCSD. An update: We will remove the ALLPAID Call Center from our phone tree, too many complaints about hold times.

gWorks Utility Billing. gWorks bought UBMax and has their own billing platform for small utilities. With credit card processing we are always looking for easier ways for the customer to pay their bill. They have a slightly different module for credit card processing and ACH processing. We are approaching a meeting with them regarding Utility billing and Front desk. Utility Billing is just like UBMax, and the Front Desk module handles credit card and ACH processing. It's all about costs versus features. No news yet, my fault.

Profit to Loss. July 1st, 2023, to April 30th, 2024, is 83% of the fiscal year. Income was \$956,878. which is 72%. \$1,326,998 is the approved budgeted income for 2023/2024. Also, there have been no deposits into our savings accounts from the property tax that we receive, that is approximately \$134,000 or 10% of operational funding. Expenses through April totaled \$1,192,618 which is 90% of the projected approved expenses of \$1,318,341 for the 2023/2024 fiscal year. Expenses were \$1,105,389 in March. Some purchases will be capitalized before June 30th, \$66,000 in meters for example.

Billing and Allocations. Our past due for the month of April was \$127,365.97. In March was \$139,604.51. It appears that the past due fluctuates around \$10,000 up or down every month. The highest in February 2024 was \$141,986.14 from \$37,000 in March 2020.

2022-2023 Audit. We have sent our files to ALSB. We will be waiting for instructions coming from Barbara.

Past Due accounts. Starting in June we were instructed to adhere to the ordinances regarding 48-hour notices, shut-offs and restoring services. Currently we have 19 properties shut off. A couple of the shut-off accounts are due to customer requests, not past due.

Tax Roll. We reviewed the past due accounts and contacted the newspaper and had the public notice published in the Independent on April 30th and May 7th. We are waiting for the owners to come forward and pay down their debt. We will be waiting until June 12th when we place the still outstanding debts to be listed in the board packet and then sent to the county after July 1st.

Wastewater Treatment plant Infrastructure Improvements. We have reimbursements requested in the amount of \$201,628.05. We have been in contact with the State. As of yesterday, all is well, and we will be

seeing a reimbursement check before July 1st(maybe). We contacted GHD to let them know that we will be paying down the invoices out of our operations budget and presented them with the plan to pay one invoice per month expecting the invoices to be paid off in 6 months, regardless of reimbursement from the state. I was in contact with GHD and they never received the first check of \$3,100.80. I had to wait until the 8th of May to recreate the check since our CPA had a copy of QuickBooks.

Arrearage Program June 2021 through December 2022. We have received the funds of \$22,678.35 which will be applied to the accounts. Some of these accounts will have credits, some of the accounts will have the balances paid down somewhat and some also appear in the tax roll program. We will keep a watch on these programs and accounts. At this time the only thing that may change is the number of accounts that finally make it to Tax Rolls.

New Connections. I have reviewed the New Connections list. The Redway Community Services District approved 15 new SFRE Connections after the last capacity analysis. As of now we still have 4 unclaimed new connections available. If everyone on the list had their proposed build outs listed as active construction, we would be in a deficit of 35 new connections. We have three Applicants who have paid their Application fees for their various projects but have elected to let the residents fill out the list for the remaining 4 unclaimed SFRE's. At this point anyone trying to enter the new construction list after the last four are filled would have to be placed after the proposed build outs of the others already on the list, unless they elect to let it pass on a case-by-case basis.

Respectfully,

Glenn Gradin

"When the well is dry, we learn the worth of water." Benjamin Franklin

Water Treatment

Operations are under normal conditions at the Water Treatment Plant. We are still at 350 gallons per minute of treatment to the Distribution system, and storage. The guys have really hit a stride in the training process. Eric seems to be fluent in the SCADA operations at this point. When we came in on Monday, Doug informed me that Communications were down up at Rusk tank PLC, and we are currently working on finding out why we are losing comms from time to time. Kevin Tupes was here on Friday as well. What we will be adding to SCADA is the *Summer Peak Schedule*, and *Winter Peak Schedule*. The SCADA itself will soon be turning the Plant on and off based off based off the PGE peak hour schedule. This will take some getting used to, but all of us operators are on the same page.

We are also getting ready to change out the filter media soon. In anticipation of this we are going to isolate two filters, maybe just one to start and see how the plant does. I have instructed the operators to look into using only two filters when the South Fork of the Eel River hits a certain CFS. This should allow us to conserve more water during conservation measures. The shelving in the Inventory Control Room is just about complete. The whole area is finally cleaned out, and very organized and I couldn't be more pleased. We also have the new 40' CON-EX box coming in for storage that we so desperately need for the main office as well as the Water Plant, and other supplies.

It has been discovered that we do not currently have a Fire Hydrant at the Water Treatment Plant, we will have a new one installed by the end of this month, this is a must, and it will be done.

Wastewater Treatment

We are in the warm months. Calvin is wasting on our bed as much as possible. I am also told that the operations are under normal conditions at the Wastewater Plant. Doug has had to do a little work at the Chlorinator Batch Plant, other than that he still only needs to be out at the Plant for half the day. We will soon get started on hauling off the Bio-solids to the approved landfill in Fortuna. Calvin will soon be securing a Conservation Camp # 31 crew for weed abatement at the Wastewater Treatment Plant. He will coordinate with Eric for all other facilities in the District. Office staff has found old maps detailing where our land application

sites are located near the Wastewater Treatment Plant. During the next NPDES renewal, I would like to be ready with a full report geared toward a new Biosolid's Disposal Plan.

Wastewater Collection

We have secured a demonstration from UROCK Equipment. The unit that we are going to look at is called the 400 Mini Combo F550 Chassis. We have finally gotten the crane mounted on the F250 which is fantastic, before we were using the manlift to lift out our sewer pumps etc. now we have the correct equipment for maintenance at our sewer lift stations. This is a much safer practice for our employees. We continue to smoke test when we can, the F550 was in the RWS shop in Fortuna, getting the crane equipment installed for over a week, when we were told it would only take three days, so we were short of a truck.

Water Distribution

Inspections, surveys, and backflow testing, oh and let's not forget meter installations, we are busy. We have twelve backflow assemblies coming in soon. We will be installing these assemblies anywhere there is an auxiliary water supply, which is a pool, fire sprinkler system, tanks, rain catchment, livestock watering basins, etc. We plan on getting the West Coast Dr. Capital Improvements Project started next month. This project will replace the existing 1.5" steel line with 6" and 4" C900 Polyvinyl Pipe, and 3 new Commercial Grade Fire Hydrants. We will be updating the Fire District as we install these new Hydrants. Par, and Redway Drive will be the next new wet barrel fire hydrant installation. Hopefully by the end of this summer that will be a total of 5 new Commercial Fire Hydrants installed in the distribution system.

Cody Cox G.M

R.C.S.D.

Redway CSD – Production/Treatment Activity

May 9, 2024

Unit of measure is gallons:

Water Production Report: For April 2024

	Water Produced	District Use	Unmetered	Sold	Daily Avg.
Feb 2022	3,693,809	296,293	1,206,624	2,190,892	131,922
Feb 2023	3,813,139	671,078	198,516	2,943,545	136,184
Feb 2024	4,101,414	1,439,971	21,818	2,639,625	141,428
Mar 2022	4,203,615	432,135	1,157,138	2,614,342	135,600
Mar 2023	4,211,003	1,620,076	442,925	2,148,002	135,839
Mar 2024	4,677,125	1,458,175	1,162,803	2,056,147	150,875
Apr 2022	4,056,661	579,449	1,273,282	2,203,930	135,222
Apr 2023	4,214,727	1,443,228	569,985	2,201,514	140,491
Apr 2024	3,806,867	654,863	1,001,564	2,150,440	126,896

Wastewater Treatment Report: For April 2024

	Influent	Effluent	Difference
Jan 2024	8,914,153	8,786,113	128,040
Feb 2024	10,494,644	10,430,904	63,740
Mar 2024	9,683,539	9,789,236	-105,697
Apr 2024	4,399,950	4,360,490	39,460

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APRIL 2024

WORKPLACE SAFETY REPORT

Redway CSD employees perform safety inspections at least monthly. The following sections are the major areas observed:

SECTION 1

Fire Extinguishers

Date Serviced 2-13-24

Monthly Inspection recorded on unit.

Date 4-2-24

SECTION 2

Flammables Storage

Check fuel tanks for leaks

Waste WTP
Water Plant
Dogwood LS
Check fuel connections for seeps
Fuel cans stored properly

DE
DE
DE
DE
DE

Date 4-11-24

SECTION 3

Work Areas

Chemicals properly stored and marked.
No Spills or trip hazards.
Exits are accessible.

DE
DE
DE

Date 4-13-24

SECTION 4

Electrical Equipment

Switches and circuit breakers labeled.
Extension and power cords are serviceable.
Lockout Devices serviceable

DE
DE
DE

Date 4-15-24

SECTION 5

Ladders, Hand Tools & Chains

Properly stored and are in serviceable condition
Handles are tight to hammer head
No missing or broken steps
Chain links and hooks inspected

Date 4-15-24

SECTION 6

Machine Hazards

Wiring has no loose connections or bare wires.
Safety guards in place proper warnings for automated systems.
Tie downs or mounts secured.

Date 4-12-24

SECTION 7

Environment & Personal Protective Devices

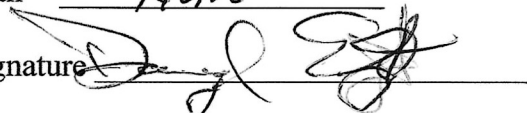
There is adequate lighting & ventilation available when applicable.
MSDS sheets are current.
Hearing, Eye and protective clothing is serviceable.
Emergency phone numbers are posted and first aid kits current.
Spill Containment Kits are complete
Confined space equipment checked for serviceability
Survivor Air Systems inspected and serviceable

Date 4-13-24

Any Incidents to Report for month

NONE

Signature



Date 5-3-24

EMPLOYEE SAFETY TRAINING AND MEETING REPORT

Check (✓) if the Program was <u>Training</u>	Check (✓) if the Program was a <u>Safety Meeting</u>
Training/Safety Meeting Subject(s): <u>CONFINED SPACE ENTRY — VIDEO</u>	
Certificate Issued (circle answer): Yes <u>No</u>	
Training/Meeting Date: <u>4-3-24</u>	Training Instructor/Meeting Leader Name(s): <u>CODY - MARSHALL</u>
Description of Training Provided or Safety Meeting Topic(s): <u>SAFETY WHEN WORKING IN CONFINED SPACES</u>	
Course or Meeting Handouts (attach to this form): _____	

Memorandum

To	Board of Directors
Agency	Redway Community Service District
From	Jennie Short, Project Manager
Meeting Date	May 22, 2024
Project	WATER RIGHTS PETITION FOR CHANGE IN PLACE OF USE PROJECT

Status Update

Since the last board meeting, I have collected hundreds more pages of historical documents related to the two phases of the Unit 3 Wallan and Johnson subdivision and the associated water and sewer service and infrastructure. There are several additional recorded documents that I will procure next week from the Humboldt County Recorder, along with additional information from Jim Johnson, at which time I will assemble a summary table with a chronological timeline table including the date, a description of what occurred, and the name of the supporting document. Cody and I will select the supporting documents most critical for understanding the events that created the need for the expansion of RCSD's Place of Use and they will be supplied to the Board for review prior to consideration of adoption of a Notice of Exemption. The totality of the documents I have collected well exceeds 1,000 pages. Much of it is great background information, but does not address the specifics of the water and sewer portion of the project. My goal is for the documents selected by Cody and I to be provided well in advance of the board meeting so that the board has time to be able to review them. Glenn has volunteered to create a location on the RCSD website that the documents can be uploaded so that both the Board and any interested members of the public can access them there. I anticipate providing the summary table to the Board at the June meeting.

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RCSD Financial Policy - Ad-Hoc Committee Meeting Agenda

May 13th through May 16th, 2024 @ 11:00 AM
At the RCSD Main Office

A. Past Due Accounts.

1. Update on the process Review, Question, and Approve the next action on Tax roll qualified properties.

B. Wastewater Treatment Plant Infrastructure improvements

1. The state has sent reimbursement requests exceeding \$200,000.00.
2. We have current invoices totaling over \$58,563.35. I have received notice that there is an additional \$68,000 worth of invoices incoming to us.
3. We started paying invoices out of Operation funds. I started grabbing the low value invoices to pay each month. In February 2024 we paid \$3,100.80, check #14696, as of 4-24-2024 this check had not been cashed. I will reprint and resubmit the check. Also, we will be sending an additional check for \$3,707.03.
4. We anticipate being able to pay down one invoice a month until we get to the big-ticket invoices more than \$20,000.00(2).
5. Do not have a clear date to expect payment from the State.

C. Arrearage Program June 2021 through Dec 2022.

1. Application was submitted on December 28th. Anticipate receiving payments of more than \$22,000.00.
2. Participants in the Arrearage Program are different from our Past Due List due to the parameters of the Arrearage Program. Only accounts in arrears during the time frame are considered and listed. Of course, a few are on both lists.
3. We expect the check from the state to arrive in the beginning of May.

D. Vehicle purchase

1. We have filed a claim on the Dodge Dakota with our Insurance Company. We received the results of the inspection, and they declared the Dakota a total loss and are prepared to cut us a check for \$4,157.32. the check once we receive it will be deposited into the SEF water account to help defray costs associated with the truck purchases.
2. SDRMA sent us a check for \$495.81. This is a reduction on our Liability Insurance. Money will be deposited in the operational checking account.

E. Financial highlights.

RCSD Financial Policy - Ad-Hoc Committee Meeting Agenda

May 13th through May 16th, 2024 @ 11:00 AM
At the RCSD Main Office

1.

USDA loan, Davis Grunsky loans and the SEF's. We are about to initiate the next round of rate increases. It would be nice if we were able to give the community a concession with the next rate increase. Buried in the rate study was the PAYGO theory of repairs and maintenance. I Believe to complete this rate scenario we need to rename, revalue and or remove the SEF Accounts.

 - a) *SEF was created to accumulate savings for repairs and maintenance of district property.*
 - b) *SEF is also the vehicle to pay our current loans other than the WSLF loan. The SEFW account pays for the Davis- Grunsky loans originating in 1968 and 1974. The SEFS account pays for the USDA loan from 1995.*
 - c) *Davis Grunsky 1974 is set to pay off in December of 2024. I have requested the payoff amount for this loan to be paid by 6-30-2024.*
 - d) *Davis Grunsky 1968 is set to be paid off in December of 2028. I am requesting the payoff amount for this loan also to be paid for in June thirtieth of this year. The DG 1968 Payoff amount should be \$20,000.00 +/- . We have enough funds accumulated to pay off both loans and satisfy the money we have saved. Then we can reduce the amount of funds in the SEF W and transfer them back to the Water Tax in preparation of a new savings account at Vocality to which we will be designated for repairs and maintenance and transfer \$50,000.00 into it. And transferring the earnings from there to our operations account.*
 - e) *SEFS We should rename this for the loan it represents and reduce the amount to \$5.19. Once the loan is paid for which sunsets August 2035, we can cancel that fee also. There are no extra funds in this account. Any reimbursement from GHD Should be placed into another account at Vocality with promises of semi-regular, varying amounts deposited into these accounts.*
 - f) *Why should we proceed with this action? Around 2029 we will be having to pay for another loan, we will have to have an amount assigned to each account like we did for the WSLF Loan. Then for awhile there will be toffee assessed to the parcels of Redway.*
 - g) *PAYGO. Build specific reserve funds by making annual contributions from revenue generated from rates. The proposed rates fund \$140,000 a year in capital expenditures through rate funded PAYGO and maintain the current cash balances. The savings account that we take care of at Vocality is for all Departments not solely for Water or Sewer Expenses.*
 - h) *The WSLF loan. This is a self-closing account with the final payment due 2034. With our savings account for the loan we can pay it off in 2029.*
 - i) *Again, we will need this space for future loans we have not acquired yet. DWR, SLF, and an equipment loan that we foresee.*
2. Over/under

RCSD Financial Policy - Ad-Hoc Committee Meeting Agenda

May 13th through May 16th, 2024 @ 11:00 AM
At the RCSD Main Office

3. Items for reimbursement

4. Wages. For the most part we are below 75% for $\frac{3}{4}$ of the fiscal year. Collection is over budget by \$24,000 due to the amount of unforeseen repair of the system. Administration is over budget by 5%, not bad for the sick, vacation, personal days for all employees are part of Admin wages.

F. Open Discussion

1. New Office Space / Moving Expenses. When the payment drop box came back to the office, it was then that I decided to explore the possibilities of moving our office into Redway to better serve our customer base.

a) *I thought I would try David Katz for the empty space where a dog groomer once resided. He was interested in showing it to us after a brief discussion about the amenities of the office, no electric bill and no Propane bill and it all cost two hundred more that we are paying for rent currently. Our Blue star gas bill averaged over the last year was 153.82 per month for the office. The PGE charges for the same time were \$154.74 per month. With the immediate savings of \$108.56 per month. With no foreseeable change in rent.*

(1) David Kats has agreed to remove two non-load bearing walls that were installed for the Massage therapist to make room for the Board Room Table and Wall Mounted Television screen. He will also flip the restroom door around to increase the safety of the restroom guest.

b) *Moving expenses. The District has approved the purchase of a Sea Container to be placed at the Water Plant. Originally, I (Glenn) requested a twenty' container. Cody thought it would be better to serve the district to purchase a forty' container for \$200.00 more for the purchase and another \$400 to insulate it. By proceeding this way, The Office cost for a container space that is lockable and watertight by an almost half from \$4000 down to ~ \$2300. A small wall-mounted desk to be attached to the bottom of the ticket window that we will pay for and get installed. While we*

c) *The Caveat. No customers are allowed in the office except for those who are invited to several types of meetings, or board meetings. Our customers will be faced with further challenges in the future and having our office walking distance from 97% of our customers is a plus for them and for us.*

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		USDA																	
		Current Debt		\$889,497.50		payments-FEB		payments - AUG											
		Principal Payment	Interest 4.5%	Bal		Interest Only	PAID	Principal	PAID	Interest		Total Interest		\$564,620.20	balance of loan				
	2016	\$21,500.00	\$44,718.75	\$993,750.00				\$21,500.00	X	\$15,300.00		\$44,718.75							
	2017	\$22,500.00	\$29,632.50	\$941,617.50		\$14,816.25	X	\$22,500.00	X	\$14,816.25		\$28,769.42							
	2018	\$23,500.00	\$28,620.00	\$889,497.50		\$14,310.00	X	\$23,500.00	X	\$14,310.00		\$28,620.00		\$50,348.76	in reserves				
	2019	\$24,500.00	\$27,562.50	\$837,435.00		\$13,781.25	X	\$24,500.00	X	\$13,781.25		\$27,562.50							
	2020	\$26,000.00	\$26,460.00	\$784,975.00		\$13,230.00	X	\$26,000.00	X	\$13,230.00		\$26,460.00		\$514,271.44	to collect from customers				
	2021	\$27,000.00	\$25,290.00	\$732,685.00		\$12,645.00	X	\$27,000.00	X	\$12,645.00		\$25,290.00							
	2022	\$28,500.00	\$24,075.00	\$680,110.00		\$12,037.50	X	\$28,500.00	X	\$12,037.50		\$24,075.00							
	2023	\$29,500.00	\$22,792.50	\$627,817.50		\$11,396.25	X	\$29,500.00	X	\$11,396.25		\$22,792.50		\$6.00	new value				
	2024	\$31,000.00	\$21,465.00	\$575,352.50		\$10,732.50	X	\$31,000.00		\$10,732.50		\$21,465.00							
	2025	\$32,000.00	\$20,070.00	\$523,282.50		\$10,035.00		\$32,000.00		\$10,035.00		\$20,070.00							
	2026	\$33,500.00	\$18,630.00	\$471,152.50		\$9,315.00		\$33,500.00		\$9,315.00		\$18,630.00		737	sewer sef accounts				
	2027	\$35,000.00	\$17,122.50	\$419,030.00		\$8,561.25		\$35,000.00		\$8,561.25		\$17,122.50							
	2028	\$37,000.00	\$15,547.50	\$366,482.50		\$7,773.75		\$37,000.00		\$7,773.75		\$15,547.50							
	2029	\$38,500.00	\$13,882.50	\$314,100.00		\$6,941.25		\$38,500.00		\$6,941.25		\$13,882.50							
	2030	\$40,000.00	\$12,150.00	\$261,950.00		\$6,075.00		\$40,000.00		\$6,075.00		\$12,150.00		6*737=	\$4,422.00	month			
	2031	\$42,000.00	\$10,350.00	\$209,600.00		\$5,175.00		\$42,000.00		\$5,175.00		\$10,350.00			\$53,064.00	12 months			
	2032	\$44,000.00	\$8,460.00	\$157,140.00		\$4,230.00		\$44,000.00		\$4,230.00		\$8,460.00							
	2033	\$46,000.00	\$6,480.00	\$104,660.00		\$3,240.00		\$46,000.00		\$3,240.00		\$6,480.00		9.69	years to payoff				
	2034	\$48,000.00	\$4,410.00	\$52,250.00		\$2,205.00		\$48,000.00		\$2,205.00		\$4,410.00		2024.167	current date in decimal				
	2035	\$50,000.00	\$2,250.00	\$0.00		\$1,125.00		\$50,000.00		\$1,125.00		\$2,250.00		2033.857	10/15/2033				

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		SRF Water Project Loan															
		Current Debt 1,185,750															
		Principal Payment	Interest 0%	Balance	payments-Jan	PAID	payments - July	PAID									
	2016	\$76,500.00	\$0.00	\$1,338,750.00			\$38,250.00	X		\$8.50	current amount attached to bill						
	2017	\$76,500.00	\$0.00	\$1,262,250.00	\$38,250.00	X	\$38,250.00	X		767	customers						
	2018	\$76,500.00	\$0.00	\$1,185,750.00	\$38,250.00	X	\$38,250.00	X									
	2019	\$76,500.00	\$0.00	\$1,109,250.00	\$38,250.00	X	\$38,250.00	X									
	2020	\$76,500.00	\$0.00	\$1,032,750.00	\$38,250.00	X	\$38,250.00	X		\$688,500.00	current balance						
	2021	\$76,500.00	\$0.00	\$956,250.00	\$38,250.00	X	\$38,250.00	X		\$361,687.23	in county account						
	2022	\$76,500.00	\$0.00	\$879,750.00	\$38,250.00	X	\$38,250.00	X									
	2023	\$76,500.00	\$0.00	\$803,250.00	\$38,250.00	X	\$38,250.00	X		\$326,812.77	amount still needed to collect from customers						
	2024	\$76,500.00	\$0.00	\$726,750.00	\$38,250.00	X	\$38,250.00										
	2025	\$76,500.00	\$0.00	\$650,250.00	\$38,250.00		\$38,250.00										
	2026	\$76,500.00	\$0.00	\$573,750.00	\$38,250.00		\$38,250.00			\$6,519.50	collected per month						
	2027	\$76,500.00	\$0.00	\$497,250.00	\$38,250.00		\$38,250.00										
	2028	\$76,500.00	\$0.00	\$420,750.00	\$38,250.00		\$38,250.00			4.177	years to payoff						
	2029	\$76,500.00	\$0.00	\$344,250.00	\$38,250.00		\$38,250.00										
	2030	\$76,500.00	\$0.00	\$267,750.00	\$38,250.00		\$38,250.00			2024.167	current date in decimal						
	2031	\$76,500.00	\$0.00	\$191,250.00	\$38,250.00		\$38,250.00										
	2032	\$76,500.00	\$0.00	\$114,750.00	\$38,250.00		\$38,250.00			2028.344	estimated payoff date						
	2033	\$76,500.00	\$0.00	\$38,250.00	\$38,250.00		\$38,250.00										
	2034	\$38,250.00	\$0.00	\$0.00	\$38,250.00					04.7.2028	calendar date						

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Redway Community Services District
Savings Account Activity
 As of April 30, 2024

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CWSRF Planning Project Status Report

Project Title:	Wastewater System Improvements Project
Project Recipient:	Redway Community Services District
Project Number:	C-06-8413-110
Report Submitted By:	Hannah Gidanian
Email:	hannah.gidanian@ghd.com
Phone:	1-707-267-2211
Report Date:	April 26, 2024

Reporting Period

- | | |
|--|---|
| <input checked="" type="checkbox"/> 1 st Quarter (Due April 30) | <input type="checkbox"/> 2 nd Quarter (Due July 31) |
| <input type="checkbox"/> 3 rd Quarter (Due October 31) | <input type="checkbox"/> 4 th Quarter (Due January 31) |
| <input type="checkbox"/> Other (Explain:) | |

Progress to Date Overview

Redway Community Services District (RCSD) entered into funding Agreement No. D-190101400 Project No. C-06-8413-110 with the State Water Resources Control Board (SWRCB) on January 22, 2020. The contract was amended on February 7, 2024.

This is the twelfth progress report for this project and

- Covers January 1, 2024 through March 31, 2024;
- Details progress on items in the RCSD's planning agreement.

This project is on hold until clarity on the proposed amendment is provided.

Major Activities Worked on This Period

Task 1: Project Administration and Grant Reporting

- This task is ongoing and includes quarterly progress reporting and invoicing. Disbursement requests were also completed.
- The amended contract between RCSD and the SWRCB, adding additional funding for design, was executed on February 7, 2024, and provided to GHD on February 8, 2024.
- GHD began preparation of the amended contract between RCSD and GHD, which is intended to be executed during April 2024.
- GHD began mobilizing staffing and preparing for project kick-off, including an update to the design schedule.

Task 2: Collection System Evaluation and Inspection Report

- This task is complete, no further effort is anticipated.

Task 3: Preliminary Engineering Report

- This task is complete, no further effort is anticipated.

Task 4: Plans and Specifications

- Draft 30% plans and specifications were submitted to RCSD and the SWRCB in June 2023. Since June 2023, no updates have been made to the 30% plans and specifications.
- GHD has been identifying updates to the design based on comments from RCSD and the SWRCB. GHD has begun mobilizing its design team and preparing for a design update in anticipation of the project kick-off in April 2024.
- GHD anticipates revising the 30% design documents to resubmit with the updated Construction Application Package – this is anticipated to be complete by end of June 2024.

Task 5: Environmental Documents

- CEQA ISMND was previously submitted and completed circulation.
- Outside of the review period, GHD received CEQA comments from an individual. GHD has reviewed these comments and intends to prepare a Subsequent CEQA ISMND to address these comments and align with the latest design.
- GHD is mobilizing its CEQA team and will coordinate with the design team when the project kicks off in April 2024.

Task 6: CWSRF Financial Assistance Application for Construction

- After June 2023, comments were received from the SWRCB on the draft Construction Application package. Response to these comments were delayed due to budget constraints and the amendment approval process.
- GHD has completed an initial review of the comments and intends to update and resubmit the construction application package one the projects kicks off in April 2024 – a revised Construction Application Package is anticipated for June 2024.

New Obstacles/Delays Encountered, Impact on Schedule, and Proposed Resolutions

- An amendment to cover design services was submitted to the SWRCB in August 2022. The amended contract was not executed until February 2024, resulting in a significant project delay.
- Due to the delay described above, RCSD's current contracted schedule is no longer valid as the delayed review period was not anticipated in the original schedule.

Status of Previous Obstacles/Delays

- Amended contract, adding budget and scope to RCSD was received on February 7, 2024.

Table 1. Summary of Work Completion to Date

Task		Deliverables Submitted?	Deliverable Due Date	Percent Complete	Amount Budgeted ¹	Amount Invoiced ¹
1	Project Administration / Grant Reporting	N/A	N/A	N/A	\$100,500	\$44,636.73
2	Collection System Evaluation and Inspection Report	Yes	11/19/21	100%	\$130,000	\$129,989.95
3	Draft Preliminary Engineering Report	Yes	11/30/21 2/28/22	100%	\$92,500	\$91,859.07
	Final Preliminary Engineering Report	Yes	2/14/22 3/21/22			
4	90% Plans and Specifications	No	08/01/22 9/1/22 11/1/22 9/30/2023 8/31/24	90%	\$1,050,000	\$129,338.60
5	Draft CEQA Documents	Yes	10/3/22	90%	\$105,500	\$78,995.20
	Draft Environmental Federal Cross-Cutter Documents	Yes	10/17/22			
	Final CEQA Documents	Yes	12/26/22 3/31/2023 5/26/2023			
	Final Environmental Federal Cross-Cutter Documents	Yes	12/26/22 3/31/2023 5/26/2023			
	Required Environmental Permits	No	6/30/2023 2/28/24			
6	CWSRF Construction Application	Complete	2/28/23 5/26/23	100%	\$11,500	\$7,494.71
Project Total			8/31/24 ¹		\$1,490,000	\$486,114,.84

70% disbursement of total funds requires submission of all draft deliverables. 90% disbursement of total funds requires submission of final drafts of all deliverables. Project funds may be shifted between line items if approved in writing by the Project Manager.

¹ The Work Completion Date is 8/31/24. The Final Disbursement Request Date is 12/30/24.

Revised Submittal Due Dates for any deliverables that are past due, or that are unlikely to be completed by the deliverable due date:

The schedule is being reviewed and will be coordinated with the SWRCB Project Manager.

Are any tasks projected to exceed their line item budget?

☐ Yes ☒ No If yes, explain:

Is the project on track to meet all deliverable dates and the work completion and final disbursement request due dates?

☐ Yes ☒ No If no, explain: Project amendment delayed design kick-off and subsequent completion.



Please note that our address has changed:
****Humboldt LAFCo, 670 9th Street, Suite 5, Arcata, CA 95521****

Date: April 5, 2024
To: Board of Directors of Independent Special Districts
From: Colette Santsche, Executive Officer
Subject: OFFICIAL BALLOT – Independent Special District Election

The term of office for one (1) regular special district member on LAFCo expires on June 30, 2024. All terms are four years and end on June 30. There are no term limits.

Current Special District Terms

Designation	Current Member	Term of Office (ends on June 30)
Regular Member	Debra Lake, Fruitland Ridge Fire Protection District	2020 - 2024
Regular Member	Troy Nicolini, Peninsula Community Services District	2022 - 2026
Alternate Member	Heidi Benzonelli, Humboldt Community Services District	2022 – 2026

The basic process for selecting special district members to LAFCo is set forth in Government Code Section 56332, which provides for a meeting to be convened among representatives from each of the 48 independent special districts in Humboldt County, unless the Executive Officer determines that a meeting is not feasible. Based on Government Code Section 56332, it has been determined that a meeting of this "Independent Special District Selection Committee" for the purpose of selecting special district members is not feasible due to the likelihood that a quorum would not be achieved. As such, both the nominating process and the election itself will be conducted by mail on behalf of the Independent Special District Selection Committee by the LAFCo Executive Officer.

Previously, a request for nominations was sent on January 26, 2024, which provided for the opportunity for independent special district boards to nominate candidates to fill the special district member vacancies. The nomination period ended on March 29, 2024.

Enclosed is an official ballot to elect one candidate to serve as a regular special district member on LAFCo with a term beginning on July 1, 2024 and expiring June 30, 2028.

Please mark selection directly onto the ballot, voting for no more than one (1) candidate. **Ballots must be returned to LAFCo, 670 9th Street, Suite 5, Arcata, CA 95521 on or before 5:00 p.m. on June 7, 2024.**

Your district is encouraged to participate in this election process. For an election to be valid, at least a quorum of the special districts must submit valid ballots. There are 49 independent special districts, therefore a majority vote constitutes 25. The candidate receiving the most votes shall be deemed elected. Any nomination and ballot received by the Executive Officer after the date specified is invalid, provided, however, that if a quorum of ballots is not received by that date, the Executive Officer shall extend the date to submit ballots by 60 days and notify all districts of the extension.

If you have any questions, please contact LAFCo staff at colettem@humboldtla Alco.org or you can leave a voicemail at (707) 445-7508.

Election Schedule

LAFCo call for nominations letter mailed	Friday, January 26, 2024
Nominations due to LAFCo	By 5:00 p.m., Friday, March 29, 2024
Ballots mailed from LAFCo via certified mail	No later than Friday, April 5, 2024
Election Day – Ballots due to LAFCo	By 5:00 p.m., Friday, June 7, 2024
Election results mailed from LAFCo	No later than Friday, June 14, 2024

Independent Special Districts

Big Lagoon Community Services District	Arcata Fire Protection District
Briceland Community Services District	Blue Lake Fire Protection District
Carlotta Community Services District	Briceland Fire Protection District
Fieldbrook-Glendale Community Services District	Bridgeville Fire Protection District
Humboldt Community Services District	Ferndale Fire Protection District
Loleta Community Services District	Fruitland Ridge Fire Protection District
Manila Community Services District	Garberville Fire Protection District
McKinleyville Community Services District	Humboldt No. 1 Fire Protection District
Miranda Community Services District	Kneeland Fire Protection District
Orick Community Services District	Myers Flat Fire Protection District
Orleans Community Services District	Petrolia Fire Protection District
Palmer Creek Community Services District	Redway Fire Protection District
Patrick Creek Community Services District	Rio Dell Fire Protection District
Peninsula Community Services District	Salmon Creek Fire Protection District
Phillipsville Community Services District	Telegraph Ridge Fire Protection District
Redway Community Services District	Willow Creek Fire Protection District
Riverside Community Services District	
Scotia Community Services District	Humboldt Bay Harbor, Recreation and Conservation District
Weott Community Services District	Humboldt County Resource Conservation District
Westhaven Community Services District	North Humboldt Recreation and Park District
Willow Creek Community Services District	Southern Humboldt Community Healthcare District
Alderpoint County Water District	Fortuna Cemetery District
Hydesville County Water District	Petrolia Cemetery District
Jacoby Creek County Water District	
Humboldt Bay Municipal Water District	
Garberville Sanitary District	
Resort Improvement District No. 1	



OFFICIAL BALLOT
INDEPENDENT SPECIAL DISTRICT ELECTION
REGULAR MEMBER

Mark selection directly onto the ballot, voting for no more than one (1) candidate. Ballots must be returned to the LAFCo office at 670 9th Street, Suite 5, Arcata, CA 95521 on or before 5:00 p.m. on June 7, 2024.

Name of District: _____

Address: _____

Telephone: _____

Please vote for one of the following candidates for REGULAR special district member:

☐ **HEIDI BENZONELLI**
Sponsor: Humboldt Community Services District

☐ **DAVID COUCH**
Sponsor: McKinleyville Community Services District

The Board hereby selects the above candidate to fill the term beginning on July 1, 2024 and expiring on June 30, 2028, as a regular special district member of the Humboldt Local Agency Formation Commission.

Board action taken on the _____ day of _____, 2024, by the following vote:

AYES: _____

NOSE: _____

ABSTAIN: _____

ABSENT: _____

DISTRICT REPRESENTATIVE:

Signature

Printed Name / Title

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COUNTY OF HUMBOLDT
Office of Elections & Voter Registration

2426 6th Street
Eureka, CA 95501-0788
707-445-7481 / Fax 707-445-7204
humboldt_elections@co.humboldt.ca.us

TO: Redway Community Services District
FROM: Christina Strevey, Administrative Analyst
DATE: April 24, 2024
SUBJECT: General Election on November 5, 2024
Officer Terms Expiring & District Preferences

The Office of Elections is preparing for the General Election on November 5, 2024 and requests your assistance. Please complete and return this form **by May 31, 2024**.

Mailing Address: 2426 6th Street, Eureka, CA 95501
Email: humboldt_elections@co.humboldt.ca.us

OFFICER TERMS EXPIRING IN 2024

Elections records indicate your board has officer terms that will expire in 2024. Please review the below information and make necessary corrections or notations.

Title	Incumbent	Term
Director	Linda Sutton	4 yr
Director	Arthur Hall McClure	4 yr
Director	Michael McKaskle	4 yr

DISTRICT PREFERENCES & CHANGES

Please provide the Office of Elections with the below information.

Candidacy

Who will pay for candidate statements? Circle one. **DISTRICT** **CANDIDATE**
Maximum word length for candidate statements. Circle one. **200 words** **400 words**

Tie Breaker

How will your district resolve a tie? Circle one. **BY LOT** **RUNOFF**

Boundary Changes

Has there been changes to district borders in the last two years? Circle one. **YES** **NO**
(If "YES", please return a new map with current district boundaries.)

Signature _____

Date _____

Print Name & Title _____

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Redwood Region Economic Development Commission Report for April 2024

The Redwood Region Economic Development Commission was formed to mitigate job losses feared to be looming due to the expansion of Redwood National Park. Upon our creation in 1977 the Department of Commerce's Economic Development Administration (EDA) first granted us funds, half of which we lost in the first few years. Since then we have vastly improved our performance and are self-supporting through revenue received by lending EDA funds and our own money as well as from partnering on some loans with the Headwaters Fund and Humboldt Area Foundation. The goal of our lending is to increase employment.

We act as a lender to businesses and non-profits who are unable to access traditional financing. Some of our funds are closely overseen by the EDA but others are used broadly towards economic development. We are using some those funds for a micro-loan program.

We delved into our budget this Month. At the outset of Covid we dropped our interest rate from between 9 and 11% to 7%. Since rates in the wider market have risen since then we may up ours to 7.25%. We lost 36K on a loan after selling the collateral this year but it does not materially effect us. We loaned out all of the new \$3.6 million "Covid" dollars before our deadline when the EDA would have withdrawn any remaining unloaned funds. We have started partnering with Headwaters Fund again since we are not focused on using the new money. We may be able to partner with one of the 11 FDCs in the state to access 80% loan guarantees for our poorest clients. Humboldt Area Foundation is getting out of DEI loans. Only 28% (by volume) of our loans are to entirely SWM owned entities.

Our staff will write a letter supporting SB1423 supporting MediCal Critical Access Hospital funding. We appointed check signers. The LAIF (Local Agency Investment Fund), where we place our unloaned funds, has raised it's yield from less than 1% 2 years ago to 4%.

Redway's water use permits and licenses are a mess. They are working on it.

Rio Dell is beautifying their gateway and hosting the California League of Cities. There is an active citizen led feral cat spay neuter community there serving all of Southern Humboldt.

College of the Redwoods is working on a tribal energy resilience project and supports SB895 which allows community colleges to offer higher nursing degrees.

HumboldtCSD is searching for a utility worker and working on annexing the McKay Tract.

Blue Lake is working on their City Square and a bike park.

HBMWD is still striving to have a stream inflow beneficial water use.

The Harbor etc. District reports that the beach at the jetty has eroded so much this winter that there may be no parking lot there this summer.

Eureka has almost finished the H and I street improvements and has \$1 million in it's housing trust fund.

Manila is working on drainage, park cleanup and replacing their water tank.

Arcata is working on a protocol manual, has made 8th and 9th streets 1 way and are looking for a new city manager.

Willow Creek's park is moving along well but they are worried about the effect the California Delta Conveyance Plan will have on their stretch of the Trinity river.

The County is opposing ATT's landline abandonment plans. Supervisor Arroyo is going to the east coast to view windmills.

Submitted by Michael McKaskle, Redway CSD RREDC representative.

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